



# City of Delray Beach

100 N.W. 1st Avenue  
Delray Beach, FL 33444

## Advisory Board Agenda Historic Preservation Board

---

Wednesday, January 15, 2025

5:01 PM

City Commission Chambers

---

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. APPROVAL OF AGENDA**

**4. MINUTES**

**5. SWEARING IN OF THE PUBLIC**

**6. COMMENTS FROM THE PUBLIC**

**(NOTE: Comments on items that are NOT on the Agenda. Speakers will be limited to 3 minutes).**

**7. QUASI-JUDICIAL HEARING ITEMS**

- A. Certificate of Appropriateness and Amendment to the Master Sign Program (2025-026):** Consideration of an after-the fact Certificate of Appropriateness and amendment to the existing Master Sign Program associated with the installation of a wall sign.

**Address:** 10 SE 1st Avenue, Old School Square Historic District

**Owner:** Jetport LLC; comptroller@zonelaw.com

**Applicant:** Delray Orthodontics; cwittke@mb2dental.com

**Planner:** Michelle Hewett; hewettm@mydelraybeach.com

**Attachments:** [HPB MEMO-Delray Orthodontics-2025-01-15](#)

[HPB SR-10 SE 1st Avenue-2024-12-04](#)

[Photographs-10 SE 1st Avenue-2025-01-15](#)

[Drawings with electrical-10 SE 1st Avenue-2025-01-15](#)

[Drawings without electrical-10 SE 1st Avenue-2025-01-15](#)

- B. Certificate of Appropriateness (2025-083):** Consideration of a Certificate of Appropriateness for an after-the-fact window installation on a contributing single-family structure.

**Address:** 310 NE 1st Avenue, Old School Square Historic District

**Owners/Applicants:** Joe & Susan Wagman.; joewagman@wagman.com

**Planner:** Michelle Hewett; hewettm@mydelraybeach.com

**Attachments:** [HPB SR-310 NE 1st Avenue-2025-01-15](#)  
[Approved North Elevation-310 NE 1st Avenue-2025-01-15](#)  
[Justification Statement-310 NE 1st Avenue-2025-01-15](#)  
[Photograph-310 NE 1st Avenue-2025-01-15](#)

- C. Certificate of Appropriateness and Waiver (2024-236):** Consideration of a Certificate of Appropriateness and Waiver request for the construction of a two-story addition to the rear of an existing contributing one-story single-family residence.

**Address:** 236 N. Dixie Boulevard, Del-Ida Park Historic District

**Owners/Applicants:** Anne M. Gannon.; agannon@pbctax.com

**Agent:** Kermit White, AIA; kwhite@principledd.com

**Planner:** Michelle Hewett; hewettm@mydelraybeach.com

**Attachments:** [HPB SR-236 N. Dixie Boulevard-2025-01-15](#)  
[Plans-236 N. Dixie Boulevard-2025-01-25](#)  
[Photographs-236 N. Dixie Boulevard-2025-01-25](#)  
[Color and Material-236 N. Dixie Boulevard-2025-01-25](#)  
[Justification Statements-236 N. Dixie Boulevard-2025-01-25](#)

## 8. LEGISLATIVE ITEMS - CITY INITIATED

## 9. PRESENTATIONS

- A. A Presentation to the Historic Preservation Board of the Delray Beach Memorial Gardens Municipal Cemetery Historic Resource Survey.**

Review the Delray Beach Memorial Gardens Municipal Cemetery Historic Resource Survey.

**Attachments:** [Delray Beach Municipal Cemetery Report DRAFT FINAL 082924](#)

## 10. REPORTS AND COMMENTS

- A. Staff
- Meeting Dates
  - Project Updates
- B. Board Comments

## 11. ADJOURN

The City shall furnish appropriate auxiliary aids and services where necessary to afford an individual with a disability an equal opportunity to participate in and enjoy the benefits of a service, program, or activity conducted by the City. Please contact the Human Resources Department at (561) 243-7125 at least 24 hours prior to the program or activity for the City to reasonably accommodate your request. Adaptive listening devices are available for meetings in the Commission Chambers. If a person decides to appeal any decision made by the Board with respect to any matter considered at this meeting or hearing, such persons will need a record of these proceedings, and for this purpose such persons may need to ensure that a verbatim record of the proceedings is made. Such record includes the testimony and evidence upon which the appeal is to be based. The City does not provide or prepare such record. Two or more City Commissioners may be in attendance.