

City of Delray Beach

100 NW 1st Avenue - Delray Beach, Florida 33444

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www.mydelraybeach.com



Regular Commission Meeting

Annual Organizational Meeting/Regular Meeting at 6:00 PM

Thursday, March 29, 2018

**Commission Chambers
Delray Beach City Hall**

City Commission

Mayor Cary Glickstein

Vice Mayor Jim Chard

Deputy Vice Mayor Shirley Ervin Johnson

Commissioner Shelly Petrolia

Commissioner Mitchell Katz

RULES FOR PUBLIC PARTICIPATION

PUBLIC COMMENT: City Commission meetings are business meetings and the right to limit discussion rests with the Commission. **Generally, remarks by an individual will be limited to three minutes or less.** The Mayor, presiding officer or a consensus of the City Commission has discretion to adjust the amount of time allocated.

Public comment shall be allowed as follows:

- A.** Comments and Inquiries on Non-Agenda and Agenda Items (excluding public hearing or quasi-judicial hearing items) from the Public: Any citizen is entitled to be heard concerning any matter within the scope of jurisdiction of the Commission under this section. The Commission may withhold comment or direct the City Manager to take action on requests or comments.
- B.** Public Hearings/Quasi-Judicial Hearings: Any citizen is entitled to speak on items under these sections at the time these items are heard by the Commission.
- C.** All persons desiring to do a presentation on agenda or non-agenda items that are on a portable flash drive device or a CD/DVD, must provide their media to the City Clerk no later than 12:00 p.m. one day prior to the meeting where they wish to present.

SIGN IN SHEET: Prior to the start of the Commission Meeting, individuals wishing to address the Commission should sign in on the sheet located on the right side of the dais. If you are not able to do so prior to the start of the meeting, you may still address the Commission. The primary purpose of the sign-in sheet is to assist staff with record keeping. Therefore, when you come up to the to speak, please complete the sign-in sheet if you have not already done so.

ADDRESSING THE COMMISSION: At the appropriate time, please step up to the lectern and state your name and address for the record. All comments must be addressed to the Commission as a body and not to individuals. Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the Commission shall be barred by the presiding officer from speaking further, unless permission to continue or again address the Commission is granted by a majority vote of the Commission members present.

APPELLATE PROCEDURES

Please be advised that if a person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record includes the testimony and evidence upon which the appeal is based. The City neither provides nor prepares such record.

1. CALL TO ORDER**2. ROLL CALL****3. PLEDGE OF ALLEGIANCE TO THE FLAG****4. AGENDA APPROVAL****5. COMMENTS AND INQUIRIES ON AGENDA AND NON-AGENDA ITEMS FROM THE PUBLIC- IMMEDIATELY FOLLOWING PRESENTATIONS:**

5.a. City Manager's response to prior public comments and inquiries

5.b. From the Public

6. Staff Presentation

Sponsors: City Manager Department

7. Commission Comments

Sponsors: City Manager Department

8. 10-minute recess**9. Swearing In - Oath of Office (to be administered by City Clerk, Judge or Notary)**

a. Seat 1, Seat 2, Seat 3

b. Seat 5/Mayor - Passing of Gavel

Sponsors: City Clerk Department

10. Selection of Vice Mayor and Deputy Vice Mayor

a. Vice Mayor nominations

b. Deputy Vice Mayor nominations

Sponsors: City Clerk Department

11. Briefing Presentation - Palm Beach County Office of Inspector General John A. Carey

Sponsors: City Manager Department

Attachments: [IG Role in Promoting Ethics in Govt Mar 2018](#)

12. Approval of Commission Rules of Procedure (existing)

Sponsors: City Clerk Department

Attachments: [Rules of Procedure 03-29-18](#)

[Comprehensive Conduct and Procedure](#)

13. Approval of City Commission Meeting Dates (calendar attached)

Sponsors: City Clerk Department

Attachments: [2018-2019 City Commission Agenda Schedule 3-21-18](#)
[April 2018–March 2019 Calendar](#)

14. City Attorney Legal Briefing Presentation - Government in the Sunshine, etc.

Sponsors: City Attorney Department

Attachments: [Commission Orientation 2018](#)

15. Reference Documents

- a. City Charter
- b. Palm Beach County Code of Ethics
- c. Manager-Commission Form of Government materials

Sponsors: City Manager Department

Attachments: [DELRAY BEACH CHARTER](#)
[Code of Ethics Guidebook-PBC](#)
[ICMA Leading Your Community](#)

16. COMMENTS AND INQUIRIES ON NON-AGENDA ITEMS:

16.a. City Manager

16.b. City Attorney

16.c. City Commission

17. Adjourn