## **City of Delray Beach**

100 NW 1st Avenue - Delray Beach, Florida 33444 Phone: (561) 243-7000 - Fax: (561) 243-3774 www.mydelraybeach.com



## **Regular Commission Meeting**

Regular Meeting at 6:00 PM

**Tuesday, May 15, 2018** 

**Commission Chambers Delray Beach City Hall** 

### **City Commission**

Mayor Shelly Petrolia
Vice Mayor Adam Frankel
Deputy Vice Mayor Shirley Ervin Johnson
Commissioner Bill Bathurst
Commissioner Ryan Boylston

#### **RULES FOR PUBLIC PARTICIPATION**

**PUBLIC COMMENT:** City Commission meetings are business meetings and the right to limit discussion rests with the Commission. **Generally, remarks by an individual will be limited to three minutes or less.** The Mayor, presiding officer or a consensus of the City Commission has discretion to adjust the amount of time allocated.

#### Public comment shall be allowed as follows:

- A. Comments and Inquiries on Non-Agenda and Agenda Items (excluding public hearing or quasi-judicial hearing items) from the Public: Any citizen is entitled to be heard concerning any matter within the scope of jurisdiction of the Commission under this section. The Commission may withhold comment or direct the City Manager to take action on requests or comments.
- **B.** Public Hearings/Quasi-Judicial Hearings: Any citizen is entitled to speak on items under these sections at the time these items are heard by the Commission.
- **C.** All persons desiring to do a presentation on agenda or non-agenda items that are on a portable flash drive device or a CD/DVD, must provide their media to the City Clerk no later than 12:00 p.m. one day prior to the meeting where they wish to present.

SIGN IN SHEET: Prior to the start of the Commission Meeting, individuals wishing to address the Commission should sign in on the sheet located on the right side of the dais. If you are not able to do so prior to the start of the meeting, you may still address the Commission. The primary purpose of the sign-in sheet is to assist staff with record keeping. Therefore, when you come up to the to speak, please complete the sign-in sheet if you have not already done so.

ADDRESSING THE COMMISSION: At the appropriate time, please step up to the lectern and state your name and address for the record. All comments must be addressed to the Commission as a body and not to individuals. Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the Commission shall be barred by the presiding officer from speaking further, unless permission to continue or again address the Commission is granted by a majority vote of the Commission members present.

#### **APPELLATE PROCEDURES**

Please be advised that if a person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record includes the testimony and evidence upon which the appeal is based. The City neither provides nor prepares such record.

- 1. ROLL CALL
- 2. PLEDGE OF ALLEGIANCE TO THE FLAG
- 3. AGENDA APPROVAL
- 4. PRESENTATIONS:
- **4.A.** PRESENTATION OF SPONSORSHIP TROPHY FOR ATP DELRAY BEACH OPEN MARK BARON

Sponsors: Parks & Recreation Department

Attachments: Agenda Cover Report

4.B. ANNUAL PRESENTATION OF THE DELRAY BEACH SPORTS DESTINATION

COMMITTEE

**Sponsors:** Parks & Recreation Department

<u>Attachments:</u> <u>Agenda Cover Report</u>

Sports City Commission 2018

- 5. COMMENTS AND INQUIRIES ON AGENDA AND NON-AGENDA ITEMS FROM THE PUBLIC- IMMEDIATELY FOLLOWING PRESENTATIONS:
- 5.A. City Manager's response to prior public comments and inquiries
- 5.B. From the Public
- 6. CONSENT AGENDA: City Manager Recommends Approval

#### 6.A. APPROVAL OF MINUTES

**Recommendation:** Motion to approve meeting minutes as listed below:

February 7, 2017- Special Meeting
February 21, 2017- Special Meeting
April 18, 2017- Workshop Meeting
April 24, 2017- Joint Session w/CRA
August 30, 2017- Joint Session w/CRA
October 3, 2017- Regular Meeting
October 10, 2017- Workshop Meeting
October 17, 2017- Regular Meeting
November 7, 2017- Regular Meeting
January 23, 2018- Regular Meeting
January 29, 2018- Joint Session w/CRA
February 13, 2018- Workshop Meeting
April 26, 2018- Special Meeting

April 27, 2018- Special Meeting

Sponsors: City Clerk Department

<u>Attachments:</u> <u>Agenda Cover Report</u>

Minutes 2-7-17 Draft

Minutes 2-21-17 Draft

Minutes 4-18-17 Draft

Minutes 4-24-17 Draft

Minutes 8-30-17 Draft

Minutes 10-3-17 Draft

Minutes 10-10-17 Draft

Minutes 10-17-17 Draft

Minutes 11-7-17 Draft

Minutes 1-23-18 Draft

Minutes 1-29-18 Draft

Minutes 2-13-18 Draft

Minutes 4-26-18 Draft

Minutes 4-27-18 Draft

**6.B.** RESOLUTION NO. 56-18: REVOCABLE LICENSE AGREEMENT THE VOLEN CENTER TO PROVIDE CONGREGATE MEALS FOR SENIOR CITIZENS AT POMPEY PARK RECREATION CENTER

Recommendation: Motion to approve Resolution No. 56-18 approving a revocable license

agreement with the Volen Center to provide congregate meals for senior citizens at Pompey Park Recreation Center for a three year period and authorizing license renewal designation to the City Manager for three

additional one year terms.

**Sponsors:** Parks & Recreation Department

Attachments: Agenda Cover Report

Volen Center food service resolution 56-18

Volen Center contract

Legal Review Checklist Mae Volen Pompey Park

6.C. RESOLUTION NO. 32-18: UTILITY WORK BY HIGHWAY CONTRACTOR AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) FOR DESIGN AND CONSTRUCTION OF UTILITIES RELOCATIONS RELATED TO THE FDOT'S US-1/FEDERAL HIGHWAY FROM NORTH OF GEORGE BUSH BOULEVARD TO C-16 CANAL, (CITY PROJECT NO. 18-001) FOR A LUMP SUM \$6,496.

Recommendation: Motion to approve a Utility Work by Highway Contractor Agreement

(UWHCA) with the Florida Department of Transportation (FDOT) for performing design and construction services to relocate and adjust water utilities relating to the FDOT's US-1/ Federal Highway from north of George

Bush Boulevard to the C-16 Canal, FDOT Financial Project ID No. 434722-1-56-02 (City Project No. 18-001) for a lump sum of \$6,496.

Sponsors: Public Works Department - Programs & Project Management and Utilities Department

<u>Attachments:</u> Agenda Cover Report

Utility Work by Highway Contractor Agreement FDOT

Resolution FDOT UWHCA 3.15.18

Legal Review Checklist UWHCA with FDOT

**6.D.** APPROVAL OF AMENDMENT NO. 1 WITH CDM SMITH INC. FOR CITY-WIDE PROJECT MANAGEMENT SERVICES TO RENEW THE ANNUAL AGREEMENT THROUGH JUNE 5, 2019

Recommendation: Motion to approve the first one-year renewal option (Year 2) and

Amendment No. 1 to the agreement with CDM Smith Inc. for annual

city-wide project management services through June 5, 2019.

Sponsors: Utilities Department, Public Works Department and Purchasing Department

Attachments: Agenda Cover Report

Legal Review Checklist Amd #1 CDM

Fully Executed Agreement with CDM SMITH INC. 2016-111C Amendment No. 1, Vendor Executed

**6.E.** RESOLUTION NO. 54-18: INTERLOCAL AGREEMENT BETWEEN CITY OF DELRAY BEACH AND SOLID WASTE AUTHORITY OF PALM BEACH COUNTY (SWA) FOR BLIGHTED AND DISTRESSED PROPERTY CLEAN-UP AND BEAUTIFICATION GRANT FY2018

Recommendation: Motion to Approve Interlocal Agreement between the City of Delray Beach

and Solid Waste Authority of Palm Beach County (SWA) in the amount of \$135,150 for assistance in the cleanup and beautification of distressed, blighted or otherwise impacted public properties within incorporated areas

of the City of Delray Beach.

<u>Sponsors:</u> Community Improvement

Attachments: Agenda Cover Report

Legal Review Checklist
Blighted Grant ILA-2018

Resolution 54-18

**6.F.** RESOLUTION 29-18: APPROVAL OF AMENDMENT NO. 1 TO RENEW CONTRACT FOR SCHOOL CROSSING GUARD SERVICES WITH ACTION LABOR OF FLORIDA, LLC DBA STAFFING CONNECTION

Recommendation: Motion to approve Resolution 29-18 approving Amendment No. 1 to renew

contract for school crossing guard services with Action Labor of Florida, LLC, dba Staffing Connection in the amount not to exceed \$334,000.

**Sponsors:** Police Department

Attachments: Agenda Cover Report

2015-60 Amendment

29-18 Resolution Award of Agreement (CA rev 3-12-18) Crossing Guard

Legal Review Checklist 18-276

# **6.G.** RESOLUTION 67-18: APPROVAL OF AMENDMENT NO. 1 TO RENEW CONTRACT FOR UNDERCOVER VEHICLE LEASES WITH DELRAY AUTO MALL, INC.

Recommendation: Motion to approve Resolution 67-18 approving Amendment No. 1 to renew

contract for undercover vehicles lease with Delray Auto Mall, Inc. in the

amount not to exceed \$65,000.

<u>Sponsors:</u> Police Department

<u>Attachments:</u> Agenda Cover Report

67-18 Resolution Award of Agreement - Delray Auto Mall

Legal Review Checklist 18-285

Agreement - Delray Auto Mall

#### 6.H. PROCLAMATIONS:

#### 6.H.1. GUN VIOLENCE AWARENESS DAY PROCLAMATION

Recommendation: Motion to declares the first Friday in June to be National Gun Violence

Awareness Day in the City of Delray Beach

<u>Sponsors:</u> City Clerk Department

<u>Attachments:</u> <u>Agenda Cover Report</u>

Gun Violence Awareness Day Proclamation Template 2018

## **6.H.2.** RECOGNITION OF MATTIE LEE BROWN FOR CELEBRATING HER 100TH YEAR BIRTHDAY.

Recommendation: Recognition of Mattie Lee Brown for 100 year birthday.

<u>Sponsors:</u> City Clerk Department

<u>Attachments:</u> Agenda Cover Report

Proclamation of Mattie Brown (003)

#### 6.H.3. SISTER CITIES STUDENT AMBASSADORS 2018

Recommendation: Motion to recognize seven (7) Student Ambassadors representing the City

of Delray Beach as they travel to Miyazu, Japan.

<u>Sponsors:</u> City Clerk Department

<u>Attachments:</u> Agenda Cover Report

Student Ambassadors - Miyazu 2018

#### 6.H.4. PROCLAMATION TO DESIGNATE MAY 14-18 AS FLORIDA WATER REUSE WEEK

Recommendation: Motion to proclaim May 14-18 as Florida Water Reuse Week

<u>Sponsors:</u> Utilities Department

<u>Attachments:</u> Agenda Cover Report

proclamation reuseweek

#### 6.H.5. INFRASTRUCTURE WEEK PROCLAMATION

Recommendation: Motion to proclaim May 14, 2018 - May 21, 2018 as National Infrastructure

Week

<u>Sponsors:</u> City Clerk Department

<u>Attachments:</u> <u>Agenda Cover Report</u>

Infrastructure Week

#### 6.H.6. KIDS TO PARKS DAY - MAY 19, 2018 - PROCLAMATION

Recommendation: Motion to proclaim May 19, 2018 as KIDS TO PARKS DAY.

<u>Sponsors:</u> City Clerk Department

<u>Attachments:</u> Agenda Cover Report

Kids to Park Day

#### 6.H.7. NATIONAL SAFE BOATING WEEK PROCLAMATION

Recommendation: Approval of a proclamation for National Safe Boating Week.

<u>Sponsors:</u> City Clerk Department

<u>Attachments:</u> <u>Agenda Cover Report</u>

National Safe Boating Week Proclamation 2018

#### 6.H.8. ELDER LAW MONTH PROCLAMATION

Recommendation: Motion to proclaim the month of May as Elderly Law Month.

<u>Sponsors:</u> City Clerk Department

<u>Attachments:</u> Agenda Cover Report

NATIONAL ELDER LAW MONTH

# **6.H.9.** RECOGNITION AND REMEMBRANCE OF SERGEANT REVEREND MATTHEW "Bump" MITCHELL

RECOGNITION AND REMEMBRANCE OF SERGEANT REVEREND

MATTHEW "Bump" MITCHELL

**Sponsors:** Community Improvement and Quinlan

<u>Attachments:</u> <u>Agenda Cover Report</u>

Recognition of Sqt Matthew Mitchell

**6.I.** REPORT OF APPEALABLE LAND USE ITEMS FROM APRIL 2, 2018 THROUGH APRIL 13, 2018

Recommendation: By motion, receive and file this report.

**Sponsors:** Planning & Zoning Department

<u>Attachments:</u> <u>Agenda Cover Report</u>

Appealable Items Map 05-15-18.pdf

A- 8 E Atlantic Avenue.pdf
B- 238 NE 1st Street.pdf
C- 1125 Wallace Dr.pdf
D- Sherwood Honda .pdf

E- Autonation.pdf

#### 6.J. AWARD OF BIDS AND CONTRACTS:

**6.J.1.** APPROVE RESOLUTION 20-18 AND AWARD OF A CONSTRUCTION AGREEMENT WITH MARVI BUILDERS, LLC FOR THE OLD SCHOOL SQUARE HVAC & ELECTRICAL UPGRADES IN AN AMOUNT NOT TO EXCEED \$372,574

Recommendation: Motion to approve Resolution 20-18 and award a Construction Agreement

with Marvi Builders, LLC for the Old School Square HVAC & Electrical Upgrades in a total not to exceed amount of \$372,574 (Project Number:

17-092).

Sponsors: Public Works Department - Programs & Project Management and Purchasing

Department

Attachments: Agenda Cover Report

Legal Review Checklist Marvi builders (RFP 2018-007)
Resolution 20-18 OSS HVAC 2018-007 CAO Approved

ITB 2018-007 Agreement CAO Approved

Tabulation Sheet ITB 2018-007

**6.J.2.** RESOLUTION NO. 34-18 AWARD OF AN AGREEMENT WITH UNITED STATES SERVICE INDUSTRIES (USSI) FOR JANITORIAL SERVICES: DELRAY BEACH MUNICIPAL GOLF CLUB IN A NOT-TO-EXCEED AMOUNT OF \$48,615 ANNUALLY

<u>Recommendation:</u> Motion to award a three (3) year Agreement with United States Services

Industries (USSI) for Janitorial Services at the Delray Beach Municipal Golf

Club in a total amount not to exceed \$48,615 and authorize the City

Manager to exercise any and all renewal options.

**Sponsors:** Parks & Recreation Department and Purchasing Department

Attachments: Agenda Cover Report

Legal Review Checklist form v. 4 Janitorial Services at Golf Club US Service Inc

Resolution No. 34-18

2018-024 Eval. Scoring Summary

USSI RESPONSE CD RFP 2018-024, Janitorial Services- Delray Beach Munic

2018-024 Agreement

6.J.3. RESOLUTION NO. 55-18: A RESOLUTION OF THE CITY OF DELRAY BEACH, FLORIDA APPROVING AN AGREEMENT WITH COMCAST CORPORATION AND THE SUBSIDIARIES AND AFFILIATES FOR ENTERPRISE ETHERNET SERVICES THROUGH A PIGGYBACK CONTRACT, GSA CONTRACT GS-35F-184BA; AUTHORIZING THE CITY MANAGER TO TAKE ALL ACTIONS NECESSARY TO EFFECTUATE THIS AGREEMENT; AND FOR OTHER PURPOSES.

#### Recommended Action:

Motion to Approve Resolution No. 55-18 approving an agreement with Comcast Corporation (Comcast) and the subsidiaries and affiliates for monthly enterprise ethernet over fiber optic service and telephone trunk utilities. GSA Contract GS-35F-184BA.

**Sponsors:** IT Department

<u>Attachments:</u> <u>Agenda Cover Report</u>

**Ethernet Network Service ENS Technical Description** 

GSA Price list for GS-35F-184BA COMCAST

Comcast Subsidiaries

Enterprise TCs 13

SunBiz - Comcast affiliates

CITY OF DELRAY BEACH MSA-COUNTERSIGNED041718

CITYOFDELRAYBEACH-SOA-COUNTERSIGNED-041718

Legal Review Checklist Comcast Enterprise services

Resolution No 55-18 for Comcast CAO review

#### 7. REGULAR AGENDA:

**7.A.** CONSIDERATION OF THE PROPOSED ARCHITECTURAL ELEVATIONS FOR BUILDINGS 1, 2 AND 3 FRONTING ATLANTIC AVENUE AND SWINTON AVENUE OF THE MIDTOWN DELRAY PROJECT (QUASI-JUDICIAL).

#### <u>Recommendation:</u> <u>Elevations</u>:

Motion to approve the architectural elevations and associated design elements of Buildings 1, 2 and 3 for Midtown Delray, based on positive findings with respect to LDR Section 4.6.18 and Section 2.4.5(I)(5), subject to the condition that the primary wall color of the Art Deco portion of the building be changed to white.

**Sponsors:** Planning & Zoning Department

<u>Attachments:</u> <u>Agenda Cover Report</u>

1800515\_MidtownDelray\_CityCommissionPresentation
180424 MidtownElevations Buildings1-3 North REVISED

180424 MidtownElevations Buildings1-3 East (REVISED)

A0.20 (REVISED)

A1.02 (REVISED)

A2.01 (REVISED)

A2.02A (REVISED)

A2.02C (REVISED)

A0.20 (Previous)

A1.02 (Previous)

A2.01 (Previous)

A2.02A (Previouis)

A2.02C (Previous)

cc order on reconsideration of Architectural Elevations Midtown

# **7.B.** RESOLUTION NO. 65-18 - AWARD OF A FIVE YEAR AGREEMENT WITH UNDER BLUE WATERS FOR SURF CAMP IN A NOT-TO-EXCEED AMOUNT OF \$74,500 REVENUE

Recommendation: Motion to award a five (5) year Agreement with Under Blue Waters for Surf

Camp Instruction and Surf Camp facilitiation in the not-to-exceed amount of \$74,500 revenue and to authorize the City Manager to exercise any and all

options to renew.

**Sponsors:** Parks & Recreation Department and Purchasing Department

<u>Attachments:</u> <u>Agenda Cover Report</u>

Legal Review Checklist Suf camp instructor

<u>Under Blue Waters Proposal</u> 2018-039 - ITB Due Diligence

ITB 2018-039 Surf Camp Instructor (1)

2018-039 Agreement

65-18- Resolution for Contracts CAO review

#### 7.C. RATIFICATION OF APPOINTMENT TO THE KIDS AND COPS COMMITTEE

Recommendation: Motion to approve and ratify the appointed member to the Kids and Cops

Committee for an unexpired term ending November 30, 2019.

<u>Sponsors:</u> City Clerk Department

<u>Attachments:</u> Agenda Cover Report

Kids & Cops Committee Member List

Kids and Cops Committee Attendance List

Kids and Cops Committee Application

#### 8. PUBLIC HEARINGS:

8.A. ORDINANCE NO. 04-18: AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF DELRAY BEACH, FLORIDA, AMENDING THE CODE OF ORDINANCES BY AMENDING CHAPTER 35, "EMPLOYEE POLICIES AND BENEFITS", SECTIONS 35.001 THROUGH 35.014 AND READOPTING SAME, AS REVISED, IN ORDER TO ADOPT A PERSONNEL POLICY AND PROCEDURES MANUAL, PROVIDING FOR ITS ADMINISTRATIVE AMENDMENT; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE, AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES (SECOND READING).

Recommendation: Motion to approve Ordinance 04-18 amending Chapter 35 to authorize the

City Manager to implement the Personnel Policies and Procedures

Manual.

**Sponsors:** City Attorney Department

Attachments: Agenda Cover Report

Ordinance No. 04-18 rev Sec 35 civil service

Ord 04-18 civil service ord exhibit a

Personnel Policies Manual FINAL Ig rev 04-10-18

Memo - Revised Personnel Polices and Procedures Manual

**8.B.** RESOLUTION 62-18, CONTRACT FOR SALE AND PURCHASE BETWEEN LEA USA INVESTMENT GROUP INC AND THE CITY

Recommendation: Motion to approve Resolution 62-18.

<u>Sponsors:</u> City Attorney Department

<u>Attachments:</u> <u>Agenda Cover Report</u>

Resolution 62-18 (2)

Maps

#### 9. FIRST READINGS:

9.A. ORDINANCE NO. 07-18: AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF DELRAY BEACH, FLORIDA, AMENDING THE CODE OF ORDINANCES CHAPTER 71, "PARKING REGULATIONS", BY AMENDING SECTION 71.005, "ENFORCEMENT BY POLICE DEPARTMENT" TO ALLOW ENFORCEMENT BY DESIGNEE: BY AMENDING SECTION 71.018, "PARKING IN ALLEYS" AND SECTION 71.025, "OBSTRUCTION OF TRAFFIC" TO INCREASE AVAILABLE WIDTH FROM TEN FEET TO TWELVE FEET; BY AMENDING SECTION 71.024, "ALL-NIGHT PARKING" TO PROHIBIT ALL-NIGHT PARKING IN CITY GARAGES AND PARKING LOTS; BY AMENDING SECTION 71.022, "PARKING PROHIBITED DURING CERTAIN HOURS ON CERTAIN STREETS" AND "SECTION 71.023, "LIMITING PARKING TIME ON CERTAIN STREETS" TO ALLOW TIMES TO BE SET BY RESOLUTION; AMENDING SUBCHAPTER "PARKING METERS" BY AMENDING SECTION 71.055, "DEFINITIONS", SECTION 71.056, "DESIGNATION OF SPACES; INSTALLATION OF METERS", SECTION 71.057, "OPERATION OF PARKING METERS", AND SECTION 71.058, "COST OF PARKING OR STANDING VEHICLE IN CERTAIN METERED SPACES" TO PROVIDE FOR THE USE OF PARKING METER TECHNOLOGY AND TO ALLOW TIMES AND FEES TO BE SET BY RESOLUTION; BY AMENDING SECTION 71.060, "PARKING METER PERMITS" TO PROVIDE FOR EMPLOYEE PARKING PERMITS: BY REPEALING SECTION 71.063. "LIMITED TIME PARKING ZONES" AND SECTION 71.064 "PARKING METER ZONES" TO MAKE CONSISTENT WITH AFOREMENTIONED CHANGES: BY AMENDING SECTION 71.091, "LIABILITY FOR PAYMENT OF PARKING TICKET VIOLATIONS" TO ALLOW THE CITY TO PROVIDE NOTIFICATIONS FOR UNPAID PARKING VIOLATIONS; BY AMENDING SECTION 71.999, "PENALTY" TO ALLOW PENALTIES TO BE SET BY RESOLUTION; REPEALING CHAPTER 73 IN ITS ENTIRETY; AMENDING SUBCHAPTER "IMPOUNDMENT" BY AMENDING SECTIONS 71.070 THROUGH 71.073 TO RELOCATE IMPOUNDMENT REGULATIONS FROM CHAPTER 73; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE, AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE AND FOR OTHER PURPOSES (FIRST READING).

Recommend approval of Ordinance No. 07-18 on First Reading for

the changes to Chapters 71 and 73 of the City of Delray Beach (City) Code of Ordinances as specified in attached Ordinance No.

07-18, as presented.

**Sponsors:** Public Works Department

<u>Attachments:</u> Agenda Cover Report

Ord 07-18 amending parking regulations for first reading (002)

Ord 07-18 amending parking regulations redline for first reading

Res 59-18 Parking Meter zones and time limited parking zones with exhibits

Res 60-18 Fees for meters permits and penalties

ROI 112017 ROI 052018

Parking Ordinance may 2018

#### 10. COMMENTS AND INQUIRIES ON NON-AGENDA ITEMS:

- 10.A. City Manager
- 10.B. City Attorney
- 10.C. City Commission