

City of Delray Beach

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Regular Commission Meeting

Regular Meeting at 6:00 PM

Tuesday, June 5, 2018

Commission Chambers
Delray Beach City Hall

City Commission

Mayor Shelly Petrolia
Vice Mayor Adam Frankel
Deputy Vice Mayor Shirley Ervin Johnson
Commissioner Bill Bathurst
Commissioner Ryan Boylston

RULES FOR PUBLIC PARTICIPATION

PUBLIC COMMENT: City Commission meetings are business meetings and the right to limit discussion rests with the Commission. **Generally, remarks by an individual will be limited to three minutes or less.** The Mayor, presiding officer or a consensus of the City Commission has discretion to adjust the amount of time allocated.

Public comment shall be allowed as follows:

- A.** Comments and Inquiries on Non-Agenda and Agenda Items (excluding public hearing or quasi-judicial hearing items) from the Public: Any citizen is entitled to be heard concerning any matter within the scope of jurisdiction of the Commission under this section. The Commission may withhold comment or direct the City Manager to take action on requests or comments.
- B.** Public Hearings/Quasi-Judicial Hearings: Any citizen is entitled to speak on items under these sections at the time these items are heard by the Commission.
- C.** All persons desiring to do a presentation on agenda or non-agenda items that are on a portable flash drive device or a CD/DVD, must provide their media to the City Clerk no later than 12:00 p.m. one day prior to the meeting where they wish to present.

SIGN IN SHEET: Prior to the start of the Commission Meeting, individuals wishing to address the Commission should sign in on the sheet located on the right side of the dais. If you are not able to do so prior to the start of the meeting, you may still address the Commission. The primary purpose of the sign-in sheet is to assist staff with record keeping. Therefore, when you come up to the to speak, please complete the sign-in sheet if you have not already done so.

ADDRESSING THE COMMISSION: At the appropriate time, please step up to the lectern and state your name and address for the record. All comments must be addressed to the Commission as a body and not to individuals. Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the Commission shall be barred by the presiding officer from speaking further, unless permission to continue or again address the Commission is granted by a majority vote of the Commission members present.

APPELLATE PROCEDURES

Please be advised that if a person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record includes the testimony and evidence upon which the appeal is based. The City neither provides nor prepares such record.

1. ROLL CALL**2. PLEDGE OF ALLEGIANCE TO THE FLAG****3. AGENDA APPROVAL****4. PRESENTATIONS:****4.A. PRESENTING MIGLENA TUTOVA-HOOKS, TECHNICAL SUPPORT ANALYST I, WITH EMPLOYEE OF THE MONTH FOR JUNE 2018.**

Recommendation: Motion to approve Miglena Tutova-Hooks as Employee of the Month for June 2018.

Sponsors: Human Resources Department

Attachments: [Agenda Cover Report](#)
[Miglena Tutova-Hooks nomination form.pdf](#)

4.B. ANNUAL PRESENTATION OF THE PUBLIC ART ADVISORY BOARD

Recommendation: Motion to approve the 2018-2019 Public Art Advisory Board work plan, as presented.

Sponsors: Parks & Recreation Department

Attachments: [Agenda Cover Report](#)
[PAAB June2018\(1\) Commission Presentation and Work Plan](#)

4.C. PRESENTATION BY BALLARD PARTNERS ON LOBBYIST EFFORTS ON BEHALF OF THE CITY OF DELRAY BEACH

Recommendation:

Sponsors: City Manager Department

Attachments: [Agenda Cover Report](#)
[State Legislative Session Summary 2018 Updated 5.22.18](#)
[Delray Legislative Presentation 6.5.18 - updated](#)

4.D. FLORIDA DEPARTMENT OF TRANSPORTATION PRESENTATION CONCERNING I-95 MANAGED LANES MASTER PLAN IN PALM BEACH COUNTY AND I-95 INTERCHANGE IMPROVEMENTS AT ATLANTIC AVENUE AND AT LINTON BOULEVARD.

Recommendation: Receive informational presentation from Florida Department of Transportation (FDOT) representatives concerning the I-95 Managed Lanes Master Plan in Palm Beach County and on I-95 interchange improvements to be implemented at Atlantic Avenue and at Linton Boulevard.

Sponsors: Public Works Department

Attachments: [Agenda Cover Report](#)
[Fact-Sheet_2018-03-31](#)

5. COMMENTS AND INQUIRIES ON AGENDA AND NON-AGENDA ITEMS FROM THE PUBLIC- IMMEDIATELY FOLLOWING PRESENTATIONS:

5.A. City Manager's response to prior public comments and inquiries

5.B. From the Public

6. CONSENT AGENDA: City Manager Recommends Approval

6.A. APPROVAL OF MINUTES

Recommendation: Motion to approve meeting minutes as listed below:

Regular Meeting Minutes- February 6, 2018
Workshop Meeting Minutes- February 13, 2018
Regular Meeting Minutes- February 20, 2018
Regular Meeting Minutes- March 6, 2018

Sponsors: City Clerk Department

Attachments: [Agenda Cover Report](#)
[Minutes-February 6, 2018](#)
[Minutes- February 13, 2018](#)
[Minutes- February 20, 2018](#)
[Minutes- March 6, 2018](#)

6.B. APPROVAL OF AMENDMENT NO. 2 WITH CHEMRITE, INC. FOR THE SUPPLY AND DELIVERY OF POLYPHOSPHATE IN A TOTAL AGREEMENT VALUE NOT-TO-EXCEED \$95,000 THROUGH JULY 6, 2019

Recommendation: Motion to approve Amendment No. 2 with Chemrite, Inc. for the supply and delivery of polyphosphate in a total agreement value not-to-exceed \$95,000 through July 6, 2019.

Sponsors: Utilities Department

Attachments: [Agenda Cover Report](#)
[F2 Industries LLC Original Agreement](#)
[2015-41 Amendment No. 1, Executed](#)
[2015-41 Amendment No. 2, Vendor Executed](#)
[Legal Review Checklist Amd. No 2 to polyphosphate agreement](#)
[Chemrite Acquisition of F2 Industries Letter](#)

6.C. PROCLAMATIONS:

6.C.1. None

6.D. REPORT OF APPEALABLE LAND USE ITEMS FROM APRIL 16, 2018 THROUGH MAY 4, 2018

Recommendation: By motion, receive and file this report.

Sponsors: Planning & Zoning Department

Attachments: [Agenda Cover Report](#)
[Appealable Items Map.pdf](#)
[A- Delray Square](#)

6.E. AWARD OF BIDS AND CONTRACTS:

- 6.E.1.** APPROVE RESOLUTION NO. 36-18 TO AWARD A CITY STANDARD AGREEMENT WITH BADGER METER INC. DBA NATIONAL METER AND AUTOMATION FOR BADGER METER, INC. BRAND WATER METERING TECHNOLOGY PRODUCTS IN A TOTAL AGREEMENT VALUE NOT-TO-EXCEED \$692,000 THROUGH MARCH 8, 2020

Recommendation: Motion to approve Resolution No. 36-18 to award a city standard agreement with Badger Meter Inc. DBA National Meter and Automation (Agreement) for the purchase of Badger Meter, Inc. brand water metering technology products in a total Agreement value not-to-exceed \$692,000 through March 8, 2020.

Sponsors: Utilities Department

Attachments: [Agenda Cover Report](#)
[Badger Meter Products City Standard Approval - Through March 2020](#)
[Resolution No. 36-18 for CS2018-001 Badger Meter](#)
[CS2018-001 Agreement, Vendor Executed](#)
[Legal Review Checklist Badger Meter](#)

- 6.E.2.** APPROVAL OF RESOLUTION NO. 76-18 TO AWARD AN AGREEMENT WITH PVS TECHNOLOGIES, INC. FOR FERRIC CHLORIDE SUPPLY SERVICES UTILIZING TAMPA BAY WATER'S CONTRACT NO. 2018-007 FOR A TOTAL AGREEMENT VALUE NOT-TO-EXCEED \$87,500 THROUGH SEPTEMBER 30, 2018

Recommendation: Motion to approve Resolution No. 76-18 to award an agreement with PVS Technologies, Inc. to supply ferric chloride utilizing Tampa Bay Water's Contract No. 2018-007 for a total agreement value not-to-exceed \$87,500 through September 30, 2018.

Sponsors: Utilities Department

Attachments: [Agenda Cover Report](#)
[Resolution No. 76-18 for Ferric Chloride Agr lg rev](#)
[P2018-022 Agreement, Vendor Executed](#)
[Legal Review Checklist form v. 5 ferric chloride PVS Technologies](#)
[Tampa Bay Water Contract 2018-007](#)

7. REGULAR AGENDA:

7.A. WAIVER REQUEST TO REDUCE THE MINIMUM REQUIRED FLOOR AREA OF 6,000 SQUARE FEET FOR PARCEL C, NEW CENTURY COMMONS PLAT, LOCATED AT 500 WEST LINTON BOULEVARD (QUASI-JUDICIAL HEARING)

Recommendation: Motion to approve the waiver request to reduce the minimum floor area for Building C on Parcel C from 6,000 square feet to 3,340 square feet, by adopting the findings of fact and law contained in the Staff Report, and finding that the request is consistent with the Comprehensive Plan and meets the criteria set forth in the Land Development Regulations Section 2.4.7(B)(5).

Sponsors: Planning & Zoning Department

Attachments: [Agenda Cover Report](#)
[New Century Commons Waiver Request Agenda Cover Report](#)
[New Century Commons Waiver Request](#)
[New Century Commons Survey \(Existing Site Conditions\)](#)
[New Century Commons Plat \(Proposed\)](#)
[New Century Commons Waiver Staff Presentation 060518](#)
[New Century Commons Waiver Board Order 060518](#)
[Presentation - New Century Commons \(Applicant\)](#)

7.B. FINAL SUBDIVISION PLAT FOR NEW CENTURY COMMONS, LOCATED AT 500 WEST LINTON BOULEVARD.

Recommendation: Motion to approve and certify the Final Subdivision Plat for New Century Commons, by adopting the findings of fact and law contained in the staff report, and finding that the request is consistent with the Comprehensive Plan and meets the criteria set forth in Land Development Regulations (LDR) Section 2.4.5(K), Minor Subdivisions, LDR Section 3.2.3, Standards for Site Plan and/or Plat Actions, and LDR Section 3.1.1, Required Findings for Land Use and Land Development Applications.

Sponsors: Planning & Zoning Department

Attachments: [Agenda Cover Report](#)
[New Century Commons Plat Agenda Cover Report](#)
[New Century Commons Plat](#)
[New Century Commons PZB Staff Report 041618](#)
[Declaration of Restrictions & Rights recorded](#)
[New Century Commons Plat Staff Presentation 060518](#)

- 7.C.** A WAIVER REQUEST TO LDR SECTION 4.4.3(F)(2)(D), DEVELOPMENT STANDARDS, TO REDUCE THE MINIMUM FRONT SETBACK FROM 25 FEET TO 15 FEET 1 INCH AND THE MINIMUM REAR SETBACK FROM 15 FEET TO 10 FEET FOR A MULTI-STORY SINGLE-FAMILY ADDITION IN THE SINGLE FAMILY RESIDENTIAL (R-1-AA) ZONING DISTRICT WITHIN THE LAKE IDA NEIGHBORHOOD OVERLAY DISTRICT. (QUASI-JUDICIAL HEARING)

Recommendation: Motion to approve the waiver request to LDR Section 4.4.3(F)(2)(d), Development Standards, to reduce the minimum front setback from 25 feet to 15 feet 1 inch and the minimum rear setback from 15 feet to 10 feet for a multi-story single-family addition in the Single Family Residential (R-1-AA) zoning district within the Lake Ida Neighborhood Overlay District.

Sponsors: Planning & Zoning Department

Attachments: [Agenda Cover Report](#)
[515 NW 1st Ave Waiver- Site Plan, Elevations, Survey](#)
[515 NW 1st Ave Waiver - Justification Statement from Applicant](#)
[515 NW 1st Ave Waiver - Board Order.docx](#)

- 7.D.** Resolution No. 63-18, Budget Amendment

Recommendation: Motion to approve Resolution No. 63-18 amending the budget for Fiscal Year 2017/18 adopted September 26, 2017.

Sponsors: City Manager Department

Attachments: [Agenda Cover Report](#)
[Resolution No. 63-18](#)
[narrative](#)
[Master Lease and Fund Balance Memo](#)

- 7.E.** REQUEST FROM OLD SCHOOL SQUARE FOR CITY OF DELRAY BEACH SUPPORT FOR OPERATIONAL COSTS IN THE AMOUNT OF \$240,000 BY JUNE 1, 2018 AND APPROVAL OF A BUDGET AMENDMENT FROM UNRESTRICTED GENERAL FUND RESERVE FOR THE REQUESTED AMOUNT

Recommendation: Approval of funding request from Old School Square for operational costs in the amount of \$240,000 by June 1, 2018 and approval of a budget amendment from the City's unrestricted General Fund reserve for the requested amount.

Sponsors: City Manager Department

Attachments: [Agenda Cover Report](#)
[OSS Funding Request](#)
[OSS Cash flow forecast and Funding Requirements](#)
[Attachment 1-PB Cultural Council Economic Impact FY 15 - DELRAY BEACH C](#)
[Attachment 2-OSS - City Presentation for 240k funding](#)

7.F. RESOLUTION NO. 70-18: CHRIS EVERT PRO-CELEBRITY TENNIS CLASSIC REQUEST

Recommendation: Motion to approve Resolution Number 70-18 an Agreement with Chris Evert Charities, Inc. to permit and fund the Chris Evert Pro-Celebrity Tennis Classic for 2018 - 2022 at the Delray Beach Tennis Center, as funds are available within the City of Delray Beach annual budget.

Sponsors: Parks & Recreation Department

Attachments: [Agenda Cover Report](#)

[Attachment 1 - Legal Review Checklist Chris Evert Tennis tournament](#)

[Attachment 2 - Resolution 70-18 Chris Evert Charities Tennis tournament](#)

[Attachment 3 - Signed AGREEMENT Chris Evert Charities 2018-2022](#)

[Attachment 4 - Ounce of Prevention matching contribution 5-8-18](#)

[Attachment 5 - REVISED FINAL 2017 CEC Media schedule](#)

[Attachment 6 - 2016 Media Schedule](#)

[Attachment 7 - 2015 Media Schedule](#)

[Attachment 8 - 2014 MEDIA SCHEDULE](#)

[Attachment 9 - 2013 MEDIA SCHEDULE](#)

[Attachment 10 - Contract ChrisEvert_2013](#)

[Attachment 11 - Room Night Back Up - Palm Beach Sports Commission](#)

[Attachment 12 - 2017 city expense report - Evert event](#)

[Attachment 13 - 2016 city expense report- Evert event](#)

[Attachment 14 - Evert Event - Financial Analysis - Compiled by ParkRecreation](#)

7.G. APPROVAL OF RESOLUTIONS:

A) 72-18

B) 73-18

Recommendation: Motion to approve Resolution 72-18 appointing a Chair and Vice-Chair to the Community Redevelopment Agency of the City of Delray Beach and Resolution 73-18 appointing two additional persons to act as members of the Community Redevelopment Agency.

Sponsors: City Attorney Department

Attachments: [Agenda Cover Report](#)

[Res 72-18 Commission to Appoint Chair and Vice Chair to CRA](#)

[Res 73-18 Commission to Appoint 2 members to CRA](#)

7.H. RECOMMENDATIONS FOR APPOINTMENT TO THE DELRAY BEACH HOUSING AUTHORITY BOARD

Recommendation: Motion to recommend for appointment three (3) regular members to serve on the Delray Beach Housing Authority Board for four (4) year terms ending July 14, 2022.

Sponsors: City Clerk Department

Attachments: [Agenda Cover Report](#)
[Exhibit A](#)
[Delray Beach Housing Authority Board Member List](#)
[Delray Beach Housing Authority Attendance List](#)
[Delray Beach Housing Authority Board Applications](#)

7.I. NOMINATIONS FOR APPOINTMENT TO THE DOWNTOWN DEVELOPMENT AUTHORITY BOARD

Recommendation: Motion to approve nominations for appointment for two (2) regular members to serve on the Downtown Development Authority Board for three (3) year terms ending July 1, 2021.

Sponsors: City Clerk Department

Attachments: [Agenda Cover Report](#)
[Exhibit A](#)
[Downtown Development Authority Board Member List](#)
[Downtown Development Authority Attendance List](#)
[Downtown Development Authority Board Applications](#)

7.J. NOMINATIONS FOR APPOINTMENT TO THE GREEN IMPLEMENTATION ADVANCEMENT BOARD

Recommendation: Motion to approve nominations for appointment for three (3) regular members to serve on the Green Implementation Advancement Board for two (2) year terms ending July 31, 2020.

Sponsors: City Clerk Department

Attachments: [Agenda Cover Report](#)
[Exhibit A](#)
[Green Implementation Advancement Board Member List](#)
[Green Implementation Advancement Board](#)
[Green Implementation Advancement Board Applications](#)

7.K. NOMINATIONS FOR APPOINTMENT TO THE EDUCATION BOARD

Recommendation: Motion to approve nominations for appointment for five (5) regular members to serve on the Education Board for two (2) year terms ending July 31, 2020 and one (1) student to serve an unexpired term ending July 31, 2019. Please note that there is only one (1) student applicant at this time.

Sponsors: City Clerk Department

Attachments: [Agenda Cover Report](#)
[Exhibit A](#)
[Education Board Member List](#)
[Education Board Attendance List](#)
[Education Board Applications](#)

8. PUBLIC HEARINGS:

- 8.A.** ORDINANCE NO. 07-18: AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF DELRAY BEACH, FLORIDA, AMENDING THE CODE OF ORDINANCES CHAPTER 71, "PARKING REGULATIONS", BY AMENDING SECTION 71.005, "ENFORCEMENT BY POLICE DEPARTMENT" TO ALLOW ENFORCEMENT BY DESIGNEE; BY AMENDING SECTION 71.018, "PARKING IN ALLEYS" AND SECTION 71.025, "OBSTRUCTION OF TRAFFIC" TO INCREASE AVAILABLE WIDTH FROM TEN FEET TO TWELVE FEET; BY AMENDING SECTION 71.024, "ALL-NIGHT PARKING" TO PROHIBIT ALL-NIGHT PARKING IN CITY GARAGES AND PARKING LOTS; BY AMENDING SECTION 71.022, "PARKING PROHIBITED DURING CERTAIN HOURS ON CERTAIN STREETS" AND "SECTION 71.023, "LIMITING PARKING TIME ON CERTAIN STREETS" TO ALLOW TIMES TO BE SET BY RESOLUTION; AMENDING SUBCHAPTER "PARKING METERS" BY AMENDING SECTION 71.055, "DEFINITIONS", SECTION 71.056, "DESIGNATION OF SPACES; INSTALLATION OF METERS", SECTION 71.057, "OPERATION OF PARKING METERS", AND SECTION 71.058, "COST OF PARKING OR STANDING VEHICLE IN CERTAIN METERED SPACES" TO PROVIDE FOR THE USE OF PARKING METER TECHNOLOGY AND TO ALLOW TIMES AND FEES TO BE SET BY RESOLUTION; BY AMENDING SECTION 71.060, "PARKING METER PERMITS" TO PROVIDE FOR EMPLOYEE PARKING PERMITS; BY REPEALING SECTION 71.063. "LIMITED TIME PARKING ZONES" AND SECTION 71.064 "PARKING METER ZONES" TO MAKE CONSISTENT WITH AFOREMENTIONED CHANGES; BY AMENDING SECTION 71.091, "LIABILITY FOR PAYMENT OF PARKING TICKET VIOLATIONS" TO ALLOW THE CITY TO PROVIDE NOTIFICATIONS FOR UNPAID PARKING VIOLATIONS; BY AMENDING SECTION 71.999, "PENALTY" TO ALLOW PENALTIES TO BE SET BY RESOLUTION; REPEALING CHAPTER 73 IN ITS ENTIRETY; AMENDING SUBCHAPTER "IMPOUNDMENT" BY AMENDING SECTIONS 71.070 THROUGH 71.073 TO RELOCATE IMPOUNDMENT REGULATIONS FROM CHAPTER 73; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE, AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE AND FOR OTHER PURPOSES (SECOND READING).

Recommendation: Recommend approval of Ordinance No. 07-18 on Second Reading for the changes to Chapters 71 and 73 of the City of Delray Beach (City) Code of Ordinances as specified in attached Ordinance No. 07-18, as presented.

Sponsors: Public Works Department

Attachments: [Agenda Cover Report](#)
[Ord 07-18 amending parking regulations for second reading clean](#)
[ROI 112017](#)
[ROI 052018](#)
[Parking Ordinance may 2018](#)

- 8.A.1.** RESOLUTION 59-18: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DELRAY BEACH, FLORIDA, CREATING PARKING ZONES WITHIN THE CITY; PROVIDING MAXIMUM TIME LIMITS WITHIN EACH AREA; AND DIRECTING AND AUTHORIZING THE CITY MANAGER TO TAKE ALL NECESSARY ACTIONS TO EFFECTUATE SAME; PROVIDING AN EFFECTIVE DATE AND FOR OTHER PURPOSES.

Recommendation: Motion to adopt Resolution 58-18 to create new time-limited parking zones in the City of Delray Beach (City).

Sponsors: Public Works Department

Attachments: [Agenda Cover Report](#)
[Res 59-18 Parking Meter Zones and Time Limited Parking zones for adoption 6](#)

- 8.A.2.** RESOLUTION 60-18: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DELRAY BEACH, FLORIDA, CREATING A FEE SCHEDULE FOR PARKING WITHIN THE CITY; DESCRIBING FEES FOR PARKING IN PARKING METER ZONES, FEES FOR PARKING PERMITS, AND FEES FOR PARKING PENALTIES; DIRECTING AND AUTHORIZING THE CITY MANAGER TO TAKE ALL NECESSARY ACTIONS TO EFFECTUATE SAME; PROVIDING AN EFFECTIVE DATE AND FOR OTHER PURPOSES.

Recommendation: Motion to adopt Resolution 60-18 to create a fee schedule for parking related matters in the City of Delray Beach (City).

Sponsors: Public Works Department

Attachments: [Agenda Cover Report](#)
[Res 60-18 Fees for meters permits and penalties for adoption 06-05](#)

9. FIRST READINGS:

- 9.A.** ORDINANCE NO. 15-18: AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF DELRAY BEACH, FLORIDA, AMENDING THE LAND DEVELOPMENT REGULATIONS OF THE CODE OF ORDINANCES BY AMENDING SECTION 4.3.4 "BASE DISTRICT DEVELOPMENT STANDARDS", BY AMENDING PARAGRAPH 4.3.4(J)(2) "BASIS FOR MEASUREMENT", TO AMEND THE BASIS FOR BUILDING HEIGHT MEASUREMENT FOR THOSE PROPERTIES LOCATED FEMA "V" FLOOD ZONE IN COMPLIANCE WITH THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA), THE FLORIDA BUILDING CODE, AND THE COASTAL CONSTRUCTION CONTROL LINE (CCCL); AND AMENDING APPENDIX "DEFINITIONS" OF THE LAND DEVELOPMENT REGULATIONS OF THE CODE OF ORDINANCES TO AMEND THE DEFINITION OF "GRADE""; AND PROVIDING A SAVINGS CLAUSE, A GENERAL REPEALER CLAUSE, AND AN EFFECTIVE DATE. (FIRST READING)

Recommendation: Approve Ordinance No. 15-18 on First Reading.

Sponsors: Planning & Zoning Department

Attachments: [Agenda Cover Report](#)
[Ordinance Height 15-18 05.09.18 FINAL](#)
[Ord 15-18 Height FEMA draft PZB staff report 05.06.18 FINAL](#)
[Letter to Timothy Stillings - request for consideration of Text Amendmen...](#)
[Current code Study Section-diagram](#)
[Proposed code Study Section-diagram](#)

10. COMMENTS AND INQUIRIES ON NON-AGENDA ITEMS:

10.A. City Manager

10.A.1. Website Update- Short Presentation

10.A.2. CC Selection of FL. League of Cities Voting Delegation and Alternate

10.B. City Attorney

10.C. City Commission