



City of Delray Beach

100 N.W. 1st Avenue
Delray Beach, FL 33444

Advisory Board Agenda Historic Preservation Board

Wednesday, September 2, 2020

6:00 PM

VIRTUAL MEETING

Pursuant to Executive Order 20-69, during the COVID-19 State of Emergency, Advisory Board meetings may be held virtually. Members of the public wishing to view Advisory Board meetings should log into the City's website, <https://www.delraybeachfl.gov/i-want-to/watch/city-meetings>, where the meeting will be live-streamed for the public.

Due to the closure of City Hall, members of the public wishing to participate may do so by submitting their comments via voicemail. Any member of the public wishing to comment publicly on any matter, including public comment or public hearing items, may submit their comments for the **HISTORIC PRESERVATION BOARD** meeting by dialing **(561) 243-7559** and leaving a voicemail message that will be played during the Board meeting and made a part of the public record:

1. State your full name
2. State your address
3. Leave a comment no longer than 3 minutes.

Comments and Inquiries on Non-Agenda and Agenda Items (Excluding Quasi- Judicial Hearing and Public Hearing Items) from the Public: Public comments will be accepted until 3:00 p.m. on the day of the meeting.

Quasi-Judicial and Public Hearing Items: Public comment on quasi-judicial items and items that have been set for a formal public hearing shall only be made during the presentation of the item. After the Advisory Board has heard from the applicant and the City, the Advisory Board will take a recess in order to afford the public an opportunity to comment on the specific agenda item. After the recess, comments from the public will be played into the record for the Advisory Board's consideration.

General Rules: All public comments must be addressed to the Advisory Board as a body and not to individual Board members or staff. Personal verbal attacks upon Board members and/or staff will not be tolerated. Members of the public shall refrain from making comments that are impertinent, obscene, personally insulting, defamatory, or slanderous remarks. If any member of the public requires additional information about making public comments, please contact:

Michelle Hoyland, Principal Planner
City of Delray Beach, Development Services Department
100 NW 1st Avenue, Delray Beach, Florida 33444
hpbagendacomment@mydelraybeach.com

1. CALL TO ORDER**2. ROLL CALL****3. ELECTION OF OFFICERS**

CHAIRMAN

VICE CHAIRMAN

1ST VICE CHAIR

4. APPROVAL OF AGENDA**5. MINUTES**

11-06-2019 HPB Minutes - Draft

Attachments: [11-6-2019-HPB Minutes-DRAFT](#)

6. SWEARING IN OF THE PUBLIC**7. COMMENTS FROM THE PUBLIC**

(NOTE: Comments on items that are NOT on the Agenda. Speakers will be limited to 3 minutes).

8. PRESENTATIONS**A. SUNSHINE LAW AND PUBLIC RECORDS PRESENTATION**

Attachments: [LEGAL BOARD MEMBER TRAINING HPB-2020-09-02](#)

B. Parking and Curbside Management Plan: Staff will provide an update on the parking and curbside management plan. This project is entering a public input phase and the City requests assistance from advisory boards in distributing a survey.

Planner: Brian Ruscher, Transportation Planner; RuscherB@mydelraybeach.com

Attachments: [ALL BOARD MEMO](#)

9. QUASI-JUDICIAL HEARING ITEMS

- A. Certificate of Appropriateness (2019-261):** Recommendation to the City Commission for Waiver requests associated with a Class III Site Plan Modification and Certificate of Appropriateness for the adaptive reuse and additions to an existing 2-story mixed-use structure.

Address: 98 NW 5th Avenue, West Settlers Historic District

Owner: Delray Beach Community Redevelopment Agency

Applicant: Tara Toto; toto@mydelraybeach.com

Attachments: [HPB Waiver Staff Report-98 NW 5th Ave-2020-09-02](#)
[Plans-98 NW 5th Ave-2020-09-02](#)
[Waiver Justification- 98 NW 5th Ave-2020-09-02](#)
[Photographs-98 NW 5th Ave-2020-09-02](#)

- B. Certificate of Appropriateness (2020-159):** Consideration of a Certificate of Appropriateness request associated with the exterior alteration to the existing contributing, detached, 2-car garage and the installation of a swimming pool to the rear of the property.

Address: 131 SE 7th Avenue, Marina Historic District

Owner/Applicant: Robert and Stephanie Marchand; marchand33@cox.net

Agent: Steve Siebert; steve@stevesiebert.com

Attachments: [HPB Staff Report-131 SE 7th Avenue-2020-09-02](#)
[Plans-131 SE 7th Avenue-2020-09-02](#)
[Photographs-131 SE 7th Avenue-2020-09-02](#)
[Applicant Garage and Pool Narrative - 131 SE 7th Ave-2020-09-02](#)

- C. Certificate of Appropriateness (2020-161):** Consideration of Certificate of Appropriateness request for the construction of an addition and facade changes to a contributing property.

Address: 223 NE 1st Avenue, Old School Square Historic District

Owner/Applicant: Robin Marino; robinlmarino@gmail.com

Agent: Roger Cope; copearchitectsinc@gmail.com

NOTE: This Public Hearing item was originally scheduled and noticed for the August 5, 2020 Historic Preservation Board meeting and the item was continued at that meeting to a date certain for the September 2, 2020 Historic Preservation Board meeting.

Attachments: [HPB Board Memorandum-223 NE 1st Ave-2020-09-02](#)
[HPB Staff Report-223 NE 1st Ave-2020-08-05](#)
[Plans-223 NE 1st Ave- 2020-09-02](#)
[Justification Statements- 223 NE 1st Avenue- 2020-08-05](#)
[Photographs-223 NE 1st Ave.-2020-09-02](#)

- D. Certificate of Appropriateness (2019-212):** Consideration of a Certificate of Appropriateness and Waiver requests associated with the construction of a new 2-story single-family residence.

Address: 53 SE 7th Avenue, Marina Historic District

Owner/Applicant: 53 SE 7, LLC; steve@bellahomes.us

Agent: Richard Jones; rich@rjarchitecture.com

NOTE: This Public Hearing item was originally scheduled and noticed for the July 1, 2020 Historic Preservation Board meeting and then the August 5, 2020 HPB meeting. The item was postponed at both meetings.

Attachments: [HPB Staff Report-53 SE 7th Avenue-2020-09-02](#)
[Plans-53 SE 7th Avenue-2020-09-02](#)
[Waiver Justification-53 SE 7th Avenue-2020-09-02](#)
[Materials-53 SE 7th Avenue-2020-09-02](#)

11. REPORTS AND COMMENTS

10. LEGISLATIVE ITEMS - CITY INITIATED

A. Staff

- Meeting Dates
- Project Updates

B. Board Comments

12. ADJOURN

The City shall furnish appropriate auxiliary aids and services where necessary to afford an individual with a disability an equal opportunity to participate in and enjoy the benefits of a service, program, or activity conducted by the City. Please contact the City Manager at (561) 243-7015 at least 24 hours prior to the program or activity for the City to reasonably accommodate your request. Adaptive listening devices are available for meetings in the Commission Chambers. If a person decides to appeal any decision made by the Historic Preservation Board with respect to any matter considered at this meeting or hearing, such persons will need a record of these proceedings, and for this purpose such persons may need to ensure that a verbatim record of the proceedings is made. Such record includes the testimony and evidence upon which the appeal is to be based. The City does not provide or prepare such record. Two or more City Commissioners may be in attendance.