

**AGREEMENT BETWEEN  
THE SCHOOL BOARD OF PALM BEACH COUNTY, FLORIDA,  
THE CITY OF DELRAY BEACH, FLORIDA,  
AND COMMUNITY CHILD CARE CENTER OF DELRAY BEACH, INC.  
FOR FUNDING AND OPERATION OF PROGRAMS  
AT PINE GROVE ELEMENTARY AND VILLAGE ACADEMY**

**THIS AGREEMENT** is made and entered into this 22<sup>nd</sup> day of September, 2021, by and between **COMMUNITY CHILD CARE CENTER OF DELRAY BEACH, INC.**, a Florida not-for-profit corporation d/b/a **ACHIEVEMENT CENTERS FOR CHILDREN & FAMILIES** (hereinafter referred to as "Achievement Centers") and the **SCHOOL BOARD OF PALM BEACH COUNTY, FLORIDA** a corporate body politic pursuant to the Constitution of the State of Florida (hereinafter referred to as "School Board"), and the **CITY OF DELRAY BEACH**, a Florida municipal corporation (hereinafter referred to as "City").

**WITNESSETH:**

**WHEREAS**, School Board owns and operates **Pine Grove Elementary and Village Academy** currently located in **Delray Beach, FL (the "School")**; and

**WHEREAS**, the parties desire to enter into this Agreement to provide for funding of and shared use of the facilities for in order to make the most efficient use of community resources by enabling cooperation between **School Board, the City, and Achievement Centers** in order to harmonize geographic, economic, population, and other factors influencing the needs and development of local communities; and to positively impact student achievement of the students at these schools as referenced in Attachment A - Delray Beach Community Solutions Action Plan; and

**WHEREAS**, the parties support collaborative initiatives between the **School Board, the City and Achievement Centers** to provide additional academic, developmental, social, and cultural opportunities for children; and

**WHEREAS**, the **City and Achievement Centers** which have a "partnership" role with the School; and

**WHEREAS**, the **School Board, the City and Achievement Centers** desire that this Agreement set forth the basic framework under which **Achievement Centers** may utilize Board facilities; and

**WHEREAS**, the **School Board, the City and Achievement Centers** recognize the benefits to be derived by utilizing each other's facilities thereby minimizing the duplication of facilities; and

**NOW, THEREFORE**, in consideration of the mutual representations, terms, and covenants herein set forth, the parties hereby agree as follows:

## ARTICLE 1: GENERAL

**Section 1.01** Foregoing recitals are true and correct and are incorporated herein as if fully set forth.

**Section 1.02** The purpose of this Agreement is to provide for the funding of and shared use of the facilities for strategic programs at the School focused on facilitation of student academic achievement at targeted elementary schools located in Delray Beach, FL.

**Section 1.03 Definitions.** The defined terms as used in this Agreement shall have the following meanings:

A. "Board Facilities" and/or "Board Facility" shall mean Pine Grove Elementary School and Village Academy located in **Delray Beach, FL**, which are owned and/or operated by the **School Board** that are made available for public use by the **School Board** and/are used primarily for the delivery of academic, recreational, educational and community based activities, excluding facilities that are leased, licensed, or under the contractual control of others. The terms "Board Facilities" and/or "Board Facility" shall include, but shall not be limited to: classrooms, the cafeteria, athletic fields, playgrounds, or any other space mutually agreed upon between **the City** and **Achievement Centers** and the School principal.

B. "Priority of Use" shall mean the priority of uses when there are conflicting requests for the use of a Board Facility.

1. **School Board** activities and programs or **School Board** Facility lease agreements;
2. County activities and programs pursuant to a Mutual Use Interlocal Agreement between the Board and Palm Beach County;
3. Municipal activities and programs pursuant to a Mutual Use Interlocal Agreement between the School Board and the municipality in which the School is located; and
4. Programs conducted by **Achievement Centers** pursuant to this Agreement.

The parties shall designate to each other a person to be contacted regarding scheduling the use of any Board Facilities.

C. "Programs" shall mean programs during the school year and throughout school breaks as more particularly described in Exhibits "A", "B", and "C" attached hereto and made a part hereof.

## ARTICLE 2: FUNDING

**Section 2.01 Achievement Centers and the City** shall provide funding for such expenses including, but not limited to: a certified teacher, books, consumable materials for arts and crafts, or other appropriate expenses necessary to operate Programs specific to the needs of the school population. The **School Board**, **the City** and **Achievement Centers** shall be authorized to seek grants, funding gifts, and other funds in order to fund the Programs implemented from sources other than the funding provided by **Achievement Centers and the City**. There shall be no requirement for additional funding or continued funding after the dates designated in this agreement.

**Section 2.02** **The City and Achievement Centers** shall provide funding for the operation of Programs each year as follows:

A. Funding costs include in-kind services of donated staff time and other resources made available by **The City and Achievement Centers**.

B. **Achievement Centers** will additionally pay to each School, the annual amount of fifteen thousand dollars (\$15,000) for support of the school and programs impacted by the presence of **Achievement Centers** at the School. Payments shall be made **monthly**, in advance, and paid directly to the School not later than the fifth day of each month. Payments equal thirty thousand dollars (\$30,000) combining payments to both schools.

**Section 2.03** The City shall pay Achievement Centers funds as outlined in a funding agreement between The City and Achievement Centers as they become available and are approved by the City Commission each year.

**Section 2.04 Achievement Centers** additional funding information is detailed in Exhibit "D" of this agreement - ACHIEVEMENT CENTERS FOUNDATION FUNDING.

### **ARTICLE 3: OWNERSHIP**

**Section 3.01** The Board Facilities shall remain in the ownership of the **School Board** and subject to all terms and conditions imposed herein subject to **School Board** Policy and Florida Statutes and Department of Education rules.

### **ARTICLE 4: USE OF PROPERTIES**

**Section 4.01** Use of Board Facilities/Program.

A. The **School Board** agrees to make Board Facilities, including, Wi-Fi internet service at the School available for use by **Achievement Centers** for the Programs as set forth herein:

1. During the school year: Five (5) days a week, Monday – Friday after school hours until 7:00 PM for extended day after school care offered to VPK– 12<sup>th</sup> grade as more particularly described in Exhibit "A".

2. During the summer: Five (5) days a week, Monday – Friday for a total of ten (10) hours a day, from 7:30 AM until 5:30 PM for the period between the end of the school year in June and the beginning of the school year in August for summer camp, as more particularly described in Exhibit "A".

3. The Board Facilities will be available for programming on early release, teacher planning days, Spring Break, Martin Luther King Day, Memorial Day, Labor Day, Thanksgiving and the day after and the first week of winter break in December. The Board Facilities will be closed and not available for the Out-of-School Services Programs on all other school holidays, for the entire week of the Winter Break

(traditionally beginning on the Saturday prior to Christmas and extending through the Sunday following New Year's), and during the summer for the July 4 holiday.

4. Requests by **Achievement Centers** for use of the Board Facilities for special events outside the times/dates set forth herein may be permitted in the discretion of the School Principal with the prior written approval of the Board's Chief of Support Operations.

The Board Facilities shall be made available to **the City or to Achievement Centers** according to the Priority of Use at no cost or expense to **the City or to Achievement Centers** except as provided for in this Agreement. **Achievement Centers** use of Board Facilities shall be subject to and in accordance with:

1. The terms and conditions of this Agreement;
2. The **School Board's** rules, regulations and policies governing the use of Board Facilities;
3. All applicable local, state, and federal laws.

C. The School Principal shall work collaboratively with the **Achievement Centers and the City** regarding approved curriculum and programming to be provided by **Achievement Centers**. The School Principal shall have final approval authority and responsibility for his/her campus and shall coordinate scheduling the use of the designated Board Facility with **Achievement Centers** CEO. Programs implemented by **Achievement Centers** shall be consistent with the goals and mission of the **School Board** and with goals and standards aligned to quality academic, recreational, and family strengthening programs in Palm Beach County.

D. The manufacture, distribution, dispensation, possession, consumption or use of alcohol, tobacco products of any kind (including electronic cigarettes or any kind) or controlled substances on School Board-owned property is strictly prohibited and violation of this provision shall be a material breach of this Agreement.

E. **Achievement Centers** shall include the following disclaimer in a prominent place on all websites and advertising materials and provide copies of the website pages and all advertising materials that **Achievement Centers** produces or distributes to the Principal:

**"Achievement Centers and The City of Delray Beach** is not affiliated with or endorsed by the School Board of Palm Beach County or [School] and the events/activities hosted by **Achievement Centers** on **Pine Grove Elementary and Village Academy** premises pursuant to a cooperative agreement shall not be construed as being conducted, funded, hosted, or sponsored by the School Board or **Pine Grove Elementary and Village Academy** on behalf of **Achievement Centers**. The School Board and **Pine Grove Elementary and Village Academy** undertake no responsibility for supervising or monitoring **Achievement Centers** programs/events/activities and will not be liable for any and all actions of **Achievement Centers** on Pine Grove Elementary and Village Academy's premises."

F. **Achievement Centers** shall comply with all federal, state and local laws, regulations and rules, including but not limited to, grant requirements applicable to **Achievement Centers and the City's** eligibility for funding and grants.



G. **Achievement Centers**, at its sole cost and expense, shall be responsible for providing all accommodations and services required or necessary for any special education children participating in **Achievement Centers** programs/events/activities.

#### **Section 4.02 Manner of Use; Cleanup.**

**Achievement Centers** agrees to utilize the Board Facilities in the manner, and to the extent and degree intended for the particular Board Facility and further agrees to leave the Board Facility in a clean and orderly condition upon leaving the Board Facility each day.

#### **Section 4.03 Vandalism or Other Damage to Board Facilities When in Use Pursuant to this Agreement.**

**Achievement Centers** agrees to be responsible for vandalism or other damage occurring to the Board's Facilities during the periods the Board's Facilities are used by **Achievement Centers**. The **School Board** shall cause such repairs to be made as necessary to correct the damage to the Board Facilities in an expeditious and timely manner and submit an itemized invoice to **Achievement Centers** for damages incurred during **Achievement Centers** use of the Board Facilities. All invoices for damage repairs shall be paid by **Achievement Centers** within sixty (60) days of receipt of the invoice for the damages.

### **ARTICLE 5: CUSTODIAL SERVICES/MAINTENANCE**

**Section 5.01** **School Board** shall be responsible for custodial and security services at all Board Facilities, with such services to be performed by Board or Board's designee when board facilities are open according to the school district calendar.

**Section 5.02** The parties acknowledge and agree that **School Board** may close Board Facilities in order to perform maintenance or repairs to the Board Facility as necessary with as much notice as practicable to **Achievement Centers**.

**Section 5.03** **Achievement Centers** shall be charged for custodial services provided by The School District of Palm Beach County (SDPBC) for all non-student attendance days, as indicated on the School District of Palm Beach County School Calendar, in which the Achievement Centers uses SDPBC facilities. The labor charges will align with the SEIU/FPSU Regular and Supervisory Collective Bargaining Agreement for time worked outside the custodians regular duty hours. The custodial staff will be responsible for opening and closing the building and cleaning the areas used by the organization during the hours of operation on these dates. Any damage done to the premises during this time will be reported to the school's administration and Achievement Centers will be assessed for such damages. Achievement Centers will keep the premises in as good condition as when received.

### **ARTICLE 6: ACCESS AND SITE SECURITY**

**Achievement Centers** will be responsible for securing Board Facilities after each use.

### **ARTICLE 7: LIABILITY/INSURANCE**

**Section 7.01** **Achievement Centers** shall, in addition to any other obligation to indemnify the **School Board** and to the fullest extent permitted by law, protect, defend, indemnify and hold harmless the **School Board**, their respective agents, officers, elected officials and

employees from and against all claims, actions, liabilities, losses, (including economic losses), and costs arising out of any actual or alleged bodily injury, sickness, disease or death, or injury to or destruction of tangible property including the loss of use resulting there from, or any other damage or loss arising out of or claimed to have resulted in whole or in part from any actual or alleged act or omission of **Achievement Centers**, or anyone directly or indirectly employed by **Achievement Centers**, or of anyone for whose acts **Achievement Centers** may be liable; or violation of law, statute, ordinance, governmental administration order, rule, regulation or provision of this Agreement. The indemnification obligations hereunder shall not be limited to any limitation on the amount, type of damages, compensation, or benefits payable by or for **Achievement Centers** under workers' compensation acts; disability benefit acts, other employee benefit acts or any statutory bar. Any cost or expenses, including attorney's fees, incurred by the **School Board** to enforce this Agreement shall be borne by **Achievement Centers**. **Achievement Centers** recognizes the broad nature of this indemnification and hold harmless article, and voluntarily makes this covenant for good and valuable consideration provided by the **School Board** in support of this indemnification in accordance with the laws of the State of Florida. **Achievement Centers** acknowledges the waiver of sovereign immunity for liability in tort contained in Florida Statutes Section 768.28, the State of Florida's partial waiver of sovereign immunity, and acknowledges that such statute permits actions at law to recover damages in tort for money damages up to the limits set forth in such statute for death, personal injury or damage to property caused by the negligent or wrongful acts or omissions of a **School Board** employee acting within the scope of the employee's office or employment. **School Board** agrees to be responsible for all such claims and damages, to the extent and limits provided in Florida Statutes Section 768.28, arising from the actions of its employees. The parties acknowledge that foregoing shall not constitute an agreement by the **School Board** to indemnify **Achievement Centers** nor a waiver of sovereign immunity, nor a waiver of any defense the **School Board** may have under such statute, nor as consent to be sued by third parties. This article will survive the termination of this Agreement.

**Section 7.02 Achievement Centers** shall carry the following insurance coverages as stated below. The School Board shall be named as an additional insured. **Achievement Centers** shall provide the Certificate(s) of Insurance for required coverage within seven days of the date of request by the Benefits & Risk Management Department but in any respect at least 30 days prior to the commencement of any Term. Such Certificates shall provide written notice to the School Board and **Achievement Centers** thirty days prior to any cancellation of any insurance policy. Receipt of such notice shall be considered grounds for termination of this Agreement. In no event shall the limits of said insurance policies be considered as limiting the liability of **Achievement Centers**, its contractors and subcontractors under this Agreement.

A. Workers' Compensation - insurance coverage in accordance to and in compliance with Chapter 440, Florida Statutes.

Employers' Liability – insurance coverage with limits as follows:

- a) \$ 500,000 Bodily Injury by Accident for each accident
- b) \$ 500,000 Bodily Injury by Disease, policy limit
- c) \$ 500,000 Bodily Injury by Disease, each employee

**Achievement Centers** waives all rights against the School Board and its agents, officers, directors and employees for recovery of claims for bodily injury to the extent these injuries are covered by the workers' compensation and Employers' Liability Insurance.

B. Business Automobile liability shall be required with limits of at least; One Million Dollars (\$1,000,000.00) per occurrence for both bodily injury and property damage Combined Single Limit for owned, hired and non-owned automobiles, with the School Board of Palm Beach County as the additional insured on the policy. Business auto coverage shall be written on the most recent form of ISO form CA 00 01 or a substitute providing equivalent liability coverage.

**Achievement Centers** waives all rights against School Board and its agents, officers, directors and employees for recovery of damages to the extent these damages are covered by the business auto insurance maintained.

C. Commercial General Liability Insurance - **Achievement Centers** shall purchase and maintain commercial general liability (CGL) insurance including contractual liability and products and completed operations insurance and shall be written on the most recent form of CG 00 01 04/13. The School Board must be named as an additional insured under the CGL using ISO Additional Insured Endorsement CG 20 10 04/13 and CG 20 37 4/13 or their equivalent, providing additional insured coverage for both premises/operations and completed operations. This insurance including insurance provided under a commercial umbrella, if any, shall apply as primary insurance with respect to any other insurance or self-insurance programs afforded to or maintained by the School Board utilizing ISO Form CG 20 01 04/13 or its equivalent.

Coverage shall be for bodily and personal injury and property damages. Limits of liability shall be set at One Million Dollars (\$1,000,000.00) per occurrence. CGL insurance shall contain a general aggregate limit of Two Million Dollars (\$2,000,000.00).

**Achievement Centers** waives all rights against School Board and its agents, officers, directors and employees for recovery of damages to the extent these damages are covered by the CGL insurance maintained.

D. Professional Liability Insurance – **Achievement Centers** shall procure and maintain Professional Liability Insurance for the life of this contract, plus two years after completion. This insurance shall provide coverage against such liability resulting from this contract. The minimum limits of coverage shall be \$1,000,000 with a deductible not to exceed \$10,000. The deductible shall be the responsibility of **Achievement Centers**.

E. Participant Accident Coverage - **Achievement Centers** shall procure and maintain during the Term of this Agreement Participant Accident Coverage in the minimum amount of \$25,000 per participant in the designated Program.

## **ARTICLE 8: DISPUTE RESOLUTION**

**Section 8.01** In the event an issue arises which cannot be resolved between the parties regarding the use or availability of a Board Facility or the implementation, supervision, or conduct of the Program, the dispute shall be referred to the **School Board's** Superintendent, the CEO of **Achievement Centers** and the **City Attorney** or their respective designees, who shall all make a good faith effort to resolve the dispute.

## **ARTICLE 9: RELOCATION OF PROGRAMS AND SERVICES**

The School Board reserves the right to remove or relocate the Programs to another site, if convenient, in the reasonable discretion of the **School Board**.

#### **ARTICLE 10: LICENSE**

Notwithstanding any provision of this Agreement to the contrary, the use of the Board Facilities or the delivery of services or programs by **Achievement Centers** shall only amount to a license to use the Board Facilities on a non-exclusive basis, which license shall be revocable by the party licensing the use for any reason whatsoever. The parties agree that nothing in this Agreement shall be construed as granting either **Achievement Centers** any title, interest, or estate in the Board Facilities.

#### **ARTICLE 11: DEFAULT**

The parties agree that, in the event any party is in default of its obligations under this Agreement, the non-defaulting party shall provide to the defaulting party thirty (30) days written notice to cure the default. In the event the defaulting party fails to cure the default within the thirty (30) day cure period, the non-defaulting party shall be entitled to seek any remedy available to it at law or equity, including, but not limited to, the right to terminate this Agreement and seek damages, if any.

#### **ARTICLE 12: TERMINATION**

Notwithstanding any provision of this Agreement to the contrary, this Agreement may be terminated by any party: (i) without cause upon ninety (90) days prior written notice to the other parties or (ii) with cause upon the expiration of the thirty (30) day cure period provided for in Article 11 above.

#### **ARTICLE 13: ANNUAL APPROPRIATION**

Each party's performance and obligations under this Agreement shall be contingent upon an annual budgetary appropriation by its respective governing body for subsequent fiscal years, including the solicitation and acquisition of grants and/or gifts.

#### **ARTICLE 14: NOTICES**

All notices required to be given under this Agreement shall be deemed sufficient to each party when delivered by United States Mail to the following:

**With Copies to:**

Shauntay King., Principal  
Pine Grove Elementary  
400 S.W. 10th Street  
Delray Beach, FL 33444

Latoya Dixon, Principal  
Village Academy  
400 SW 12<sup>th</sup> Avenue  
Delray Beach, FL 33444



Peter Licata, Region Superintendent  
1790 N.W. Spanish River Boulevard  
Boca Raton, FL 33431

Kiwana Howell, Director  
Extended Learning (Afterschool Programming)  
4260 Westgate Ave., P-8  
West Palm Beach, FL 33409

**If to City:**

Terrence R. Moore, City Manager  
City of Delray Beach  
100 NW 1st Avenue  
Delray Beach, FL 33444

**If to Achievement Centers for Children & Families:**

Stephanie Seibel, Chief Executive Officer  
555 NW 4th Street  
Delray Beach, FL 33444

Any party may, from time to time, change the address to which notice under this Agreement shall be given to such party, upon prior written notice to the other parties.

**ARTICLE 15: GOVERNING LAW AND VENUE**

This Agreement shall be construed and governed by the laws of the State of Florida. The parties agree that any controversies or legal disputes arising out of this Agreement and any action involving the enforcement or interpretation of any rights hereunder shall be submitted to the jurisdiction of the State courts of the Fifteenth Judicial Circuit of Palm Beach County, Florida.

**ARTICLE 16: EQUAL OPPORTUNITY PROVISION**

The parties agree that no person shall, on the grounds of race, color, sex, national origin, disability, religion, ancestry, marital status, sexual orientation or gender, gender identify or expression be excluded from the benefits of, or be subjected to any form of discrimination under any activity carried out by the performance of this Agreement.

**ARTICLE 17: CAPTIONS**

The captions and section designations set forth herein are for convenience only and shall have no substantive meaning.

**ARTICLE 18: SEVERABILITY**

In the event that any section, paragraph, sentence, clause, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, such shall not affect the remaining portions of this Agreement and the same shall remain in full force and effect.

## ARTICLE 19: ENTIRETY OF AGREEMENT

This Agreement represents the entire understanding between the parties and supersedes all other negotiations, representations, or agreement, written or oral, relating to this Agreement.

## ARTICLE 20: INCORPORATION BY REFERENCE

Exhibits attached hereto and referenced herein shall be deemed to be incorporated into this Agreement by reference.

## ARTICLE 21: AMENDMENT

Except as otherwise provided for in this Agreement, this Agreement may be modified and amended only by written instrument executed by the parties hereto.

## ARTICLE 22: WAIVER

No waiver of any provision of this Agreement shall be effective against any party hereto unless it is in writing and signed by the party waiving such provision. A written waiver shall only be effective as to the specific instance for which it is obtained and shall not be deemed a continuing or future waiver.

## ARTICLE 23: CONSTRUCTION

No single party shall be considered the author of this Agreement since the parties have participated in extensive negotiations and drafting and redrafting of this document to arrive at a final Agreement. Thus, the terms of this Agreement shall not be strictly construed against one party as opposed to the other parties based upon who drafted it.

## ARTICLE 24: NO THIRD PARTY BENEFICIARIES

This Agreement is made solely and specifically among and for the benefit of the parties hereto, and no other person shall have any rights, interest, or claims hereunder or be entitled to any benefits under or on account of this Agreement as a third-party beneficiary or otherwise.

## ARTICLE 25: EFFECTIVE DATE/TERM

This Agreement shall become effective when signed by each of the parties, approved the **School Board, the City and Achievement Centers** and filed with the Board Secretary for the School District of Palm Beach County. The term of this Agreement shall be for a period beginning October 1, 2021 and ending on September 30, 2025. This Agreement may be renewed and extended for additional periods of time by agreement of the parties.

## ARTICLE 26: ACCEPTANCE OF FACILITIES

The **School Board** shall not be required to make any improvements or repairs to the Board Facilities as a condition of use of the Board Facilities by **Achievement Centers**. **Achievement Centers** shall accept the Board Facilities in their "As is", "Where is" condition. The parties acknowledge and agree that neither **School Board** has made any warranties or representations to the other parties regarding the Board Facilities, including, but not limited

to, any representations or warranties regarding the suitability of the Board Facilities for use by **Achievement Centers**.

#### **ARTICLE 27: BACKGROUND SCREENING REQUIREMENTS**

All **Achievement Centers** employees who are permitted access to the Board's Facilities when students are present, who have direct contact with students, or who have access to or control of school funds must undergo level 2 screening. Level 2 screening consists of fingerprinting and a background check, as set forth in Section 1012.32, Florida Statutes. **Achievement Centers** shall insure that all **Achievement Centers** employees submit to a background check, including fingerprinting by the **School Board's** Police Department or State of Florida Department of Health, at the sole cost of **Achievement Centers**. No **Achievement Centers** employee shall be permitted access to the Board's Facilities when students are present, to have direct contact with students or to have access to or control of school funds until he or she receives notice of clearance by the **School Board** or State of Florida Department of Health. Neither the **School Board**, nor its members, officers, employees, nor agents, shall be liable under any legal theory for any claim whatsoever for the rejection of any **Achievement Centers** employee (or discontinuation of the **Achievement Centers** employee's services) on the basis of these compliance obligations. **Achievement Centers** agrees that no **Achievement Centers** employee who meets the above conditions and who has been convicted or who is currently under investigation for a crime delineated in Section 435.04, Florida Statutes, will be permitted access to the Board's Facilities when students are present, who have direct contact with students or who have access to or control of school funds.

#### **ARTICLE 28: NO AGENCY RELATIONSHIP**

No person employed by any party to this Agreement, shall in connection with the performance of this Agreement or any services or functions contemplated hereunder, at any time, be considered the employee of any other party, nor shall an employee claim any right in or entitlement to any pension, worker's compensation benefit, unemployment compensation, civil service, or other employee rights or privileges granted by operation of law or otherwise, except through and against the entity by whom they are employed.

#### **ARTICLE 29: INSPECTOR GENERAL**

**Achievement Centers** agrees and understands that the School District's Office of Inspector General ("Inspector General") shall have immediate, complete and unrestricted access to all papers, books, records, documents, information, personnel, processes (including meetings), data, computer hard drives, emails, instant messages, facilities or other assets owned, borrowed or used by **Achievement Centers** with regard to the Agreement. **Achievement Centers** employees, vendors, officers and agents shall furnish the Inspector General with requested information and records within their custody for the purposes of conducting an investigation or audit, as well as provide reasonable assistance to the Inspector General in locating assets and obtaining records and documents as needed for investigation or audit relating to the Agreement. Furthermore, **Achievement Centers** understands, acknowledges and agrees to abide by School Board Policy 1.092.

## ARTICLE 30: PUBLIC RECORDS

Each party shall maintain its own respective records and documents associated with this Agreement in accordance with the records retention requirements applicable to public records. Each party shall be responsible for compliance with any public documents request served upon it pursuant to Section 119.07, Florida Statutes, and any resultant award of attorney's fees for non-compliance with that law.

Pursuant to §119.0701, F.S., the **Achievement Centers** shall:

- (a) Keep and maintain public records that ordinarily and necessarily would be required by the public agency in order to perform the service.
- (b) Provide the public with access to public records on the same terms and conditions that the public agency would provide the records and at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law.
- (c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law.
- (d) Meet all requirements for retaining public records and transfer, at no cost, to the public agency all public records in possession of the contractor upon termination of the contract and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the public agency in a format that is compatible with the information technology systems of the public agency.
- (e) IF ACHIEVEMENT CENTERS HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO ITS DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, HE OR SHE MUST CONTACT THE PUBLIC RECORDS MANAGEMENT COORDINATOR FOR THE SCHOOL DISTRICT OF PALM BEACH COUNTY AT 561-629-8585, PUBLICRECORDS@PALMBEACHSCHOOLS.ORG, OR 3300 FOREST HILL BLVD., SUITE C-110, WEST PALM BEACH, FL, 33406
- (f) If **Achievement Centers** does not comply with this section, the **School Board** shall enforce the contract provisions in accordance with the contract and state laws may unilaterally cancel.

## ARTICLE 31: WAIVER OF JURY TRIAL

EACH OF THE PARTIES HERETO HEREBY KNOWINGLY, VOLUNTARILY, AND INTENTIONALLY WAIVES THE RIGHT EITHER OF THEM MAY HAVE TO A TRIAL BY JURY IN RESPECT OF ANY LITIGATION BASED HEREON, OR ARISING OUT OF, UNDER OR IN CONNECTION WITH THIS AGREEMENT.

## ARTICLE 32: FORCE MAJEURE

No party shall be obligated to perform any duty, requirement or obligation under this Agreement if such performance is prevented by fire, hurricane, earthquake, explosion, wars, sabotage, accident, flood, acts of God, strikes, or other labor disputes, riot or civil commotions, or by reason of any other matter or condition beyond the control of any party,



and which cannot be overcome by reasonable diligence and without unusual expense ("Force Majeure"). In no event shall a lack of funds on the part of any party be deemed Force Majeure.

#### **ARTICLE 33: LIENS**

The **School Board's** interest in the Board Facilities shall not be subject to liens arising from **Achievement Centers** use of the Board Facilities, or exercise of the rights granted hereunder. **Achievement Centers** shall promptly cause any lien imposed against the Board Facilities relating to any matter related to this Agreement to be discharged or transferred to bond.

#### **ARTICLE 34: SURVIVAL**

Provisions contained in this Agreement that, by their sense and context, are intended to survive the suspension or termination of this Agreement, shall so survive.

#### **ARTICLE 35: ASSIGNMENT**

Neither this Agreement nor any interest herein may be assigned, transferred or encumbered by **Achievement Centers** without the prior written consent of the **School Board**. There shall be no partial assignments of this Agreement including, without limitation, the partial assignment of any right to receive payments.

#### **ARTICLE 36: AUTHORITY**

Each person signing this Agreement on behalf of either party individually warrants that he or she has full legal power to execute this Agreement on behalf of the party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this Agreement.

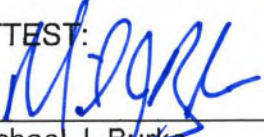
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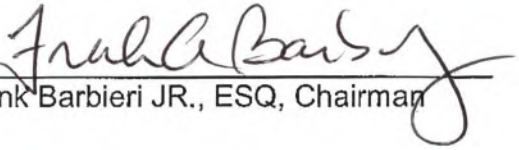
IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the day and year first above written.

By:   
Peter Licata, Regional Superintendent

**SCHOOL BOARD OF PALM BEACH  
COUNTY, FLORIDA**

ATTEST:

  
Michael J. Burke  
Superintendent

By:   
Frank Barbieri JR., ESQ, Chairman

Approved as to Form  
and Legal Sufficiency:

Kimberly Hall 8/31/2021  
Office of General Counsel

\_\_\_\_\_  
City of Delray Beach, Attorney

ATTEST:

**City of Delray Beach**

By: \_\_\_\_\_  
Shelly Petrolia, Mayor, City of Delray Beach

**Achievement Centers for Children & Families,**  
a Florida not-for-profit corporation

By:   
Stephanie Seibel, Executive Officer

## EXHIBIT "A"

**Achievement Centers for Children & Families (ACCF) will provide programming and services for the benefit of students at Pine Grove Elementary & Village Academy, including, but not limited to:**

1. **Afterschool Programming** following school dismissal until 6:30 PM.
2. **Summer Camp** beginning after the end of the school year in June and operating throughout the summer from 7 30 AM to 5:30 PM, Monday through Friday.
3. Expanded **learning opportunities** programming, provided through Prime Time, PBC.
4. **Homework assistance** and academic support aligned to the principal's academic instructional goals for the school.
5. **Educational enhancement** that include curriculum developed by ACCF staff, as well as utilization of the district's curriculum and resources. Under the direction of the ACCF Curriculum Specialist, themed-based curriculum is developed on a monthly basis using a project based learning approach. The following is a list of curriculum/program enhancements that take place in ACCF out of school programs:
  - ACCF STEM curriculum
  - ACCF Multicultural Diversity curriculum
  - ACCF Physical Education curriculum
  - ACCF Art curriculum
  - Peer mentoring program focused on reading literacy
  - Employability Skills Training Program (high school teen program)
  - Youth Leadership Council
  - Participation in Palm Beach County spelling bee (summer camp)
  - Participation in Delray Beach spelling bee (summer camp teen program)
  - Positive Action curriculum
  - • Restorative Practices
6. **Healthy snacks and meals** offered daily.
7. **Clubs and activities**, based on students' interests, such as Digital music making, STEM club, academic games, library club, art/ceramics, drumline and dance groups.
8. Field trips of interest, particularly in the summer including educational experiences, activities to enhance socialization, leadership opportunities community connectedness, and fun engagement opportunities.
9. **Parent/adult workshops** on a variety of topics with community partners such as financial health with local banks, parenting workshops and behavior management by

licensed psychologist and clinicians, health and wellness classes, and parent support groups.

10. **Special Events** to bring people together and provide activities for children, parents, and community. Two ACCF annual events include:

- The summer All-Star Olympics. Campers compete as individuals and in team events throughout the duration of the week. Events consist of both physical and mental competitions. Gold, silver, and bronze medals are awarded for each event. This week is also a part of ACCF's fundamental approach to youth development. Campers build a sense of usefulness and sense of accomplishment when participating in the events.
- Camp Color Challenge is a week-long competition where campers compete in different challenge events to earn points for their respective camps. Points are accumulated throughout the week. The camp with highest point total at the end of the week is awarded the Camp Color Challenge trophy. This event highlights a fundamental cornerstone of youth development, which is building a sense of identity. Campers build an identity to the program which in turns builds connectedness to the program. Other aspects highlighted include team building, sense of belonging, and sportsmanship

11. For the families of students in the program, a full range of **assessments, referrals, and linkages** to services provided to support families in times of need. These services will be provided through ACCF's Family Support Team (summary below) to engage, support and empower families to serve at the Foundation of their children's growth.

12. At all school sites, **students will have access to ACCF's Family Resource Center** including a library, computer lab, music studio, art room, and a gymnasium. Students may be transported by ACCF busses for activities and programming

13. Children and families in the program will receive **holiday assistance**, when available, through ACCF's adopt-a-family program. All children receive holiday gifts and adopted families submit a list of needs that include assistance with household bills and childcare fees.

14. **Leadership Awards and Opportunities** including the annual:

- The Bobby Julien Leadership Award was established to recognize deserving youth for their leadership contributions to their school, ACCF site, and community. Nominees will have the opportunity to share their experiences while continuing to develop their oral presentation and written skills. Students also have the opportunity to give specific examples that highlights their character and leadership capabilities. Letter of recommendations may be submitted as part of the evaluation process. Newspaper articles (in print or online), blogs, website spotlights, awards etc. can also be used as supporting documentation.



## **EXHIBIT "B"**

### **FAMILY SUPPORT PROGRAM**

To organize its team-based approach to service delivery, ACCF has structured its family support program on a multi-level framework; each level varying in intensity of service, based on the needs of the family. The less intense levels of service include a variety of workshops focused on family issues, often provided by ACCF's achievement navigators or ACCF's local partners. Increasing levels of service range from individual assistance in navigating public systems, including special education services in the local schools, to the most intensive level which involves family or individual therapy provided by one of ACCF's two clinical partners, Families First or the Center for Child Counseling.

All ACCF families are welcomed and encouraged to attend any of the less-intensive family strengthening services (workshops, restorative circles) which are provided on a regularly scheduled basis. Families with higher need may self-refer to the program, or, they may be referred by either Village Academy or Pine Grove Elementary school staff if their child attends one of those schools, or by ACCF's early learning, toddler or after school program. Most often, it is the ACCF program staff and achievement navigators that are making referrals. At intake for more intensive services, families are assessed using version 2.0 of the Strengths and Stressors Tracking Device (SSTD), a rapid assessment of family well-being, to guide service planning, establish a baseline for target behaviors, and plan behavioral goals. The SSTD is administered at intake by the achievement navigators and is completed in collaboration with the family.

ACCF's family support services, are embedded within the structure of all its programs and include workshops and activities on topics including:

- Mindfulness and meditation
- Positive sex parenting
- School campus safety
- Internet safety • Mental health basics
- Orientation to the new school year
- Relationship skills • Parenting skills
- Financial literacy • Orientation to special education
- Multicultural dinner
- Open house
- School choice orientation

ACCF also provides case management services, behavior management training, consultation services, restorative conferences and, when available, emergency financial assistance through grants and private donors.

ACCF aligns each of its family support services with building the five Strengthening Families protective factors of the Center for the Study of Social Policy's "Strengthening Families" framework. A service/protective factor alignment chart appears below.

language and culture and are representative of the population served. The majority of ACCF's family support team speak Creole, as do ACCF families, thereby mitigating language barriers and minimizing trust factors.

In its 52-year history, ACCF has brought thousands of hours of services to the residents of the neighborhoods it serves and become a trusted partner, providing services in a culturally sensitive manner. Family support program staff is diverse with respect to gender, race, language and culture and are representative of the population served. The majority of ACCF's family support team speak Creole, as do ACCF families, thereby mitigating language barriers and minimizing trust factors.

## **EXHIBIT "C"**

### **HEALTHIER DELRAY BEACH INITIATIVE**

In 2014 Palm Healthcare Foundation, Palm Beach County's largest public health foundation, launched its Healthier Together initiative, a place-based funding strategy aimed at impacting sustainable and lasting change at a community level. Using a collective impact model, the initiative is designed to be community-driven with a focus of engaging residents, formal and informal leaders and stakeholders to ultimately grow capacity for change for themselves, their own families, neighbors and friends. The foundation invested \$1,000,000 over 5 years in each of the 6 identified communities in Palm Beach County. Communities were selected using data driven decision making around needs, gaps in services and history of collaboration.

Delray Beach was selected by the foundation's Board of Trustees to be one of the first two communities to be fully engaged in the process. The project, called Healthier Delray Beach, was formed as a result of several community-wide meetings, visioning sessions and strategic planning meetings to improve the behavioral health among the residents in Delray Beach beginning with its most impacted population living in the 33414 zip code. The volunteer Steering Committee was comprised of individuals living and/or working in Delray Beach. This group serves the governing body for the initiative. A Project Director works on behalf of Healthier Delray Beach, whose role is to coordinate efforts and act as a liaison between the initiative and the existing work and resources already established in Delray Beach, and reports directly to the Steering Committee.

ACCF currently serves as the fiscal agent and backbone organization for the initiative and manages the funds on behalf of the initiative while providing important infrastructure and resources.

Now in its 6th year, ACCF is working with a local non-profit organization (EJS Project) to transition the project and the role of the backbone and fiscal organization. ACCF has committed support and resources to see its successful transition in 2021-2022. Village Academy has been an active participant and recipient of the work of Healthier Delray Beach and will continue to have ACCF's support through this initiative after the transition.

**RIDER TO THE AGREEMENTS BETWEEN THE SCHOOL BOARD OF  
PALM BEACH COUNTY, FLORIDA AND COMMUNITY BASED  
ORGANIZATIONS FOR FUNDING AND OPERATION OF DISTANCE LEARNING  
SUPPORT AND OUT-OF-SCHOOL SERVICES PROGRAMS AT DISTRICT-  
OPERATED SCHOOLS**

This Rider to Agreement is made this 22<sup>nd</sup> of September 2021 to the Agreement between The School Board of Palm Beach County, Inc. ("School Board") and the undersigned Community Based Organization with respect to the Agreement for Funding and Operation of Distance Learning Support and Out-of-School Service Programs between the School Board and undersigned Community Based Organization.

**WHEREAS**, on 22<sup>nd</sup> of September 2021, The School Board and undersigned Community Based Organization entered into an agreement ("Agreement") for the funding and shared use of facilities at Village Academy and Pine Grove Elementary for an out-of school services program; and

**WHEREAS**, the School Board and undersigned Community Based Organization covenant and agree to modify the Agreement to address COVID-19 compliance.

**IN CONSIDERATION** of mutual terms and conditions, promises and covenants, hereinafter set forth herein the School Board and undersigned Community Based Organization agree as follows:

The following language shall be added to the Agreement as a new Section 4.04:

Section 4.04 COVID-19 Notice. The undersigned Community Based Organization represents and warrants that it shall be responsible for monitoring and complying with OSHA regulations and guidance and other federal, state and local regulations and guidance for responding to COVID-19 as it relates to the services provided pursuant to this agreement. This includes, but is not limited to regulations and guidelines related to cleaning and disinfecting, promoting efforts that reduce the spread of COVID-19, providing healthy environments for students and employees, protecting communal spaces and arranging for food service. The School Board shall not be responsible for any costs associated with the undersigned Community Based Organization's duty to comply with COVID-19 regulations and guidelines as mandated by the terms of this Amendment. The School Board shall not be responsible for monitoring or enforcing the Community Based Organization's compliance with OSHA regulations and guidance, and other federal, state and local regulations and guidance for responding to COVID19 as it relates to the services provided pursuant to this agreement. The undersigned Community Based Organization shall indemnify, defend and hold harmless the School Board for any claims, expenses, liabilities, losses or damages resulting from a failure to comply with OSHA regulations and guidance, and other federal, state and local regulations and guidance for responding to COVID-19 as it relates to the services provided pursuant to this agreement or as a result of a breach of the terms of this Amendment.

The following clauses shall be revised in their entirety as follows:

Section 4.02 Manner of Use; Cleanup. The undersigned Community Based Organization agrees to utilize the Board Facilities in the manner, and to the extent and degree intended for the particular Board Facility and in compliance with Occupational Safety and Health Act ("OSHA") regulations



and recommendations, and federal, state and local regulations and recommendations as it relates to COVID-19. Boys and Girls Clubs further agree to leave the Board Facility in a clean and orderly condition upon leaving the Board Facility each day. Boys and Girls Clubs shall comply with all cleaning, sanitizing and disinfecting regulations and recommendations by OSHA, and other federal, state and local authorities.

ARTICLE 5: CUSTODIAL SERVICES/MAINTENANCE.

Section 5.01 School Board shall be responsible for **non COVID-19 related** custodial services and security services at all Board Facilities, with such services to be performed by Board or Board's designee when Board facilities are open according to the district calendar. The undersigned Community Based Organization shall be responsible for all cleaning, sanitizing and disinfecting related to COVID 19 regulations and recommendations by OSHA, other federal, state or local authorities or the School Board.

Section 5.02 The parties acknowledge and agree that School Board may close Board Facilities in order to perform maintenance or repairs to the Board Facility as necessary with as much notice as practicable to the undersigned Community Based Organization.

Section 5.03 The undersigned Community Based Organization shall be charged for non-COVID 19 custodial services provided by The School District of Palm Beach County (SDPBC) for all non-student attendance days, as indicated on the School District of Palm Beach County School Calendar, in which the undersigned Community Based Organization uses SDPBC facilities. The labor charges will align with the SEIU/FPSU Repair and Supervisory Collective Bargaining Agreement for time worked outside the custodians' regular duty hours. The custodial staff will be responsible for opening and closing the building and (non COVID-19) cleaning of the areas used by the organization during the hours of operation on these dates.

The undersigned Community Based Organization shall be responsible for all costs associated with its responsibility to comply with all COVID 19 regulations and recommendations.

Any damage done to the premises during this time will be reported to the school's administration and the undersigned Community Based Organization will be assessed for such damages. The undersigned Community Based Organization will keep the premises in as good condition as when received.

The following language shall be added to Article 7, Liability/Insurance:

Section 7.03: Sexual Abuse/Molestation coverage must be included under General Liability or obtained in separate policies in an amount of not less than \$1,000,000 per occurrence, \$2,000,000 aggregate, and name The School Board as an Additional Insured.

The following language shall be added to the Agreement as a new Article 37:

ARTICLE 37: EMERGENCY SUSPENSION OR TERMINATION

The School Board reserves the right to suspend or terminate this Agreement immediately in the event it is necessary to protect health, safety or welfare (as determined by the Superintendent) or in the event of a quarantine or declared federal, state or county emergency.

The following language shall be added to the Agreement as a new ARTICLE 38:

**ARTICLE 38: NOTIFICATION.** In the event an individual (or family member) who has been on the School premises tests positive for COVID-19, The undersigned Community Based Organization shall notify the School Principal within twenty-four (24) hours and inform the School Principal about the areas that were accessed by the individual.

**ARTICLE 39: NO THIRD PARTY BENEFICIARIES.** This Agreement is for the sole benefit of the parties hereto and their permitted assigns and nothing herein expressed or implied shall give or be construed to give to any person, other than the parties hereto and such assigns, any legal or equitable rights hereunder.

**IN WITNESS WHEREOF,** the parties hereto have executed this Rider to the Agreement between The School Board of Palm Beach County, Florida and The Undersigned Community Based Organization dated September 22, 2021.

*Community Child Care Center of Delray Beach, Inc.  
D.B.A. Achievement Centers for Children & Families*

By: *[Signature]*

*Stephanie Seibel*

Print Name

Date: *10/6/21*

Attest: *[Signature]*

THE SCHOOL BOARD OF  
PALM BEACH COUNTY, FL

By: *[Signature]*

Michael J. Burke

SUPERINTENDENT

Date: *9/29/21*

*[Signature]*  
FRANK A. BARBIERI, JR., ESQ.  
CHAIR

Date: \_\_\_\_\_

Reviewed and approved as to legal sufficiency:

*Kimberly Hall* 9/21/2021

## **Exhibit "D"**

### **ACHIEVEMENT CENTERS FOUNDATION FUNDING**

ACCF has a strong development team that fundraises for ACCF programs and services, supporting 25-35% of the Centers annual operating budget. Yearly fundraising activities include a general appeal campaign, special events, and grants. Fundraising support allows ACCF to keep its programs affordable for low-income working families.

ACCF also relies upon the Achievement Centers Foundation, a separate 501c3 organization solely dedicated to supporting the Achievement Centers. The purpose of the Foundation is to provide sustainability for the Centers programs and services beyond what is covered by traditional fundraising and grants so that affordability and high-quality standards may be maintained. The Foundation Board manages the invested income and endowment that disbursed to the Center not to exceed its annual spending plan.