

City of Delray Beach

*100 N.W. 1st Avenue
Delray Beach, FL 33444*



Minutes - Draft

Thursday, April 21, 2022

9:00 AM

434 S. Swinton Avenue

Green Implementation Advancement Board

1. Call to Order

The meeting was called to order at 9:02am by Hal Stern.

2. Roll Call

Roll call was conducted by staff. Kent Edwards noted that one member, Nancy Chanin, was participating on the telephone and asked for a motion to allow the member to be officially part of the meeting and recognized, if it was agreed that it fell under extraordinary circumstances. Extraordinary circumstances were acknowledged and Sarah Lucas made the motion. It was seconded by Lisa Shaheen. The motion passed unanimously.

Members Present:

Hal Stern, Chairperson
Sarah Lucas, Vice-Chairperson
Lisa Shaheen, Second Vice-Chairperson
Nancy Chanin (on phone)

Staff Present:

William Bennett, Assistant City Attorney
Kent Edwards, Sustainability Officer
Mary Wozny, Assistant Sustainability Planner

Present 4 - Nancy Chanin, Lisa Shaheen, Sarah Lucas, and Hal Stern

Absent 3 - Shaynaz Malleck, Isabelle Seckler, and Suzanne Donohue

3. Approval of Agenda

Lisa Shaheen made the motion to approve the agenda and it was seconded by Sarah Lucas. The motion passed unanimously.

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Yes: 4 - Chanin, Shaheen, Lucas, and Stern

Absent: 3 - Malleck, Seckler, and Donohue

4. Approval of Minutes

Sarah Lucas made the motion to approve the minutes and it was seconded by Lisa Shaheen. The motion passed unanimously.

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Yes: 4 - Chanin, Shaheen, Lucas, and Stern

Absent: 3 - Malleck, Seckler, and Donohue

Attachments: [GIAB Minutes Draft 031722 rev](#)

5. Public Comments on Agenda & Non-Agenda Items

Members of the Public Present:

Lindsay Zukerberg - business owner of Zuke's Refillery

Zuke's Refillery will be hosting an Earth Day event at the Big Apple Bazaar on Friday April 22nd.

6. Old Business

a. Annual Report - Review of the presentation to the Commission on April 5th

The Annual Report was given to the Commission on April 5th. The chair, Hal Stern gave a grade report on the presented topics. The grades were not a reflection of the OSAR staff, but rather focused on citywide sustainability efforts. There were no questions from the Commission during the presentation.

7. New Business

a. May 10th City Commission Workshop Meeting

The date for a workshop meeting to highlight OSAR programs was originally scheduled for May 10th. It was at first moved to May 17th, and now rescheduled for June or July according to a conversation between Hal Stern and CM Terrence Moore. Also, during this conversation the City Manager stated that he and the Assistant City Manager are fully supportive of the OSAR agenda. Pushing the OSAR workshop meeting back until June or July may impact the budget. The first budget workshop is July 12th and the second, if necessary, is August 23rd. The first and second public budget hearings are September 6th and September 19th.

b. Litter Ordinance discussion in reference to cigarette butts on the beach

The Litter Ordinance was brought up in regard to cigarette butts on the beach. There is a preemption that prevents the City from making smoking on the beach illegal. The City does have a Litter Ordinance (Sec. 101.17) that includes references specifically to cigarettes. Enforcement of this on the beach is difficult due to lack of patrols on the beach. Education and signage is a practical way to address the issue.

c. Electronic option for water utility bills

There was an email to residents from Utilities since the last meeting that electronic billing will be an option to enroll in. Since sustainability

messages are added to the paper bills, OSAR staff will reach out to the Utilities billing department to determine if the messages will still be seen on the electronic version.

8. Board Member Comments

Recycling

Bruce Bastian, a past GIAB president, sent an email to the GIAB members in regard to bifurcated recycling carts. This email was forwarded to OSAR staff. SWA currently supplies all residents with free rectangular recycling bins. If the City wanted to pursue this, it would need to be included in the contract negotiations since there would be an additional cost for the bins and the trucks able to collect those type of bins.

The Waste Management contract negotiations were discussed. The Commission directed the City to ask Waste Management for a 1 year extension which would allow us to develop and work through an RFP.

Contact Lists and Volunteers

A question was raised about the HOA contact list and if it is available to OSAR to do outreach for certain programs like tree planting and recycling. Neighborhood and Community Services provided a list that is not completely up to date. This is the same list that Planning and Zoning uses as confirmed by the Assistant City Attorney. If OSAR staff comes across any contact that needs to be updated through their outreach, they will update the list accordingly.

A way to collect volunteer contact information is also being looked into by OSAR staff. On the City's website, we are looking into having a button that people can click to fill out their contact information if they are interested in volunteering on sustainability projects.

A business contact list is also being developed. Restaurants and bars that are interested in recycling will be added to this contact list after meeting with them on Earth Day.

Board Vacancies and Alternate Members

The GIAB is the only Board with alternate members. If the Board eliminates alternate members, it would become a 7 person Board and would need 4 members physically present at each meeting for a quorum. The GIAB requests keeping the alternates and therefore keeping the Board as is.

GIAB members requested that advertising be done for the upcoming vacancies on the GIAB. OSAR staff will reach out to the City's Board

liaison to determine what the plans are for advertising.

9. Staff Comments

Topics detailed on the OSAR staff report were discussed. Additional comments not found in the report are recorded below.

Green Building Ordinance

There was a developer outreach meeting held on March 31st. Progress was made in the discussion with the local developers that attended. The largest concern that was brought up was the extra time it would take the City to get through the permitting process with this added.

Tree Inventory

The outreach meeting was held on March 24th. OSAR staff has conducted data QA since the meeting and the data is acceptable. In the PDF draft version the data is difficult to access, but GIS files will be provided to the City to use. When the report is finalized, a time will be scheduled to bring it to the Commission.

Tree Trust Fund

There was a significant deposit from the Sundy House since the last meeting. **The question was raised if there is a City project that removes trees, are funds deposited into the Tree Trust Fund? For example, there is a City project installing a bike bath along Lowson Ave that has removed trees. Were any funds collected from this project?**

Sustainability and Climate Action Plan

The City of Delray Beach has been accepted into the Florida League of Cities Race to Zero cohort. This cohort will begin in June and will provide an avenue for OSAR staff to work closely with other departments on sustainability issues.

Recycling

Recycling has been updated in all City buildings except at Park facilities due to there being no WM pickups for recycling at these parks. This is something that can be looked into during future contract negotiations. OSAR staff will be working with Parks and Recreation to see if the City can do more Recycle Right events since data collected during the Delray Affair showed that the City produced a significant amount of clean material at this event.

Earth Day

GIAB members suggested dropping off the new Sustainable Food

Service Ware pamphlet at the Chamber of Commerce. Social media posts have also been posted including information about sustainable food service ware.

Attachments: [GIAB Staff Rpt 042122](#)

10. Adjournment

A motion to adjourn the meeting was made by Sarah Lucas and seconded by Lisa Shaheen. Said motion passed unanimously and the meeting adjourned at 11:01am.