

# City of Delray Beach

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[www.mydelraybeach.com](http://www.mydelraybeach.com)



## Regular Commission Meeting

Regular Meeting at 6:00 PM

Tuesday, June 20, 2017

Commission Chambers  
Delray Beach City Hall

### City Commission

*Mayor Cary Glickstein*  
*Vice Mayor Jim Chard*  
*Deputy Vice Mayor Shirley Ervin Johnson*  
*Commissioner Mitchell Katz*  
*Commissioner Shelly Petrolia*

## **RULES FOR PUBLIC PARTICIPATION**

**PUBLIC COMMENT:** City Commission meetings are business meetings and the right to limit discussion rests with the Commission. **Generally, remarks by an individual will be limited to three minutes or less.** The Mayor, presiding officer or a consensus of the City Commission has discretion to adjust the amount of time allocated.

### **Public comment shall be allowed as follows:**

- A.** Comments and Inquiries on Non-Agenda and Agenda Items (excluding public hearing or quasi-judicial hearing items) from the Public: Any citizen is entitled to be heard concerning any matter within the scope of jurisdiction of the Commission under this section. The Commission may withhold comment or direct the City Manager to take action on requests or comments.
- B.** Public Hearings/Quasi-Judicial Hearings: Any citizen is entitled to speak on items under these sections at the time these items are heard by the Commission.
- C.** All persons desiring to do a presentation on agenda or non-agenda items that are on a portable flash drive device or a CD/DVD, must provide their media to the City Clerk no later than 12:00 p.m. one day prior to the meeting where they wish to present.

**SIGN IN SHEET:** Prior to the start of the Commission Meeting, individuals wishing to address the Commission should sign in on the sheet located on the right side of the dais. If you are not able to do so prior to the start of the meeting, you may still address the Commission. The primary purpose of the sign-in sheet is to assist staff with record keeping. Therefore, when you come up to the to speak, please complete the sign-in sheet if you have not already done so.

**ADDRESSING THE COMMISSION:** At the appropriate time, please step up to the lectern and state your name and address for the record. All comments must be addressed to the Commission as a body and not to individuals. Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the Commission shall be barred by the presiding officer from speaking further, unless permission to continue or again address the Commission is granted by a majority vote of the Commission members present.

## **APPELLATE PROCEDURES**

Please be advised that if a person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record includes the testimony and evidence upon which the appeal is based. The City neither provides nor prepares such record.

**1. ROLL CALL****2. PLEDGE OF ALLEGIANCE TO THE FLAG****3. AGENDA APPROVAL****4. PRESENTATIONS:****4.A. DOWNTOWN SAFETY AMBASSADOR PILOT PROGRAM REVIEW**

**Attachments:**      [Downtown Safety Ambassador Program Memo Overview 6.20.17](#)  
[Downtown Safety Ambassador Program June 20th CC Meeting Information](#)  
[Downtown Safety Ambassador Survey results as of 6.9](#)  
[quality of life issues](#)  
[recommended changes question](#)  
[Weekly Status Report 2-13 2-19](#)  
[Weekly Status Report 3-6 3-12](#)  
[Weekly Status Report 4-03 4-09](#)  
[Weekly Status Report 5-01 5-07](#)  
[112HRS FULL PROPOSAL](#)

**5. COMMENTS AND INQUIRIES ON AGENDA AND NON-AGENDA ITEMS FROM THE PUBLIC- IMMEDIATELY FOLLOWING PRESENTATIONS:**

5.A. City Manager's response to prior public comments and inquiries

5.B. From the Public

**6. CONSENT AGENDA: City Manager Recommends Approval****6.A. ACCEPTANCE OF A 5' WIDE X 20.44' LONG RIGHT-OF-WAY DEDICATION ALONG GEORGE BUSH BOULEVARD, FOR THE PROPERTY LOCATED AT 226 PALM COURT**

**Recommendation:** Motion to Approve the acceptance of a 5' wide x 20.44' long Right-of-Way Dedication for the property located at 226 Palm Court.

**Sponsors:** Planning & Zoning Department

**Attachments:**      [226 Palm Court ROW Dedication](#)  
[Legal Review Checklist 226 Palm Court Deed](#)  
[10-1-2015 DSMG Minutes-DRAFT](#)

**6.B. INTERLOCAL AGREEMENT BETWEEN THE CITY OF DELRAY BEACH AND THE TREASURE COAST REGIONAL PLANNING COUNCIL TO PERFORM THE PLANNING SERVICES FOR THE SOUTH FLORIDA TRANSIT-ORIENTED**

DEVELOPMENT GRANT AWARDED FOR THE TRI-RAIL COASTAL LINK STATION  
AREA MASTER PLAN

**Recommendation:** Motion to Approve the Interlocal Agreement between the City of Delray Beach and the Treasure Coast Regional Planning Council.

**Sponsors:** Planning & Zoning Department

**Attachments:** [SFTOD Grant Agreement with Exhibit Scope final](#)  
[Tri-Rail Coastal Link Station](#)  
[Tri-Rail Coastal Link Station Area Development Activity 11x17](#)  
[CAO checklist ILA with TCRPC for tri-rail station planning](#)

**6.C.** RESOLUTION NO. 37-17 ENDORSING THE FLORIDA DEPARTMENT OF  
TRANSPORTATION'S DESIGN AND CONSTRUCTION OF SIDEWALK AND  
BICYCLE FACILITIES ON SWINTON AVENUE

**Recommendation:** Motion to Approve Resolution No. 37-17 endorsing the Florida Department of Transportation's design and construction of sidewalk and bicycle facilities on Swinton Avenue.

**Sponsors:** Environmental Services Department

**Attachments:** [Swinton Avenue Bike Lanes and Sidewalks - Local Initiative](#)  
[Resolution 37-17 FDOT Swinton Avenue Project](#)

**6.D.** SERVICE AUTHORIZATION NO. 12-32 WITH BAXTER & WOODMAN COMPANY  
DBA MATHEWS CONSULTING IN AN AMOUNT NOT-TO-EXCEED \$42,530 FOR  
CONSTRUCTION, ENGINEERING, AND INSPECTION SERVICES FOR  
INSTALLATION OF THE 100' ALUMINUM HOLIDAY TREE

**Recommendation:** Motion to Approve Service Authorization No. 12-32 to Baxter & Woodman Company d/b/a Mathews Consulting in the amount not-to-exceed \$42,530 for the CEI services related to the installation of the 100' aluminum holiday tree (Project No. 17-062).

**Sponsors:** Environmental Services Department

**Attachments:** [Mathews SA 12-32](#)  
[Zone 1 Tree 3D](#)  
[OSS Lease Agreement](#)  
[Letter - Extension request Mathews Consulting, 11-22-16](#)  
[Amendment No. 4 to General Consulting Services Agreement - Baxter & Wood.](#)  
[Mathews Engr Executed Agmt](#)

**6.E.** SERVICE AUTHORIZATION NO. 12-23 WITH WANTMAN GROUP, INC. IN AN  
AMOUNT NOT-TO-EXCEED \$106,100 FOR THE ARCHITECTURAL AND  
ENGINEERING SERVICES ASSOCIATED WITH THE HURRICANE HARDENING OF  
THE GOLF CLUBHOUSE TO BE UTILIZED AS A TEMPORARY EMERGENCY  
OPERATIONS CENTER

**Recommendation:** Motion to Approve Service Authorization No. 12-23 to Wantman Group, Inc. (WGI) in the amount not-to-exceed \$106,100 for the professional architectural and engineering services related to the design of

Hardening of the City's Golf Clubhouse to be utilized as a temporary Emergency Operations Center (Project No. 17-060).

**Sponsors:** Environmental Services Department

**Attachments:** [Delray Temp EOC HH Proposal-05-25-17](#)  
[Golf Club House EOC Delray-Report](#)

- 6.F.** SERVICE AUTHORIZATION NO. 12-17.1 TO MATHEWS CONSULTING INC. DBA BAXTER AND WOODMAN COMPANY IN THE AMOUNT NOT-TO-EXCEED \$49,546 FOR PROFESSIONAL ENGINEERING DESIGN SERVICES RELATED TO THE DELRAY SHORES WATER MAIN REPLACEMENT PROJECT PHASE 3 & 4 (PROJECT NO. 15-054/055).

**Recommendation:** Motion to Approve Service Authorization No. 12-17.1 with Mathews Consulting, Inc. in the amount not-to-exceed \$49,546 for design services related to the inclusion of Phase 4 scope (Project No. 15-055) in the Phase 3 construction documents for the Delray Shores Water Main Replacement Project Phase 3, Project No. 15-054.

**Sponsors:** Environmental Services Department

**Attachments:** [Service Authorization No. 12-17.1 with Mathews Consulting](#)  
[Letter - Extension request Mathews Consulting, 11-22-16](#)  
[Amendment No. 4 to General Consulting Services Agreement - Baxter & Wood.](#)  
[Mathews Engr Executed Agmt](#)

- 6.G.** SERVICE AUTHORIZATION NO. 12-31 TO MATHEWS CONSULTING DBA BAXTER AND WOODMAN COMPANY IN THE AMOUNT NOT-TO-EXCEED \$21,214 FOR PROFESSIONAL ENGINEERING DESIGN SERVICES FOR REPLACEMENT OF AN AGING AIR RELEASE VALVE ON A 30-INCH FORCE MAIN ON LAKE IDA ROAD.

**Recommendation:** Motion to Approve Service Authorization No. 12-31 with Mathews Consulting dba Baxter and Woodman Company in the amount not-to-exceed \$21,214 for professional engineering services related to the replacement of an air release valve on the 30-inch influent sewage force main to the waste water treatment plant on Lake Ida Road at Depot Road.

**Sponsors:** Environmental Services Department

**Attachments:** [Service Authorization No. 12-31 with Mathews Consulting](#)  
[Letter - Extension request Mathews Consulting, 11-22-16](#)  
[Amendment No. 4 to General Consulting Services Agreement - Baxter & Wood.](#)  
[Mathews Engr Executed Agmt](#)

- 6.H.** SERVICE AUTHORIZATION NO. 12-24 WITH WANTMAN GROUP, INC. IN AN AMOUNT NOT-TO-EXCEED \$35,998.50 FOR THE ENGINEERING DESIGN & CONSTRUCTION ADMINISTRATION SERVICES ASSOCIATED WITH THE HVAC SYSTEM IMPROVEMENTS FOR THE OLD SCHOOL SQUARE: GYMNASIUM, CREST THEATER, AND CORNELL MUSEUM.

**Recommendation:** Motion to Approve Service Authorization No. 12-24 to Wantman Group, Inc. (WGI) in the amount not-to-exceed \$35,998.50 for the professional

engineering, public outreach, and construction administration services related to the HVAC improvements to the Old School Square: Gymnasium, Crest Theater, and Cornell Museum. (Project No. 17-092).

**Sponsors:** Environmental Services Department

**Attachments:** [2017-06-16 Old School Square SA1.pdf](#)

- 6.I.** SERVICE AUTHORIZATION NO. 12-35 TO MATHEWS CONSULTING DBA BAXTER AND WOODMAN COMPANY IN THE AMOUNT NOT-TO-EXCEED \$11,381 FOR PROFESSIONAL ENGINEERING SERVICES RELATED TO A TANK INSPECTION AND CLEANING REQUIRED BY FLORIDA ADMINISTRATIVE CODE.

**Recommendation:** Motion to Approve Service Authorization No. 12-35 with Mathews Consulting dba Baxter and Woodman Company in the amount not-to-exceed \$11,381 for professional engineering services related to performing an inspection on a 1 million gallon above ground prestressed concrete potable water storage tank to satisfy a Florida Administrative Code regulatory requirement for a finished drinking water storage tank.

**Sponsors:** Environmental Services Department

**Attachments:** [Service Authorization No.12-35 with Mathews Consulting](#)  
[Amendment No. 4 to General Consulting Services Agreement - Baxter & Wood.](#)  
[Letter - Extension request Mathews Consulting, 11-22-16](#)  
[Mathews Engr Executed Agmt](#)

- 6.J.** RATIFICATION OF THE EMERGENCY ACQUISITION FOR THE REPAIR OF THE 12-INCH SUBAQUEOUS WATER MAIN CROSSING THE INTRACOASTAL WATERWAY AT SE 8TH STREET IN THE AMOUNT OF \$80,000 TO COMMERCIAL DIVER SERVICES, INC.

**Recommendation:** Motion to Approve the ratification of the emergency acquisition for the repair of the 12-inch subaqueous water main crossing the Intracoastal Waterway at SE 8th Street/Bauhinia Road in the amount of \$80,000.00 to Commercial Diver Services, Inc.

**Sponsors:** Environmental Services Department

**Attachments:** [Emergency Acquisition APPRVD Water Main Repair ICWW 20170522.pdf](#)  
[Invoice from Commercial Diver Services of Florida LLC](#)

- 6.K.** SERVICE AUTHORIZATION NO. 12-34 TO MATHEWS CONSULTING DBA BAXTER AND WOODMAN COMPANY IN THE AMOUNT NOT-TO-EXCEED \$152,304 FOR PROFESSIONAL ENGINEERING DESIGN SERVICES FOR REPLACEMENT OF THREE (3) POTABLE WATER MAINS CROSSING UNDER THE INTRACOASTAL WATERWAY.

**Recommendation:** Motion to Approve Service Authorization No. 12-34 with Mathews Consulting dba Baxter and Woodman Company in the amount not-to-exceed \$152,304 for professional engineering design services related to the replacement of three (3) subaqueous potable water mains crossing under the intracoastal waterway (ICWW) at Dogwood Drive, SE 8th Street / Bauhinia Road, and NE 4th Street / Beach Drive.

**Sponsors:** Environmental Services Department

**Attachments:** [Service Authorization 12-34 with Mathews Consulting](#)  
[Amendment No. 4 to General Consulting Services Agreement - Baxter & Wood.](#)  
[Letter - Extension request Mathews Consulting, 11-22-16](#)  
[Mathews Engr Executed Agmt](#)

- 6.L.** SERVICE AUTHORIZATION NO.12-21 WITH WANTMAN GROUP, INC. IN THE AMOUNT OF \$7,814.00 FOR GEOTECHNICAL EVALUATION SERVICES FOR BOONE DRIVE.

**Recommendation:** Motion to Approve Service Authorization No.12-21 with Wantman Group, Inc. in the amount not to exceed of \$7,814.00 to provide a geotechnical evaluation of the pavement section, roadway base and sub-base conditions of Boone Drive from Dogwood Drive to Evergreen Drive.

**Sponsors:** Environmental Services Department

**Attachments:** [Boon Drive SA.pdf](#)

- 6.M.** AMENDED EXHIBIT A (REDUCING THE SCOPE OF WORK) TO WEST ARCHITECTURE & DESIGN, LLC. FOR ARCHITECTURAL CONSULTING SERVICES FOR THE HISTORIC DELRAY BEACH RAILWAY STATION IN AN AMOUNT NOT TO EXCEED \$14,500.00

**Recommendation:** Motion to Approve Amended Exhibit A to West Architecture & Design, LLC in an amount not to exceed \$14,500 for architectural consulting services for the Historic Delray Beach Railway Station (Project #17-007).

**Sponsors:** Environmental Services Department

**Attachments:** [West Architecture PO](#)  
[Historic Railway Station Amended Exhibit A 053117](#)  
[West Architecture Contract Old Train Depot Signed Contract](#)  
[West Architecture Contract Old Train Depot Pay1](#)

- 6.N.** APPROVAL OF THE LOCAL AGENCY PROGRAM SUPPLEMENTAL AGREEMENT NO. 2 (TIME EXTENSION REQUEST) WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR NE 2ND AVENUE / SEACREST BOULEVARD BEAUTIFICATION PROJECT PHASE 0

**Recommendation:** Motion to Approve the Florida Department of Transportation (FDOT) Local Agency Program (LAP) Supplemental Agreement No. 2 for an extension to the construction completion date of the original LAP agreement for NE 2nd Avenue / Seacrest Boulevard Beautification Project Phase 0.

**Sponsors:** Environmental Services Department

**Attachments:**     [LAP Supplemental Agt #2](#)  
                              [Checklist Amendment to FDOT LAP Agreement NE 2nd avenue](#)  
                              [Location Map](#)  
                              [LAP AGREEMENT](#)

**6.O.    EXTENSION OF THE AGREEMENTS WITH AVIROM & ASSOCIATES, INC., CAULFIELD & WHEELER, INC., DENNIS J. LEAVY & ASSOCIATES, INC AND WANTMAN GROUP, INC FOR SURVEYING SERVICES**

**Recommendation:** Motion to Approve extensions of the agreements with Avirom & Associates, Inc., Caulfield & Wheeler, Inc., Dennis J. Leavy & Associates, Inc. and Wantman Group, Inc. for continuing surveying services through September 30, 2017.

**Sponsors:**        Environmental Services Department

**Attachments:**     [Checklist Land Survey Consulting Services Caufield](#)  
                              [Checklist Land Survey Consulting Services Dennis Leavy](#)  
                              [Checklist Land Survey Consulting Services Wantman](#)  
                              [Checklist Land Survey Consulting Services Avirom](#)  
                              [Extension letter - Caulfield & Wheeler](#)  
                              [Extension letter - Dennis J. Leavy & Assoc.](#)  
                              [Extension letter - Wantman Group](#)  
                              [Extension letter - Avirom & Associates](#)  
                              [Surveying Services Agreement, Avirom](#)  
                              [Surveying Services Agreement, Caulfield](#)  
                              [Surveying Services Agreement, Dennis Leavy](#)  
                              [Surveying Services Agreement, Wantman](#)  
                              [Amendment No. 5 - Avirom & Associates](#)  
                              [Amendment No. 5 - Caulfield & Wheeler](#)  
                              [Amendment No. 5 - Dennis J. Leavy & Associates](#)  
                              [Amendment No. 5 - Wantman Group](#)

**6.P.    REQUEST FOR SUBORDINATION OF SECOND MORTGAGE FOR 102 SW 8th Street**

**Recommendation:** Motion to Approve a request for the City of Delray Beach ("City") to subordinate its second mortgage position in the amount of \$30,440.57 for the property located at 102 SW 8th Street Delray Beach, FL 33444.

**Sponsors:**        Community Improvement

**Attachments:**     [Checklist Subordination Agreement Carnegie](#)  
                              [Subordination Agreement - Carnegie Final](#)  
                              [Subordination Policy](#)  
                              [Subordination Backup Carnegie](#)

**6.Q.    TRAFFIC ENFORCEMENT AGREEMENT BETWEEN THE DELRAY BEACH POLICE**



## DEPARTMENT AND VILLAS OF RAINBERRY HOMEOWNER'S ASSOCIATION

**Recommendation:** Motion to Approve a Traffic Enforcement Agreement between the Delray Beach Police Department and Villas of Rainberry Homeowner's Association to allow the Delray Beach Police Department to enforce state and local traffic laws on the private roads of Villas of Rainberry Homeowner's Association.

**Sponsors:** Police Department

**Attachments:** [Villas of Rainberry Legal Review Checklist](#)  
[Villas of Rainberry HOA Agreement 2017](#)

**6.R. TRAFFIC ENFORCEMENT AGREEMENT BETWEEN THE DELRAY BEACH POLICE DEPARTMENT AND RAINBERRY LAKE HOMEOWNER'S ASSOCIATION**

**Recommendation:** Motion to Approve a Traffic Enforcement Agreement between the Delray Beach Police Department and Rainberry Lake Homeowner's Association to allow the Delray Beach Police Department to enforce state and local traffic laws on the private roads of Rainberry Lake Homeowner's Association.

**Sponsors:** Police Department

**Attachments:** [Rainberry Lake HOA Agreement 2017](#)  
[Legal Review Checklist](#)

**6.S. INTERLOCAL AGREEMENT BETWEEN THE CITY OF DELRAY BEACH AND THE SCHOOL BOARD OF PALM BEACH COUNTY FOR THE MUTUAL USE OF RECREATIONAL FACILITIES**

**Recommendation:** Motion to Approve the Interlocal Agreement between the City of Delray Beach and the School Board of Palm Beach County for the mutual use of recreational facilities.

**Sponsors:** Parks & Recreation Department

**Attachments:** [CA checklist--ILA Mutual Use DB](#)  
[ILA Mutual Use with Delray Beach SD Draft May 4 2017-Ig rev 5-23-17 SD5-24-Inter-Local Agreement.2012](#)

**6.T. AUTHORIZATION TO APPLY FOR NRPA/DISNEY MEET ME AT THE PARK GRANT IN AN AMOUNT NOT TO EXCEED \$50,000 FOR IMPROVEMENTS TO THE PLAY STRUCTURES AT CATHERINE STRONG PARK**

**Recommendation:** Motion to Approve the submission of City of Delray Beach Parks and Recreation grant application to National Recreation and Park Association Meet Me at the Park in an amount not to exceed \$50,000.

**Sponsors:** Parks & Recreation Department

**Attachments:** [DisneyApplicationPDFFinal](#)  
[DisneyPlayspacesFAQ](#)

**6.U. RETROACTIVE APPROVAL OF AMENDMENT NO. 1 WITH EARTHLY DESIGNS & RESOURCES, INC. D/B/A MOBILE LAWN SERVICE FOR LANDSCAPE MAINTENANCE SERVICES**

**Recommendation:** Motion to Retroactively Approve Amendment No. 1 to renew the Agreement with Earthly Designs & Resources, Inc. d/b/a Mobile Lawn Service through April 13, 2018 in an annual not-to-exceed amount of \$58,200.

**Sponsors:** Parks & Recreation Department

**Attachments:** [Amendment #1 to Solicitation No. 2015-28 - Earthly Designs CAO final - vendor](#)  
[Earthly Designs - bid number 2015-28](#)  
[Legal Review Checklist Amendment #1](#)

**6.V. INTERLOCAL AGREEMENT BETWEEN THE CITY OF DELRAY BEACH AND THE SCHOOL DISTRICT OF PALM BEACH COUNTY CONCERNING STUDENT INFORMATION**

**Recommendation:** Motion to Approve the Interlocal Agreement between the School Board of Palm Beach County and the City of Delray Beach concerning student information.

**Sponsors:** Community Improvement

**Attachments:** [CA Checklist--ILA Student Data CC 062017](#)  
[ILA with School Board Concerning Student Information 2017 5-22-17 rev](#)

**6.W. AMENDMENT NO. 1 TO REVOCABLE LICENSE AGREEMENT - KNIGHTS OF PYTHAGORAS MENTORING NETWORK, INC.**

**Recommendation:** Motion to Approve Amendment No. 1 to Revocable License Agreement with Knights of Pythagoras (KOP) Mentoring Network, Inc. for use of classroom No.5 at Catherine Strong Park for purpose of tutoring and mentoring students aged 7 to 17 and for staff preparation in support of such programs.

**Sponsors:** Parks & Recreation Department

**Attachments:** [Request to extend KOP for 1 year 2017](#)  
[Amendment 1 to revocable license agreement KOP](#)  
[Legal Review Checklist - completed](#)  
[2016 KOP revocable license agreement](#)

**6.X. SERVICE AUTHORIZATION NO. 12-08 WITH CURRIE SOWARDS AGUILA ARCHITECTS, INC. FOR PROFESSIONAL ARCHITECTURAL SERVICES FOR THE SKID MOUNTED LIFEGUARD TOWERS**

**Recommendation:** Motion to Approve Service Authorization No.12-08 with Currie Sowards Aguila Architects, Incorporated for professional architectural services for the new skid mounted lifeguard towers (Project #17-093) in an amount not-to-exceed \$24,500.00.

**Sponsors:** Environmental Services Department

**Attachments:** [SA 12-08](#)

**6.Y. APPROVAL OF AMENDMENT NO. 1 TO THE AGREEMENT WITH M & M ASPHALT**

MAINTENANCE, INC. D/B/A ALL COUNTY PAVING, INC. FOR ROAD  
RESTORATION SERVICES UTILIZING THE CITY OF SUNRISE CONTRACT  
C15-33-05-MS

**Recommendation:** Motion to Approve Amendment No. 1 to renew the agreement with M & M Asphalt Maintenance, Inc. d/b/a All County Paving, Inc. in an annual amount not-to-exceed \$55,000 utilizing the City of Sunrise, Florida Contract C15-33-05-MS for roadway restoration services.

**Sponsors:** Environmental Services Department

**Attachments:** [Agreement - M&M Asphalt dba All County Paving Inc.](#)  
[Amendment #1 - M & M Asphalt dba All County Paving](#)  
[Legal review checklist](#)  
[Best Price Letter](#)

**6.Z.** APPROVAL OF LEASE AGREEMENT BETWEEN THE CITY OF DELRAY BEACH  
AND CHRISTIANS REACHING OUT TO SOCIETY, INC. FOR THE PROPERTY  
LOCATED AT 196 NW 8TH AVENUE, DELRAY BEACH, FL (CARING KITCHEN)

**Recommendation:** Motion to Approve the lease agreement between the City of Delray Beach ("City") and Christians Reaching Out to Society Inc. for the property located at 196 NW 8th Avenue, Delray Beach, Florida and to authorize the Mayor and City Attorney to execute the agreement.

**Sponsors:** City Manager Department

**Attachments:** [Caring Kitchen Lease](#)  
[Checklist Caring Kitchen](#)

**6.AA. PROCLAMATIONS:**

**6.AA.** Carver High School Reunion Proclamation  
**1.**

**Sponsors:** City Clerk Department

**Attachments:** [Carver High School](#)

**6.BB.** REPORT OF APPEALABLE LAND USE ITEMS FROM MAY 8, 2017 THROUGH MAY  
26, 2017

**Recommendation:** By motion, receive and file this report.

**Sponsors:** Planning and Zoning Board

**Attachments:**     [City Commission Map 6-20-17](#)  
[Plaza at Delray Bath & Body Works.pdf](#)  
[Delray Medical Center.pdf](#)  
[Delray Plaza.pdf](#)  
[Gunther Volvo.pdf](#)  
[Coastal Veterinary Clinic Color Change.pdf](#)  
[Coastal Veterinary Clinic Class II.pdf](#)  
[Delray Oasis Business Center.pdf](#)  
[Atlantic Crossing.pdf](#)  
[CVS Bed Bath & Beyond Plaza.pdf](#)  
[2710 W Atlantic Avenue.pdf](#)  
[Space of Mind - Modern Schoolhouse.pdf](#)

## **6.CC. AWARD OF BIDS AND CONTRACTS:**

### **6.CC. AWARD OF AN AGREEMENT TO DUBIN & ASSOCIATES INC. FOR MUNICIPAL 1. TENNIS CENTER AND DELRAY SWIM AND TENNIS CLUB MANAGEMENT SERVICES**

**Recommendation:** Motion to Award a two-year Agreement to Dubin & Associates Inc., for an annual amount of \$70,000 for management services for a not-to-exceed amount of \$140,000 for the term of the Agreement with all approved expenses paid by the City, for the Municipal Tennis Center and Delray Swim and Tennis Club Management Services.

**Sponsors:** Parks & Recreation Department

**Attachments:**     [2016-86-2- Agreement \(tennis\) CAO final](#)  
[Checklist Management Agreement for Tennis Center JCD Updated](#)

### **6.CC. PURCHASE AWARD TO WESCO TURF, INC. FOR TORO MOWERS AND UTILITY 2. VEHICLES FOR A TOTAL AMOUNT OF \$178,258.46.**

**Recommendation:** Motion to Approve purchase award to Wesco Turf, Inc., for the purchase of seven Tower Mowers and three Toro Utility Vehicles for a total of \$178,258.46, utilizing State of Florida Contract #21100000-15-1.

**Sponsors:** Environmental Services Department

**Attachments:**     [Pricing Quotes](#)  
[Best Price Letter](#)  
[Pricing List - Wesco Turf](#)

### **6.CC. AWARD OF A CONSTRUCTION AGREEMENT TO CALLAWAY MARINE 3 TECHNOLOGIES, INC. FOR VETERANS PARK SEAWALL REPAIR AND DOCK REPLACEMENT IN A NOT-TO-EXCEED AMOUNT OF \$585,178.80**

**Recommendation:** Motion to Award a construction Agreement to Callaway Marine Technologies, Inc. for the Veterans Park seawall repair and dock

replacement in a total amount not-to-exceed amount of \$585,178.80.

**Sponsors:** Environmental Services Department

**Attachments:** [2017-044 Agreement with Exhibits, Executed by Contractor](#)  
[Checklist veterans park seawall doc repair construction](#)  
[CALLAWAY MARINE TECHNOLOGIES, INC. RESPONSE](#)  
[2017-044 Veterans Park Seawall Repair and Dock Replacement Complete](#)  
[2017-044 Addendum No. 1](#)  
[2017-044 Addendum No. 2](#)  
[2017-044 Addendum No. 3](#)

**6.CC. PURCHASE AWARD TO AMERICAS GENERATORS, INC. FOR FIXED AND  
4. PORTABLE GENERATORS FOR PUBLIC UTILITIES**

**Recommendation:** Motion to Approve a Purchase Award to Americas Generators, Inc. for Fixed and Portable Generators for Public Utilities in an amount of \$213,629.68.

**Sponsors:** Environmental Services Department

**Attachments:** [ITB 2017-043 with Addenda](#)  
[Tabulation Sheet - ITB 2017-043](#)  
[Bid - Americas Generators, Inc.](#)  
[Final Purchase Agreement - Americas Generators, Inc.](#)  
[CAO checklist Purchase agreement w Americas Generators](#)

**6.CC. PURCHASE AWARDS TO DUVAL FORD, LLC, ALAN JAY NISSAN, INC., ALAN JAY  
5. CHEVROLET CADILLAC, INC. DBA ALAN JAY CHEVROLET BUICK GMC  
CADILLAC, AND HUB CITY FORD-MERCURY, INC., FOR THE PURCHASE OF 27  
NEW VEHICLES FOR A TOTAL AMOUNT OF \$774,919.**

**Recommendation:** Motion to Approve purchase awards to Duval Ford, LLC, Alan Jay Nissan, Inc., Alan Jay Chevrolet Cadillac, Inc. DBA Alan Jay Chevrolet Buick GMC Cadillac, and Hub City Ford-Mercury, Inc., for the purchase of 27 vehicles for a total of \$774,919, utilizing Florida Sheriff's Association Contract #FSA16-VEL24.0.

**Sponsors:** Environmental Services Department

**Attachments:**     [Vehicle Pricing List](#)  
[Florida Sheriffs Association Contract FSA16-VEL24.0](#)  
[Frontier Quote - Alan Jay](#)  
[Alan Jay - Best Price Letter](#)  
[Duval Ford - Best Price Letter](#)  
[Hub City - Best Price Letter](#)  
[Chevy 2500 Cargo Van Quote - Alan Jay](#)  
[Ford Interceptor Quote - Hub City](#)  
[F-350 Quote-Duval Ford](#)  
[F-150 X-Cab Quote-Hub City](#)  
[F-150 Quote-Hub City](#)  
[Expedition Quote-Hub City](#)  
[Fusion Hybrid Quote-Hub City](#)  
[Ford Escape Quote - Hub City](#)

**6.CC.** AWARD OF AN AGREEMENT TO KEITH AND SCHNARS, P.A. FOR  
**6.** CONSTRUCTION, ENGINEERING, AND INSPECTION SERVICES FOR PHASE 1 OF SEACREST BEAUTIFICATION PROJECT

**Recommendation:** Motion to Award an Agreement to Keith and Schnars, P.A. for construction, engineering, and inspection services for phase 1 of Seacrest Beautification in a total amount not-to-exceed \$181,000 for the Agreement term.

**Sponsors:** Environmental Services Department

**Attachments:**     [2016-139-2 Agreement \(rev 2\) with Exhibit E CONSULTANT EXECUTED](#)  
[Keith & Schnars, P.A. Response](#)  
[2016-139-2 RFQ Complete](#)  
[Addendum No. 1](#)  
[CA Legal Review Keith and Schnars](#)

**6.CC.** APPROVAL OF AN AGREEMENT WITH MUNICIPAL CODE CORPORATION IN A  
**7.** NOT TO EXCEED ANNUAL AMOUNT OF \$137,000 UTILIZING THE CITY OF ORMOND BEACH CONTRACT, RESOLUTION 2014-148

..Body

Recommended Action:

**Recommendation:** Motion to Approve an Agreement with Municipal Code Corporation Inc. in an annual not-to-exceed amount \$137,000 for utility bill printing and mailing process services utilizing the City of Ormond Beach Contract/Resolution 2014-148.

**Sponsors:** Finance Department

**Attachments:**     [Agreement with Municipal Code Corporation - vendor signed - CAO final](#)  
[Municipal Code Corporation agreement with City of Ormond Beach](#)  
[Legal review checklist CAO final](#)  
[Best Price Letter - Municipal Code Corporation](#)

## 7. REGULAR AGENDA:

### 7.A.    NOMINATIONS FOR APPOINTMENT TO THE CIVIL SERVICE BOARD

**Recommendation:**   Motion to Approve nominations for appointment for one (1) regular member and one (1) alternate member to serve on the Civil Service Board for unexpired terms ending July 1, 2018.

**Sponsors:**           City Clerk Department

**Attachments:**        [Exhibit A](#)  
[Civil Service Board Member List](#)  
[Civil Service Board Attendance List](#)

### 7.B.    NOMINATIONS FOR APPOINTMENT TO THE CODE ENFORCEMENT BOARD

**Recommendation:**   Motion to Approve nominations for appointment for one (1) regular member to serve on the Code Enforcement Board for an unexpired term ending January 14, 2018 and for two (2) alternate members to serve unexpired terms ending January 14, 2019.

**Sponsors:**           City Clerk Department

**Attachments:**        [Exhibit A](#)  
[Code Enforcement Board Member List](#)  
[Code Enforcement Board Attendance List](#)

### 7.C.    NOMINATIONS FOR APPOINTMENT TO THE EDUCATION BOARD

**Recommendation:**   Motion to Approve nominations for appointment for six (6) regular members to serve two (2) year terms ending July 31, 2019. Please note that there are no student applicants at this time.

**Sponsors:**           City Clerk Department

**Attachments:**        [Exhibit A](#)  
[Education Board Member List](#)  
[Education Board Attendance List](#)

### 7.D.    NOMINATIONS FOR APPOINTMENT TO THE GREEN IMPLEMENTATION ADVANCEMENT BOARD

**Recommendation:**   Motion to Approve nominations for appointment for two (2) regular members and two (2) alternate members to serve on the Green Implementation Advancement Board for two (2) year terms ending July 31, 2019.

**Sponsors:**           City Clerk Department

**Attachments:**     [Exhibit A](#)  
[Green Implementation Advancement Board Member List](#)  
[Green Implementation Advancement Board](#)

**7.E.    NOMINATIONS FOR APPOINTMENT TO THE BOARD OF ADJUSTMENT**

**Recommendation:** Motion to Approve nominations for appointment for two (2) alternate members to serve on the Board of Adjustment for unexpired terms ending August 31, 2019.

**Sponsors:**        City Clerk Department

**Attachments:**     [Exhibit A](#)  
[Board of Adjustment Member List](#)  
[Board of Adjustment Attendance List](#)

**7.F.    NOMINATION FOR APPOINTMENT TO THE DOWNTOWN DEVELOPMENT AUTHORITY BOARD**

**Recommendation:** Motion to Approve nomination for appointment for one (1) regular member to serve on the Downtown Development Authority Board for a three (3) year term ending July 1, 2020.

**Sponsors:**        City Clerk Department

**Attachments:**     [Exhibit A](#)  
[Downtown Development Authority Board Member List](#)  
[Downtown Development Authority Attendance List](#)  
[Downtown Development Authority Map](#)

**7.G.    NOMINATIONS FOR APPOINTMENT TO THE COMMUNITY REDEVELOPMENT AGENCY BOARD**

**Recommendation:** Motion to Approve nominations for appointment for two (2) regular members to serve on the Community Redevelopment Agency Board for four (4) year terms ending July 1, 2021.

**Sponsors:**        City Clerk Department

**Attachments:**     [Exhibit A](#)  
[Community Redevelopment Agency Board Member List](#)  
[Community Redevelopment Agency Board Attendance List](#)

**7.H.    RESOLUTION NO. 47-17 TO APPROVE THE ISSUANCE OF NOT-TO-EXCEED \$31,500,000 CAPITAL IMPROVEMENT REVENUE BONDS, SERIES 2017.**

**Recommendation:** Motion to approve Resolution No. R-47-17 to amend the Authorizing Resolution No. R-76-99 and authorizing the issuance of a not-to-exceed \$31,500,000 capital improvement revenue bonds, series 2017 to finance the cost of certain infrastructure projects in the City.

**Sponsors:**        Purchasing Department



**Attachments:**      [Res 76-99](#)  
[Delray Beach Supplemental Resolution \(2017 Sales Tax Loan\)](#)  
[Delray Beach Capital Improvement Revenue Bond \(2017\)](#)  
[Recommendation Memo - Capital Improvement Revenue Bond, Series 2017](#)  
[Capital Projects List - Capital Improvement Revenue Bonds](#)

**7.I. 7 SUGGESTIONS FOR CONTINUED SUPPORT OF THE COMMUNITY REDEVELOPMENT AGENCY (CRA)**

**Recommendation:** Motion to Approve recommending that the Community Redevelopment Agency (CRA) adopts the 7 suggestions included in the attached letter.

**Sponsors:** City Clerk Department

**Attachments:**      [CRA Ltr 5.2017](#)

**8. PUBLIC HEARINGS:**

**8.A. ORDINANCE NO. 16-17 ADOPTING A NEW OFFICIAL ZONING MAP PURSUANT TO SECTION 4.1.2 OF THE CITY OF DELRAY BEACH LAND DEVELOPMENT REGULATIONS (SECOND READING)**

**Recommendation:** Motion to Approve Ordinance No. 16-17, as presented on second reading.

**Sponsors:** Planning & Zoning Department

**Attachments:**      [Ordinance No. 16-17-Official Zoning Map](#)  
[DRAFT Official Zoning Map 5.19.17](#)  
[PZB Report Ord 16-17 Official Zoning Map Adoption](#)

**9. FIRST READINGS:**

**9.A. ORDINANCE NO. 23-17 AMENDING THE CITY'S WORKFORCE HOUSING ORDINANCE (FIRST READING)**

**Recommendation:** Motion to approve Ordinance No. 23-17 on first reading.

**Attachments:**      [Ord 23-17 amending Sec 4.7.7 workforce housing](#)  
[workforce housing ord 23-17 backup.pdf](#)

**10. COMMENTS AND INQUIRIES ON NON-AGENDA ITEMS:**

**10.A. City Manager**

**10.B. City Attorney**

**10.C. City Commission**