City of Delray Beach

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Regular Commission Meeting

Regular Meeting at 6:00 PM

Tuesday, June 6, 2017

Commission Chambers Delray Beach City Hall

City Commission

Mayor Cary Glickstein Vice Mayor Jim Chard Deputy Vice Mayor Shirley Ervin Johnson Commissioner Shelly Petrolia Commissioner Mitchell Katz

RULES FOR PUBLIC PARTICIPATION

PUBLIC COMMENT: City Commission meetings are business meetings and the right to limit discussion rests with the Commission. **Generally, remarks by an individual will be limited to three minutes or less.** The Mayor, presiding officer or a consensus of the City Commission has discretion to adjust the amount of time allocated.

Public comment shall be allowed as follows:

- **A.** Comments and Inquiries on Non-Agenda and Agenda Items (excluding public hearing or quasi-judicial hearing items) from the Public: Any citizen is entitled to be heard concerning any matter within the scope of jurisdiction of the Commission under this section. The Commission may withhold comment or direct the City Manager to take action on requests or comments.
- **B.** Public Hearings/Quasi-Judicial Hearings: Any citizen is entitled to speak on items under these sections at the time these items are heard by the Commission.
- **C.** All persons desiring to do a presentation on agenda or non-agenda items that are on a portable flash drive device or a CD/DVD, must provide their media to the City Clerk no later than 12:00 p.m. one day prior to the meeting where they wish to present.

SIGN IN SHEET: Prior to the start of the Commission Meeting, individuals wishing to address the Commission should sign in on the sheet located on the right side of the dais. If you are not able to do so prior to the start of the meeting, you may still address the Commission. The primary purpose of the sign-in sheet is to assist staff with record keeping. Therefore, when you come up to the to speak, please complete the sign-in sheet if you have not already done so.

ADDRESSING THE COMMISSION: At the appropriate time, please step up to the lectern and state your name and address for the record. All comments must be addressed to the Commission as a body and not to individuals. Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the Commission shall be barred by the presiding officer from speaking further, unless permission to continue or again address the Commission is granted by a majority vote of the Commission members present.

APPELLATE PROCEDURES

Please be advised that if a person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record includes the testimony and evidence upon which the appeal is based. The City neither provides nor prepares such record.

1. ROLL CALL

2. PLEDGE OF ALLEGIANCE TO THE FLAG

3. AGENDA APPROVAL

4. PRESENTATIONS:

4.A. PRESENTING MATTHEW REYNOLDS, LIFEGUARD, WITH EMPLOYEE OF THE MONTH FOR JUNE 2017.

Recommendation: Motion to Approve Matthew Reynolds as Employee of the Month for

June 2017.

Sponsors: Human Resources Department

<u>Attachments:</u> Matthew Reynolds EOM Nomination Form

4.B. SISTER CITIES' PRESENTATION

Sponsors: City Clerk Department

4.C. FY 2016 COMPREHENSIVE ANNUAL FINANCIAL REPORT - CALER, DONTEN, LEVINE, PORTER & VEIL, P.A.

Attachments: City of Delray Beach 2016 CAFR

5. COMMENTS AND INQUIRIES ON AGENDA AND NON-AGENDA ITEMS FROM THE PUBLIC- IMMEDIATELY FOLLOWING PRESENTATIONS:

- 5.A. City Manager's response to prior public comments and inquiries
- 5.B. From the Public

6. CONSENT AGENDA: City Manager Recommends Approval

6.A. APPROVAL OF MINUTES

Recommendation: Motion to approve various sets of minutes

<u>Sponsors:</u> City Clerk Department

<u>Attachments:</u> 05-16-17 Minutes

05-16-17 Item 7.A

6.B. THIRD ADDENDUM TO THE EMPLOYMENT AGREEMENT DATED NOVEMBER 22, 2016 WITH NEAL DE JESUS

Recommendation: Motion to Approve the Third Addendum to the Employment Agreement

dated November 22, 2016 with Neal de Jesus.

Sponsors: City Attorney Department

<u>Attachments:</u> 3rd Addendum to Employment Agt with Chief de Jesus-Final

6.C. ATLANTIC CROSSING FINAL SUBDIVISION PLAT

Recommendation: Motion to Approve the Final Subdivision Plat for Atlantic Crossing, by

adopting the findings of fact and law contained in the staff report, and finding that the request is consistent with the Comprehensive Plan and meets criteria set forth in Section 2.4.5(J) (Major Subdivisions), Section 3.2.3 (Standards for Site Plan and/or Plat Actions) and Section 3.1.1 (Required Findings for Land Use and Land Development Applications) of the Land Development Regulations, together with recording of the public access easement as approved by the City Attorney simultaneously with the recording of the final

plat.

Sponsors: Planning & Zoning Department

<u>Attachments:</u> <u>Atlantic Crossing Location Map</u>

Plat 4-21-17

atlantic crossing plat report 201705051012-1

AC Survey

Ingress -Egress Easement and legal

6.D. LANDSCAPE MAINTENANCE AGREEMENT FOR 912 PALM TRAIL

Recommended Action:

Motion to Accept a Landscape Maintenance Agreement for proposed

landscaping at 912 Palm Trail.

Sponsors: Planning & Zoning Department

Attachments: Palm Trail LMA CAO final

Legal review checklist 912 Palm Trail LMA

6.E. AMENDMENT TO REAL ESTATE LEASE FILE #317-3-1 BETWEEN FLAGLER STATION II LLC AND THE CITY OF DELRAY BEACH CONCERNING THE CITY'S CONTINUED USE OF THE FLORIDA EAST COAST RAILWAY RIGHT-OF-WAY

Recommendation: Motion to Approve an amendment to Real Estate Lease File #317-3-1

between Flagler Station II LLC and the City of Delray Beach concerning the City's continued use of the Florida East Coast Railway right-of-way.

Sponsors: Environmental Services Department

<u>Attachments:</u> Checklist Reinstatement and amendment to Real Estate Lease (FEC)

City of Delray Beach 317-3-1; Cover Ltr and Amendment

FEC Lease Termination and Proposed Amendment

Real estate lease FEC railway 2006

Roadway and Traffic Details

6.F. RESOLUTION NO. 41-17 NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM FOURTH CYCLE INTERLOCAL AGREEMENT

Recommendation: Motion to Approve Resolution No. 41-17 authorizing an Interlocal

Agreement with Northern Palm Beach County Improvement District regarding the National Pollutant Discharge Elimination System Fourth

Cycle Permit.

Sponsors: Environmental Services Department

Attachments: Resolution 41-17 NPDES Fourth Cycle Permit Interlocal Agreement Delray Beau

NPDES Fourth Cycle Permit Interlocal Agreement Delray Beach

NPDES Fourth Cycle Permit Interlocal Agreement Delray Beach Invoice FY 17-

NPDES Third Term Permit Interlocal Agreement Delray Beach
Checklist MS4 NPDES Fourth Cycle Permit Interlocal Agreement

6.G. SERVICE AUTHORIZATION NO.12-29 WITH MATHEWS CONSULTING DBA BAXTER & WOODMAN, INC. IN THE AMOUNT NOT TO EXCEED \$33,608.11 FOR UPGRADES AND IMPROVEMENTS TO THE WATER TREATMENT PLANT

Recommendation: Motion to Approve Service Authorization No.12-29 with Mathews

Consulting dba Baxter & Woodman, Inc. for professional engineering services for Water Treatment Plant Upgrades and Improvements (Project No. 2017-038) in a not-to-exceed amount of \$33,608.11.

Sponsors: Environmental Services Department

<u>Attachments:</u> <u>Service Authorization No. 12-29 to Mathews Consulting</u>

Amendment No. 4 to General Consulting Services Agreement - Baxter & Wood.

<u>Letter - Extension request Mathews Consulting, 11-22-16</u>

Mathews Engr Executed Agmt

6.H. SERVICE AUTHORIZATION NO. 3 WITH CB&I ENVIRONMENTAL & INFRASTRUCTURE, INC. FOR COAST ENGINEERING SERVICES FOR THE CITY'S BEACH MANAGEMENT PROGRAM

Recommendation: Motion to Approve Service Authorization No.3 with CB&I Environmental

& Infrastructure, Incorporated for coastal engineering consulting services for the Beach Management Program (Project #17-081) in an

amount not-to-exceed \$78,482.60.

Sponsors: Environmental Services Department

<u>Attachments:</u> <u>Service Authorization No.3</u>

CAO for CB&I Environmental & Infrastructure, Inc

6.I. SERVICE AUTHORIZATION NO.12-29 TO KIMLEY HORN AND ASSOCIATES, INC. IN THE AMOUNT NOT TO EXCEED \$88,786 FOR ENGINEERING SERVICES RELATED TO FLORIDA DEPARTMENT OF TRANSPORTATION'S I-95 AND ATLANTIC AVENUE ENHANCEMENT PROJECT (CITY PROJECT NO. 14-075)

Recommendation: Motion to Approve Service Authorization No.12-29 in the amount not to

exceed \$88,786.00 for professional engineering services for design of utility relocations related to Florida Department of Transportation's (FDOT) I-95 and Atlantic Avenue enhancements, FDOT Financial Project Number 434722-1-52-01 (City Project No. 2014-075).

Sponsors: Environmental Services Department

<u>Attachments:</u> Service Authorization No. 12-29 with Kimley Horn Associates

FDOT PN 4347221501 Plan Sheets Abreviated

Kimley-Horn Executed Agmt

Letter - Extension request Kimely-Horn Associates Inc. 11-22-16

6.J. SECOND AMENDMENT TO THE INTERLOCAL AGREEMENT WITH THE CITY AND THE COMMUNITY REDEVELOPMENT AGENCY (CRA) FOR FUNDING CONSTRUCTION AND PROFESSIONAL SERVICES FOR FY 2016-2017

Recommendation: Motion to Approve the Second Amendment to the Interlocal Agreement

(ILA) between the City and the Community Redevelopment Agency (CRA) for funding of construction and professional services to revise the funding amounts for projects approved in the CRA's final FY 2016-2017

Budget Amendment.

Sponsors: Environmental Services Department

Attachments: Amendment #2 - ILA Funding Construction Professional Services FY 2016-17

6.K. REJECT ALL RESPONSES TO RFP NO. 2017-003 BICYCLE SHARING PROGRAM

Recommendation: Motion to Reject all proposals received in response to RFP No.

2017-003 Bicycle Sharing Program.

Sponsors: Environmental Services Department

6.L. APPROVAL TO INCREASE APPROVED SPENDING LIMIT WITH TESCO SOUTH, INCORPORATED DBA HECTOR TURF IN AN AMOUNT NOT-TO-EXCEED \$40,000 FOR FISCAL YEAR 2017

Recommendation: Motion to Approve a spending limit increase for Fiscal Year 2017 with

Tesco South, Incorporated DBA Hector Turf for purchases of turf equipment and replacement parts in an amount not-to-exceed \$40,000

for fiscal year 2017.

Sponsors: Parks & Recreation Department

6.M. APPROVAL TO INCREASE APPROVED SPENDING LIMIT WITH ODUMS SOD, INC. IN AN AMOUNT NOT-TO-EXCEED \$45,000 FOR FISCAL YEAR 2017

Recommendation: Motion to Approve a spending limit increase for Fiscal Year 2017 with

Odums Sod, Inc. for purchases of sod and sod related items in an

amount not-to-exceed \$45,000 for fiscal year 2017.

Sponsors: Parks & Recreation Department

6.N. GRANT APPLICATION/DEPARTMENT OF JUSTICE BULLETPROOF VEST PARTNERSHIP

Recommendation: Motion to Approve application to the Department of Justice's Bulletproof

Vest Partnership program. If approved, this initiative would provide for the 50% of the cost of the bulletproof vest purchased for our Police

officers, up to the requested amount of \$17,640.00.

<u>Attachments:</u> BVP 2017 Application Printout

6.O. PROCLAMATIONS:

6.O.1 TRAUMA AWARENESS PROCLAMATION

Sponsors: City Clerk Department

<u>Attachments:</u> Trauma Awareness Month Proclamation 2017

6.P. REPORT OF APPEALABLE LAND USE ITEMS FROM APRIL 24, 2017 THROUGH MAY 5, 2017.

Recommendation:

By motion, receive and file this report.

Sponsors: Planning and Zoning Board

Attachments: Location Map.pdf

Dumpster Art Enclosure.pdf

McDonalds.pdf

Abbey Delray.pdf

Lisa Building.pdf

51 N Swinton Avenue.pdf 127 SE 7th Avenue.pdf 799 NE 2nd Avenue.pdf 219 SE 7th Avenue.pdf

6.Q. AWARD OF BIDS AND CONTRACTS:

6.Q.1. AWARD OF A PURCHASE AGREEMENT TO SHADE SYSTEMS, INC. FOR THE PURCHASE OF A SHADE SYSTEM AT ROBERT P. MILLER PARK

Recommendation: Motion to Award a purchase agreement to Shade Systems, Inc. to

design, manufacturer, deliver and install a shade system at Robert P.

Miller Park in the not-to-exceed amount of \$44,500.

Sponsors: Parks & Recreation Department

Attachments: 2017-049 Tabsheet

Shade Systems Proposal
Packet for Bid 2017-049

Checklist Miller Park Shade ITB 2017-049

2017-049- Agreement ITB Purchase Agreement (Rev 2 CA 5-8-17) (002)

6.Q.2. AWARD OF A PURCHASE AGREEMENT TO ARI PHOENIX, INC. FOR VEHICLES LIFTS AND EQUIPMENT IN AN ANNUAL NOT-TO-EXCEED AMOUNT OF \$36,375.00

Recommendation: Motion to Award a Purchase Agreement to ARI Phoenix, Inc. for

Vehicles Lifts and Equipment in an annual amount not-to-exceed of

\$36,375.

Sponsors: Environmental Services Department

Attachments: ITB 2017-050 (Final)

Submittal - ARI Phoenix, Inc.
RFP 2017-050 Tabulation Sheet

Award Recommendation Memo from JM

Final Agreement ARI Phoenix, Inc.

Checklist purchase agreement vehicle lifts

6.Q.3. AWARD OF AN AGREEMENT WITH CDM SMITH FOR CITY-WIDE PROJECT MANAGEMENT SERVICES

Recommendation: Motion to Award a one year Agreement with CDM Smith, Inc. in an

annual not-to-exceed amount of \$250,000 for city-wide project

management services.

<u>Sponsors:</u> Environmental Services Department

<u>Attachments:</u> 2016-111C - Agreement approved CAO

Project List

CDM Smith RFQ No. 2016-111C City of Delray City-wide Project Managemen

6.Q.4. AWARD OF A PURCHASE AGREEMENT TO INTERLINE BRANDS, INC. DBA SUPPLYWORKS FOR PURCHASE OF JANITORIAL SUPPLIES

Recommendation: Motion to Award a purchase agreement to Interline Brands, Inc. DBA

Supplyworks for janitorial supplies in the not-to-exceed amount of

\$175,000 per Fiscal Year.

Sponsors: Purchasing Department

Attachments: 2017-052 Janitorial Supplies (Rev 1)

2017-052 Addendum No. 1 Supplyworks - Bid Package

Janitorial Services Agreement CAO final SUPPLIER EXECUTED

Checklist for Janitorial supplies

6.Q.5. AWARD OF THREE-YEAR AGREEMENTS TO MACMILLAN OIL COMPANY, INC. IN AN ANNUAL NOT-TO-EXCEED AMOUNT OF \$760,000 AND PETROLEUM TRADERS CORPORATION IN AN ANNUAL NOT-TO-EXCEED AMOUNT OF \$240,000 FOR GASOLINE AND DIESEL FUEL

Recommendation: Motion to Award three-year Agreements for routine and emergency

deliveries of gasoline and diesel fuel to Macmillan Oil Company, Inc. as the primary supplier in an amount annual not-to-exceed \$760,000 and Petroleum Traders Corporation as the secondary supplier in an amount

not-to-exceed \$240,000 annually.

Sponsors: Environmental Services Department

Attachments: 2017-047 Complete

MACMILLAN OIL COMPANY RESPONSE

PETROLEUM TRADERS CORPORATION RESPONSE

2017-047 Addendum No. 1 2017-047 Addendum No. 2 2017-047 Addendum No. 3 2017-047 Addendum No. 4

Checklist MACMILLAN for bulk fuel

Checklist PETROLEUM TRADERS CORPORATION for bulk fuel

2017-047 Macmillan Agreement, CONTRACTOR EXECUTED

2017-047 Bid Tabulation, summary

2017-047 Petroleum Traders Agreement, CONTRACTOR EXECUTED

7. REGULAR AGENDA:

7.A. REQUEST FOR A WAIVER OF LDR SECTION 4.6.14(B)(6) TO REDUCE THE SIGHT VISIBILITY TRIANGLE FROM 40' X 40' ON THE SOUTH PARCEL OF PALM TRAIL AND MCKEE LANE AND THE NORTH PARCEL OF PALM TRAIL AND WITHERSPOON LANE TO 25' X 25'. (QUASI-JUDICIAL HEARING)

Recommendation: Motion to Approve the waiver request to LDR Section 4.6.14(B)(6) to

reduce the sight visibility triangle from 40' x 40' on the south parcel of Palm Trail and McKee Lane and the north parcel of Palm Trail and

Witherspoon Lane to 25' x 25'.

Sponsors: Planning & Zoning Department

<u>Attachments:</u> 912 Palm Trail SPRAB Staff Report

912 Palm Trail Location Map

rja-16-017 912 Palm Trail Waiver 01.13.17 rja-16-017 912 Palm Trail Site 04.20.17

912 Palm Trail Board Order

7.B. NOMINATIONS FOR APPOINTMENT TO THE DOWNTOWN DEVELOPMENT AUTHORITY BOARD

Recommendation: Motion to Approve nominations for appointment for four (4) regular

members to serve on the Downtown Development Authority Board for

three (3) year terms ending July 1, 2020.

<u>Sponsors:</u> City Clerk Department

Attachments: Exhibit A

Downtown Development Authority Board Member List

Downtown Development Authority Attendance List

Downtown Development Authority Map

7.C. NOMINATIONS FOR APPOINTMENT TO THE COMMUNITY REDEVELOPMENT

AGENCY BOARD

<u>Recommendation:</u> Motion to Approve nominations for appointment for four (4) regular

members to serve on the Community Redevelopment Agency Board for

four (4) year terms ending July 1, 2021.

Sponsors: City Clerk Department

Attachments: Exhibit A

Community Redevelopment Agency Board Member List

Community Redevelopment Agency Board Attendance List

7.D. NOMINATIONS FOR APPOINTMENT TO THE BOARD OF ADJUSTMENT

Recommendation: Motion to Approve nominations for appointment for two (2) alternate

members to serve on the Board of Adjustment for unexpired terms

ending August 31, 2019.

Sponsors: City Clerk Department

Attachments: Exhibit A

Board of Adjustment Member List

Board of Adjustment Attendance List

7.E. RECOMMENDATION FOR APPOINTMENT TO THE DELRAY HOUSING AUTHORITY BOARD

Recommendation: Motion to Recommend for appointment one (1) regular member to serve

on the Delray Beach Housing Authority Board for a four (4) year term

ending July 14, 2021.

Sponsors: City Clerk Department

Attachments: Exhibit A

<u>Delray Beach Housing Authority Board Member List</u> Delray Beach Housing Authority Attendance List

8. PUBLIC HEARINGS:

8.A. ORDINANCE NO. 17-17: AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF DELRAY BEACH, FLORIDA, AMENDING THE LAND DEVELOPMENT REGULATIONS OF THE CITY OF DELRAY BEACH ARTICLE 6.3 "USE AND WORK IN THE PUBLIC RIGHT OF WAY" BY AMENDING SECTION 6.3.3 "SIDEWALK CAFE" TO ELIMINATE REGULATIONS FOR SIDEWALK CAFES LOCATED ON PRIVATE PROPERTY; AMENDING SECTION 6.3.3 (A) "PERMIT AND FEES" TO ADD LEASING FEES; AMENDING SECTION 6.3.3 (F) "REGULATIONS GOVERNING THE USE, DESIGN, AND MAINTENANCE OF A SIDEWALK CAFE" TO CREATE TWO ZONES, PROVIDING A CONFLICTS CLAUSE AND A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES. (SECOND READING)

Recommendation: Motion to Approve Ordinance No. 17-17 on Second Reading.

Sponsors: Planning and Zoning Board

Attachments: Ordinance No. 17-17 Sidewalk Cafe

P & Z Staff Report with Ord No. 17-1

8.A.1. RESOLUTION NO. 46-17 ESTABLISHING A FEE SCHEDULE FOR SIDEWALK CAFE PERMITS

Recommendation: Motion to Approve Resolution No. 46-17 adopting a fee schedule for the

establishment and/or renewal of a Sidewalk Cafe Permit.

Sponsors: Planning & Zoning Department

Attachments: Res 46-17-Fees-SidwalkCafeOrd2017 CA Approved

8.B. ORDINANCE NO. 21-17 REPEALING AND READOPTING CHAPTER 36,

"ACQUISITION OF GOODS AND SERVICES AND DISPOSAL OF CITY PROPERTY" (SECOND READING)

Recommendation: Motion to approve Ordinance No. 21-17 on Second Reading.

Sponsors: City Attorney Department

Attachments: Ordinance No. 21-17 Amending Chapter 36

Purchasing Policies and Procedures Manual - Final

8.C. ADOPTION OF RESOLUTION NO. 44-17 SALE OF 15' RIGHT OF WAY (602 ALLEN AVENUE) THROUGH QUIT CLAIM DEED

Recommendation: Motion to Approve Resolution No. 44-17.

Sponsors: City Attorney Department

Attachments: Resolution No. 44-17

8.D. ADOPTION OF RESOLUTION NO. 45-17 SALE OF 15' RIGHT OF WAY (604 ALLEN AVE) THROUGH QUIT CLAIM DEED

Recommendation: Motion to Approve Resolution No. 45-17.

Sponsors: City Attorney Department and Inglese

Attachments: Resolution No. 45-17

9. FIRST READINGS:

9.A. ORDINANCE NO. 16-17 ADOPTING A NEW OFFICIAL ZONING MAP PURSUANT TO SECTION 4.1.2 OF THE CITY OF DELRAY BEACH LAND DEVELOPMENT REGULATIONS (FIRST READING)

Recommendation: Motion to Approve Ordinance No. 16-17 on First Reading, as

presented.

<u>Sponsors:</u> Planning & Zoning Department and Stiversm

<u>Attachments:</u> Ordinance No. 16-17-Official Zoning Map

DRAFT Official Zoning Map 5.19.17

PZB Report Ord 16-17 Official Zoning Map Adoption

10. COMMENTS AND INQUIRIES ON NON-AGENDA ITEMS:

- 10.A. City Manager
- 10.B. City Attorney
- 10.C. City Commission