

City of Delray Beach

COMMUNITY REDEVELOPMENT AGENCY
20 North Swinton Avenue - Delray Beach, FL 33444
Phone: (561) 276-8640 - Fax: (561) 276-8558
www.delraycra.org



CRA Meeting

Tuesday, July 9, 2019

1:30 PM

CRA Regular Meeting

Commission Chambers
Delray Beach City Hall

Community Redevelopment Agency

CRA Board of Commissioners
Chair Shelly Petrolia
Vice Chair Shirley Ervin Johnson
Deputy Vice Chair Angie Gray
Treasurer Bill Bathurst
Commissioner Adam Frankel
Commissioner Ryan Boylston
Commissioner Pamela Brinson

RULES FOR PUBLIC PARTICIPATION

PUBLIC COMMENT: Any citizen is entitled to speak on items under the Old or New Business sections at the time the items are heard by the CRA Board of Commissioners ("CRA Board"). Comments are limited to 2 minutes unless otherwise specified.

ADDRESSING THE CRA BOARD: Members of the public will be requested to complete a form or other document in order to inform the CRA Board of a desire to be heard. At the appropriate time, please step up to the lectern and state your name and address for the record. All comments must be addressed to the CRA Board as a body and not to individuals. Any person making disruptive, impertinent, or slanderous remarks or who becomes boisterous, while addressing the CRA Board and refuses to stop may be requested to leave by the meeting Chair. Any person who, at a Board meeting, willfully interrupts or disturbs the meeting in violation of Section 871.01, Fla. Stat., entitled "Disturbing Schools and Religious and Other Assemblies," is subject to arrest by those law enforcement officers present.

SIGN IN SHEET: Prior to the start of the CRA Board Meeting, individuals attending the meeting should sign in on the sheet located on the right side of the dais. The primary purpose of the sign-in sheet is to assist staff with record keeping.

APPELLATE PROCEDURES

Please be advised that if any person decides to appeal any decision made by the CRA Board with respect to any matter considered at this meeting, that person will need a record of the proceedings, and that, for such purpose, the person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes

None.

5. Public Comments on Non-Agenda and Consent Agenda Items
6. Presentations

DELRAY BEACH CRA BOARD MEETING PRESENTATION

Attachments: [Delray Beach CRA Board Meeting Presentation 7.9.19](#)

- 6A. PRESENTATION - SHOTSPOTTER - CITY OF DELRAY BEACH POLICE DEPARTMENT

Attachments: [SST PPT_Short Presentation for Council Meetings](#)

- 6B. UPDATE - TRANSPORTATION SERVICES

7. Consent Agenda

- 7A. CRA MONTHLY PROGRESS REPORTS, JUNE 2019

Recommendation: Receive and File.

Attachments: [Agenda Cover Report](#)
[Exhibit A - Monthly Work Plan Report](#)
[Exhibit B - OED Monthly Report June 2019](#)
[Exhibit C - Arts Warehouse Report](#)

- 7B. CLEAN AND SAFE PROGRAM MONTHLY REPORT, MAY 2019

Recommendation: Accept and file.

Attachments: [Agenda Cover Report](#)
[Exhibit A – May 2019 - Clean and Safe Police Reports & Administrator Reports](#)

7C. CURB APPEAL GRANT - 131 NW 6TH AVENUE (GUNN)

Recommendation: Approve a Curb Appeal Grant for the property located at 131 NW 6th Avenue, in an amount not to exceed \$13,650.00.

Attachments: [Agenda Cover Report](#)
[Exhibit A - Location Map - 131 NW 6th Ave](#)
[Exhibit B - Quote Info Sheet & Contractor Proposal](#)
[Exhibit C - Existing Conditions - Photos](#)

7D. SECOND AMENDMENT TO AGREEMENT FOR PURCHASE & SALE - 300 SW 5TH AVENUE

Recommendation: Approve the Second Amendment to the Agreement for Purchase and Sale for 300 SW 5th Avenue, with Larry C. Singleton and Phyllis G. Tomczyk.

Attachments: [Agenda Cover Report](#)
[Exhibit A - PAPA Property Map Vacant SW 5th Ave](#)
[Exhibit B - Amendment to PSA extending IP - 300 SW 5th Ave](#)

7E. FIRST AMENDMENT TO CONTINUING CONSULTANT CONTRACTS FOR ENGINEERING SERVICES

Recommendation: Authorize the Board Chair to execute the Continuing Engineering Services Agreements with the following firms (separate motions required for each firm):

1. Wantman Group Inc.
2. Baxter & Woodman, Inc.
3. Calvin, Giordano and Associates, Inc.
4. Kimley-Horn and Associates, Inc.
5. Chen Moore & Associates, Inc.

Attachments: [Agenda Cover Report](#)
[Exhibit A - First Amendment to Agreements with Wantman Group, Inc., Baxter &](#)

8. Old Business

None.

9. New Business**9A. CRA FY 2019-2020 DISCUSSION OF PRELIMINARY WORKPLAN AND BUDGET PRESENTATION**

Recommendation: Accept and file.

Attachments: [Agenda Cover Report](#)
[Exhibit A - Work Plan Highlights](#)
[Exhibit B- Preliminary CRA Budget FY2019-2020](#)

9B. TERMINATE PURCHASE & SALE - 106 NW 10TH AVENUE & VACANT NW 3RD STREET

Recommendation: Ratify the termination of the Agreement for Purchase and Sale with Southern Engineering & Construction, LLC for the CRA purchase of 106 NW 10th Avenue and Vacant NW 3rd Street and authorize the release of the escrow deposit in the amount of \$1,000.00.

Attachments: [Agenda Cover Report](#)
[Exhibit A - PropertyMap](#)
[Exhibit B - Termination Letter](#)

9C. FIRST AMENDMENT TO WORK ASSIGNMENT WITH SYNALOVSKI ROMANIK SAYE, LLC - 98 NW 5TH AVENUE RENOVATION FOR ADDITIONAL CIVIL ENGINEER AND LANDSCAPE ARCHITECT SERVICES

Recommendation: Approve the First Amendment to the Work Assignment, in substantially the attached form, with Synalovski Romanik Saye, LLC to include the Civil Engineer and Landscape Architect design work associated with the 98 NW 5th Avenue Renovation project and increasing the cost of the services to \$115,059.52.

Attachments: [Agenda Cover Report](#)
[Exhibit A - Photo and Location Map](#)
[Exhibit B - Work Assignment Amendment](#)

9D. AMENDMENT TO CRA ACCOUNTING POLICIES AND PROCEDURES

Recommendation: Approve the proposed amendment to "Accounting Policies and Procedures Manual" for the Delray Beach Community Redevelopment Agency.

Attachments: [Agenda Cover Report](#)
[Exhibit A- CRA Accounting Policies and Procedures Manual](#)

10. Other Business

10A. Comments by Commissioners

10B. Comments by Board Attorney

10C. Comments by Executive Director

11. Adjournment