

# City of Delray Beach

COMMUNITY REDEVELOPMENT AGENCY  
20 North Swinton Avenue - Delray Beach, FL 33444  
Phone: (561) 276-8640 - Fax: (561) 276-8558  
[www.delraycra.org](http://www.delraycra.org)



## CRA Meeting

Tuesday, March 12, 2019

10:00 AM

Regular Board Meeting

Commission Chambers  
Delray Beach City Hall

## Community Redevelopment Agency

*CRA Board of Commissioners*  
*Chair Shelly Petrolia*  
*Vice Chair Shirley Ervin Johnson*  
*Deputy Vice Chair Angie Gray*  
*Treasurer Bill Bathurst*  
*Commissioner Adam Frankel*  
*Commissioner Ryan Boylston*  
*Commissioner Pamela Brinson*

## **RULES FOR PUBLIC PARTICIPATION**

**PUBLIC COMMENT:** Any citizen is entitled to speak on items under the Old or New Business sections at the time the items are heard by the CRA Board of Commissioners ("CRA Board"). Comments are limited to 2 minutes unless otherwise specified.

**ADDRESSING THE CRA BOARD:** Members of the public will be requested to complete a form or other document in order to inform the CRA Board of a desire to be heard. At the appropriate time, please step up to the lectern and state your name and address for the record. All comments must be addressed to the CRA Board as a body and not to individuals. Any person making disruptive, impertinent, or slanderous remarks or who becomes boisterous, while addressing the CRA Board and refuses to stop may be requested to leave by the meeting Chair. Any person who, at a Board meeting, willfully interrupts or disturbs the meeting in violation of Section 871.01, Fla. Stat., entitled "Disturbing Schools and Religious and Other Assemblies," is subject to arrest by those law enforcement officers present.

**SIGN IN SHEET:** Prior to the start of the CRA Board Meeting, individuals attending the meeting should sign in on the sheet located on the right side of the dais. The primary purpose of the sign-in sheet is to assist staff with record keeping.

## **APPELLATE PROCEDURES**

Please be advised that if any person decides to appeal any decision made by the CRA Board with respect to any matter considered at this meeting, that person will need a record of the proceedings, and that, for such purpose, the person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

**1. Call to Order****2. Roll Call****3. Approval of Agenda****4. Approval of Minutes****4A. FEBRUARY 12 WORKSHOP MEETING MINUTES**

Attachments:      [February 12 Workshop Meeting Minutes](#)

**4B. FEBRUARY 12 REGULAR BOARD MEETING MINUTES**

Attachments:      [Feb 12 Regular Board Meeting Minutes](#)

**5. Public Comments on Non-Agenda and Consent Agenda Items****6. Presentations****6A. HABITAT FOR HUMANITY OF SOUTH PALM BEACH COUNTY**

Attachments:      [Habitat CRA Update](#)

**6B. OFFICE OF ECONOMIC DEVELOPMENT****6C. CARVER SQUARE DESIGNS**

Attachments:      [Carver Square Presentation 0311](#)

**7. P&Z**

None

**8. Consent Agenda****8A. CRA FINANCIAL REPORT - DECEMBER 2018**

Attachments:      [Agenda Cover Report](#)  
                             [Exhibit A- CRA Financial Statements December 2018](#)

**8B. CRA MONTHLY PROGRESS REPORTS, FEBRUARY 2019**

Attachments:      [Agenda Cover Report](#)  
                             [Exhibit A - CRA Monthly Work Plan Progress Report](#)  
                             [Exhibit B- Office of Economic Development Report - Feb 2019](#)  
                             [Exhibit C - Arts Warehouse Report - Feb 2019](#)

**8C. CLEAN AND SAFE PROGRAM MONTHLY REPORT, JANUARY 2019**

**Attachments:**     [Agenda Cover Report](#)  
                              [Exhibit A - Clean & Safe January 2019](#)

**8D. THE CENTER FOR TECHNOLOGY, ENTERPRISE, DEVELOPMENT, INC. (TED CENTER) -1st QUARTER FY 2018-19 REPORT**

**Attachments:**     [Agenda Cover Report](#)  
                              [Exhibit A - 1Q FY 18-19 TED Center Report](#)

**8E. FIRST AMENDMENT TO CRA/CITY INTERLOCAL AGREEMENT FOR FUNDING CONSTRUCTION/PROFESSIONAL SERVICES FY 2018-2019**

**Attachments:**     [Agenda Cover Report](#)  
                              [Exhibit A - First Amend ILA City FY18-19 Construction Professional Services](#)

**8F. SIDEWALK EASEMENT AGREEMENT - CARVER ISLE**

**Attachments:**     [Agenda Cover Report](#)  
                              [Exhibit A - Carver Isle - Location Map](#)  
                              [Exhibit B - Carver Isle - Perpetual Sidewalk Easement](#)

**8G. RESOLUTION NO. 2019-03 - PURCHASE AND SALE AGREEMENT - 21 SW 13TH AVENUE - DELRAY BEACH COMMUNITY LAND TRUST**

**Attachments:**     [Agenda Cover Report](#)  
                              [Exhibit A - Aerial Map](#)  
                              [Exhibit B- Resolution 2019-03 Approval of Sale to DBCLT - 21 SW 13 Ave](#)  
                              [Exhibit C - Agreement for Purchase and Sale \(21 SW 13th Ave\)](#)

**8H. RESOLUTION NO. 2019-04 PURCHASE AND SALE AGREEMENT- 246 NW 8TH AVENUE - DELRAY BEACH COMMUNITY LAND TRUST**

**Attachments:**     [Agenda Cover Report](#)  
                              [Exhibit A - Aerial Map](#)  
                              [Exhibit B - Resolution 2019-04 Approval of Sale to DBCLT - 246 NW 8th Avenue](#)  
                              [Exhibit C - Agreement for Purchase and Sale \(246 NW 8th Ave\)](#)

**8I. DELRAY BEACH COMMUNITY LAND TRUST 1st QUARTER FY2018-19 A-GUIDE REPORT**

**Attachments:**     [Agenda Cover Report](#)  
                              [Exhibit A - Community Land Trust](#)

**8J. DELRAY BEACH PUBLIC LIBRARY 1ST QUARTER FY 2018-19 A-GUIDE REPORT**

**Attachments:**     [Agenda Cover Report](#)  
                              [Exhibit A - DB Library](#)

**8K. OLD SCHOOL SQUARE 1ST QUARTER FY2018-19 A-GUIDE REPORT**

**Attachments:**     [Agenda Cover Report](#)  
                              [Exhibit A - Old School Square](#)

**8L. WORK ASSIGNMENT - MATHEWS CONSULTING - BLOCKS 17 AND 63 ALLEY IMPROVEMENTS - CONSTRUCTION ADMINISTRATION SERVICES**

**Attachments:**     [Agenda Cover Report](#)  
                              [Exhibit A - Block 17 63 CMS Scope](#)  
                              [Exhibit B - Block 17 & 63 - Location Map](#)

**8M. AGREEMENT WITH THE BG GROUP - CARVER ISLE PRE-CONSTRUCTION SITE PREPARATION - CLEARING AND GRUBBING**

**Attachments:**     [Agenda Cover Report](#)  
                              [Exhibit A - Location Map Site](#)  
                              [Exhibit B - Clearing and Grubbing](#)

**8N. UPDATE FROM PUBLIC WORKS ON STREETScape BEAUTIFICATION LANDSCAPE MAINTENANCE ILA**

**Attachments:**     [Public Works Update](#)

**9. Old Business****9A. LETTERS OF INTENT TO LEASE COMMERCIAL SPACE - 606 W. ATLANTIC AVENUE**

**Attachments:**     [Agenda Cover Report](#)  
                              [Exhibit A - Location Map - 606 W Atlantic Ave](#)  
                              [Exhibit B - Letter of Intent to Lease - Johnson Memorial Chapel - Received 12-2](#)  
                              [Exhibit C - Letter of Intent to Lease - Cornerstone Memorial Chapel - Received](#)

**10. New Business****10A. 1 REVIEW OF PROTEST TO RFP CRA NO. 2018-08 FIXED-ROUTE TRANSPORTATION SERVICES AND FINDINGS OF THE EXECUTIVE DIRECTOR**

**Attachments:**     [Agenda Cover Report](#)  
                              [Exhibit A - RFP and Addendums](#)  
                              [Exhibit B - First Transit Protest of RFP 2018-08](#)  
                              [Exhibit C - Response from Executive Director to First Transit Protest of RFP 20](#)

**10A. 2 AWARD OF RFP 2018-08 - FIXED ROUTE TRANSPORTATION SERVICES**

**Attachments:**     [Agenda Cover Report](#)  
                              [Exhibit A - RFP and Addendums](#)  
                              [Exhibit B - Selection Committee Results](#)  
                              [Exhibit C- Vehicle and Service Description](#)  
                              [Exhibit D - Fixed-Route Price Comparison All Applicants](#)

**10B. AWARD OF RFP 2019-01 POINT-TO-POINT TRANSPORTATION SERVICES**

**Attachments:**     [Agenda Cover Report](#)  
                              [Exhibit A - RFP and Addendum](#)  
                              [Exhibit B - Selection Committee Results](#)  
                              [Exhibit C - Vehicle and Service Description](#)  
                              [Exhibit D - Point-to-Point Price Comparison All Applicants](#)

**10C. FY 2018-19 FUNDING AGREEMENT WITH DOWNTOWN DEVELOPMENT AUTHORITY FOR DESTINATION EVENTS**

**Attachments:**     [Agenda Cover Report](#)  
                              [FY2018-19 CRA-DDA Funding Agreement Destination Events 00285588 Final](#)

**10D. REQUEST FOR PROPOSALS - DISPOSITION AND DEVELOPMENT OF CRA-OWNED PROPERTIES - CARVER ISLE**

**Attachments:**     [Agenda Cover Report](#)  
                              [Exhibit A - Carver Isle - Location Map](#)  
                              [Exhibit B - DRAFT RFP to Dispose of Certain CRA Owned Property Carver Isle](#)

**10E. RESOLUTION NO. 2019-05 - URGING THE LEGISLATURE TO VOTE AGAINST HB 9, AND SB 1054 THAT WOULD AMEND PART III, CHAPTER 163, FLORIDA STATUTES**

**Attachments:**     [Agenda Cover Report](#)  
                              [Exhibit A - Resolution HB9 and SB1054](#)

**11. Other Business**

- A. Comments by Commissioners
- B. Comments by Board Attorney
- C. Comments by Executive Director
- D. Comments by Staff

## 12. Adjournment