

City of Delray Beach

COMMUNITY REDEVELOPMENT AGENCY
20 North Swinton Avenue - Delray Beach, FL 33444
Phone: (561) 276-8640 - Fax: (561) 276-8558
www.delraycra.org



CRA Meeting

Thursday, November 17, 2022

4:00 PM

Regular Meeting

Arts Warehouse

Community Redevelopment Agency

CRA Board of Commissioners

Chair Shirley Ervin Johnson

Vice Chair Angie Gray

Deputy Vice Chair Juli Casale

CRA Commissioner Ryan Boylston

CRA Commissioner Kelcey Cordell Brooks

CRA Commissioner Adam Frankel

CRA Commissioner Shelly Petrolia

RULES FOR PUBLIC PARTICIPATION

PUBLIC COMMENT: Any citizen is entitled to speak on items under the Old or New Business sections at the time the items are heard by the CRA Board of Commissioners ("CRA Board"). Comments are limited to 3 minutes unless otherwise specified.

ADDRESSING THE CRA BOARD: Members of the public will be requested to complete a form or other document in order to inform the CRA Board of a desire to be heard. At the appropriate time, please step up to the lectern and state your name and address for the record. All comments must be addressed to the CRA Board as a body and not to individuals. Any person making disruptive, impertinent, or slanderous remarks or who becomes boisterous, while addressing the CRA Board and refuses to stop may be requested to leave by the meeting Chair. Any person who, at a Board meeting, willfully interrupts or disturbs the meeting in violation of Section 871.01, Fla. Stat., entitled "Disturbing Schools and Religious and Other Assemblies," is subject to arrest by those law enforcement officers present.

SIGN IN SHEET: Prior to the start of the CRA Board Meeting, individuals attending the meeting should sign in on the sheet located on the right side of the dais. The primary purpose of the sign-in sheet is to assist staff with record keeping.

APPELLATE PROCEDURES

Please be advised that if any person decides to appeal any decision made by the CRA Board with respect to any matter considered at this meeting, that person will need a record of the proceedings, and that, for such purpose, the person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

PUBLIC COMMENT SUBMISSIONS:

Public comments can be made either in person during the public comments portion of the meeting or accepted via voicemail message. Any member of the public wishing to comment publicly on any matter, including public comment or public hearing items, may submit their comments by dialing 561-243-7557 and leaving a voicemail message that will be played during the CRA Board meeting and made a part of the public record:

1. State your full name
2. State your address
3. Leave a comment no longer than 3 minutes

Public comments via voicemail message will be accepted until 3:00 p.m. on the day of the meeting.

ACCESS ACCOMMODATIONS:

Those wishing to access the public meeting virtually by means of communications media may do so by visiting our website at www.delraycra.org, where the meeting will be livestreamed for the public through the home page.

If any member of the public requires additional information about making public comments, please contact:

The Delray Beach Community Redevelopment Agency
20 N. Swinton Ave
Delray Beach, FL 33444
561-276-8640

IN ACCORDANCE WITH THE AMERICAN DISABILITIES ACT, ANY PERSON WITH A DISABILITY REQUIRING REASONABLE ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS MEETING SHOULD CALL THE CRA AT 561-276-8640 AT LEAST 48 HOURS PRIOR TO THE MEETING.

1. Call to Order**2. Roll Call****3. Approval of Agenda****4. Presentations****4A. NOVEMBER POWERPOINT PRESENTATION**

Attachments: [November 17, 2022 - Regular Board Meeting Presentation](#)

4B. AIA FORT LAUDERDALE DESIGN AWARDS 2022 - UNBUILT AWARD - NW 800 BLOCK REDEVELOPMENT DESIGN - CPZ ARCHITECTS, INC.**5. Staff Reports (For Informational Purposes Only)****5A. MONTHLY WORK PLAN REPORT**

Attachments: [Monthly Work Plan Report - November 2022](#)

5B. ARTS WAREHOUSE REPORT

Attachments: [Arts Warehouse Report - November 2022](#)

5C. FUNDING ASSISTANCE AND COMMUNITY OUTREACH REPORT

Attachments: [Funding Assistance and Community Outreach Report - 2022](#)

5D. PROPERTY MANAGEMENT REPORT

Attachments: [Property Management Report - November 2022](#)

5E. SOCIAL MEDIA REPORT

Attachments: [Social Media Report - November 2022](#)

6. Public Comments on Agenda & Non-Agenda Agenda Items**7. Consent Agenda****7A. OCTOBER 20, 2022 - JOINT WORKSHOP WITH THE CITY COMMISSION, DELRAY BEACH COMMUNITY REDEVELOPMENT AGENCY, AND THE DOWNTOWN DELRAY BEACH DEVELOPMENT AUTHORITY**

Attachments: [October 20, 2022 - Joint Workshop Minutes](#)

7B. OCTOBER 27, 2022 - REGULAR MEETING MINUTES

Attachments: [October 27, 2022 - CRA Regular Board Meeting Minutes](#)

7C. CRA MONTHLY FINANCIAL REPORT - SEPTEMBER 2022

Recommendation: Receive and File.

Attachments: [Agenda Cover Report](#)
[Exhibit A – September 2022 Financial Statements](#)

7D. DELRAY CHAMBER EDUCATION FUND - BUS SHELTER WRAP - W. ATLANTIC LOCATION HONORING VILLAGE ACADEMY - \$2,500

Recommendation:

Approve the Bus Shelter Partnership Agreement with the Delray Chamber Education Fund in an amount not to exceed \$2,500, in substantially the attached form.

Attachments: [Agenda Cover Report](#)
[Exhibit A - Bus Shelter Partnership Agreement](#)
[Exhibit B - Location Map](#)

7E. INTERLOCAL AGREEMENT BETWEEN THE CITY OF DELRAY BEACH AND DELRAY BEACH COMMUNITY REDEVELOPMENT AGENCY FOR FUNDING CONSTRUCTION/PROFESSIONAL SERVICES – FY 2022-2023

Attachments: [Agenda Cover Report](#)
[Exhibit A - ILA - Construction-Professional Services General FY 2022-2023](#)

7F. SECOND AMENDMENT TO CRA/CITY INTERLOCAL AGREEMENT FOR FUNDING CONSTRUCTION/PROFESSIONAL SERVICES FISCAL YEAR 2021-2022

Recommendation: Approve the Second Amendment to the Interlocal Agreement with the City of Delray Beach for funding of Construction/Professional Services for Fiscal Year 2021-2022, in substantially the attached form.

Attachments: [Agenda Cover Report](#)
[Exhibit A – Second Amendment to Interlocal Agreement between the City & CR](#)

7G. INTERLOCAL AGREEMENT WITH THE CITY OF DELRAY BEACH FOR OLD SCHOOL SQUARE CAMPUS LIGHTING - \$10,000

Recommendation:

Approve the Interlocal Agreement between the City of Delray Beach and the Delray Beach Community Redevelopment Agency to Provide Funding for Lighting at Old School Square in an amount not to exceed \$10,000, in substantially the attached form.

Attachments: [Agenda Cover Report](#)
[Exhibit A - ILA lighting at oss CRA FINAL 11-17-22](#)

7H. ACCEPTANCE OF SOLID WASTE AUTHORITY BLIGHTED PROPERTY GRANT

Recommendation: Accept the Solid Waste Authority Blighted Property Grant award and authorize the Delray Beach Community Redevelopment Agency Board (CRA) Chair to execute an Interlocal Grant Agreement by and between Solid Waste Authority of Palm Beach County and the CRA in an amount not to exceed \$108,000.

Attachments: [Agenda Cover Report](#)
[Exhibit A - Blighted and Distressed Property Clean-Up and Beautification Grant](#)
[Exhibit B - FY 2022 Delray Beach CRA - Award letter](#)
[Exhibit C - FY2022 Blighted Grant ILA - Delray Beach CRA](#)

7I. APPROVE FIFTH AMENDMENT TO THE ORIGINAL AGREEMENT WITH BEEFREE, INC. D/B/A FREEBEE FOR THE POINT-TO-POINT TRANSPORTATION SERVICES

Recommendation: Approve the Fifth Amendment to the Original Agreement with BeeFree Inc. d/b/a Freebee to terminate Point-to-Point Transportation Services, in substantially the attached form.

Attachments: [Agenda Cover Report](#)
[Exhibit A - Original Agreement and Amendments Updated](#)
[Exhibit B - Fifth Amendment to the Original Agreement](#)

7J. MEMORANDUM OF UNDERSTANDING BETWEEN THE DELRAY BEACH CRA AND THE PALM BEACH COUNTY COMMISSION ON ETHICS

Recommendation: Approve the Memorandum of Understanding between the Delray Beach Community Redevelopment Agency and the Palm Beach County Commission on Ethics, in substantially the attached form.

Attachments: [Agenda Cover Report](#)
[Exhibit A - Memorandum of understanding between the Delray Beach CRA and](#)

8. Old Business**8A. UPDATE - A.-G.U.I.D.E. - DELRAY BEACH PUBLIC LIBRARY ASSOCIATION****9. New Business**

9A. DELRAY BEACH COMMUNITY REDEVELOPMENT AGENCY BUDGET AMENDMENT NO. 2, FISCAL YEAR 2021-2022

Recommendation: Approve Delray Beach Community Redevelopment Agency Resolution No. 2022-13 adopting Budget Amendment No. 2 for FY 2021-2022.

Attachments: [Agenda Cover Report](#)
[Exhibit A – Resolution No. 2022-13 FY 2021-22 Budget Amendment No. 2](#)
[Exhibit B - FY 2021-2022 Budget Amendment No. 2](#)

9B. APPROVE THE WORK ASSIGNMENT FOR ARCHITECTURAL SERVICES PROVIDED BY CURRIE SOWARDS AGUILA ARCHITECTS INC.

Recommendation: Approve the Work Assignment for Architectural Services with Currie Sowards Aguila Architects, Inc. (CSA) for Comprehensive Study of the CRA-Owned Properties in the West Atlantic Avenue Area (Project).

Attachments: [Agenda Cover Report](#)
[Exhibit A - Work Assignment](#)

9C. 700 WEST ATLANTIC AVENUE - TENANTS

Recommendation: Approve the following:

- 1) Authorize CRA Staff to issue a sixty (60) days written notice to vacate to tenants and licensees occupying or utilizing the 700 West Atlantic Avenue property after the issuance of the City of Delray Beach’s demolition permit; and
- 2) A First Amendment to the Emanuel Jackson Sr. Project, Inc. Revocable License Agreement (“Agreement”), dated April 1, 2022, to extend the termination date from December 31, 2022 to terminate the Agreement sixty (60) days after the issuance of the City of Delray Beach’s demolition permit for the 700 West Atlantic Avenue property; and
- 3) Authorize the CRA’s Chair, Executive Director and legal counsel to execute any and all related documents to facilitate the above action(s).

Attachments: [Agenda Cover Report](#)
[Exhibit A - Location Map](#)

9D. APPOINTMENT OF CRA OFFICER: DEPUTY VICE-CHAIR

Recommendation: Appoint a member of the Board to the position of CRA Deputy Vice-Chair.

Attachments: [Agenda Cover Report](#)

10. Other Business

- A. Comments by Executive Director
- B. Comments by Board Attorney
- C. Comments by Commissioners

11. Adjournment