

# City of Delray Beach

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[www.mydelraybeach.com](http://www.mydelraybeach.com)



## Regular Commission Meeting

Annual Organizational Meeting/Regular Meeting at 4:00 p.m.

Thursday, March 28, 2019

Commission Chambers  
Delray Beach City Hall

### City Commission

*Mayor Shelly Petrolia*

*Vice Mayor Adam Frankel*

*Deputy Vice Mayor Shirley Ervin Johnson*

*Commissioner Bill Bathurst*

*Commissioner Ryan Boylston*

## **RULES FOR PUBLIC PARTICIPATION**

**PUBLIC COMMENT:** City Commission meetings are business meetings and the right to limit discussion rests with the Commission. **Generally, remarks by an individual will be limited to three minutes or less.** The Mayor, presiding officer or a consensus of the City Commission has discretion to adjust the amount of time allocated.

### **Public comment shall be allowed as follows:**

- A.** Comments and Inquiries on Non-Agenda and Agenda Items (excluding public hearing or quasi-judicial hearing items) from the Public: Any citizen is entitled to be heard concerning any matter within the scope of jurisdiction of the Commission under this section. The Commission may withhold comment or direct the City Manager to take action on requests or comments.
- B.** Public Hearings/Quasi-Judicial Hearings: Any citizen is entitled to speak on items under these sections at the time these items are heard by the Commission.
- C.** All persons desiring to do a presentation on agenda or non-agenda items that are on a portable flash drive device or a CD/DVD, must provide their media to the City Clerk no later than 12:00 p.m. one day prior to the meeting where they wish to present.

**SIGN IN SHEET:** Prior to the start of the Commission Meeting, individuals wishing to address the Commission should sign in on the sheet located on the right side of the dais. If you are not able to do so prior to the start of the meeting, you may still address the Commission. The primary purpose of the sign-in sheet is to assist staff with record keeping. Therefore, when you come up to the to speak, please complete the sign-in sheet if you have not already done so.

**ADDRESSING THE COMMISSION:** At the appropriate time, please step up to the lectern and state your name and address for the record. All comments must be addressed to the Commission as a body and not to individuals. Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the Commission shall be barred by the presiding officer from speaking further, unless permission to continue or again address the Commission is granted by a majority vote of the Commission members present.

## **APPELLATE PROCEDURES**

Please be advised that if a person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record includes the testimony and evidence upon which the appeal is based. The City neither provides nor prepares such record.

**1. CALL TO ORDER****2. ROLL CALL****3. PLEDGE OF ALLEGIANCE TO THE FLAG****4. AGENDA APPROVAL****5. COMMENTS AND INQUIRIES ON AGENDA AND NON-AGENDA ITEMS FROM THE PUBLIC**

5.a. From the Public

**6. Commission Comments****7. Selection of Vice Mayor and Deputy Vice-Mayor (for the term March 28, 2019 - March 26, 2020)**

7.a. Vice Mayor Nominations

7.b. Deputy Vice Mayor Nominations

**8. Approval of City Commission Meeting Dates (calendar attached)****8.a. CITY COMMISSION MEETING DATES**

**Recommendation:** Motion to approve City Commission Meeting Dates

**Attachments:**      [City Commission Meeting Dates Calendar Memo FINAL](#)  
[2019–2020 Commission Calendar](#)

**9. Discussion and Approval of Proclamation Guidelines****9.a. PROCLAMATION PROCEDURES AND GUIDELINES**

**Recommendation:** Motion to review and approve the proclamation procedures and guidelines and review and approve the established list of proclamations in Exhibit A.

**Attachments:**      [Proclamation Guidelines final](#)

**10. Local Rules and Quasi-Judicial Guidelines**

**10.a. AMENDMENTS TO LOCAL RULES AND QUASI-JUDICIAL RULES**

**Recommendation:** Provide direction to the City Attorney concerning changes to the Rules of Procedure as well as the Quasi-Judicial Rules.

**Sponsors:** City Attorney Department and Inglese

**Attachments:** [Rules of Procedure - Delray Beach City Commission](#)  
[Quasi-Judicial Rules](#)

**11. COMMENTS AND INQUIRIES ON AGENDA AND NON-AGENDA ITEMS**

**11.a. City Manager**

**11.b. City Attorney**

**11.c. City Commission**