



## Cover Memorandum/Staff Report

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**File #:** 22-120

**Agenda Date:** 5/17/2022

**Item #:** 4.A.

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**TO:** Mayor and Commissioners  
**FROM:** Duane D'Andrea, Human Resources Director  
**THROUGH:** Terrence R. Moore, ICMA-CM  
**DATE:** May 17, 2022

PRESENTING MAYRA BELTRAN, ADMINISTRATIVE ASSISTANT, WITH EMPLOYEE OF THE MONTH FOR APRIL 2022

**Recommended Action:**

Motion to present Mayra Beltran, Administrative Assistant, with Employee of the Month for April 2022.

**Background:**

The City of Delray Beach ("CITY") Employee Recognition Program is to award and recognize employees who provide outstanding service to our City and whose performance is truly exceptional and extraordinary in following the City's core beliefs of exceptional service through performance by acting with integrity, being responsible, taking innovative action and practicing teamwork.