



## Cover Memorandum/Staff Report

**File #:** 22-577

**Agenda Date:** 5/17/2022

**Item #:** 6.K.4.

**TO:** Mayor and Commissioners  
**FROM:** Missie Barletto, Public Works Director  
**THROUGH:** Terrence R. Moore, ICMA-CM  
**DATE:** May 17, 2022

APPROVAL OF RESOLUTION NO. 68-22 TO AWARD AN AGREEMENT TO CJ CONTRACTING, LLC, FOR ROOF MAINTENANCE AND REPAIR SERVICES, - \$750,000.

### **Recommended Action:**

Motion to approve Resolution No. 68-22 to AWARD AN Agreement to CJ Contracting, LLC for roof maintenance and repair services in the estimated amount \$750,000, and authorize the City Manager to exercise renewal options, in the amounts below, contingent upon appropriation of funds.

### **Background:**

On February 23, 2022, the City issued a solicitation for roof maintenance and repair services at various City buildings located in Delray Beach (ITB No. 2022-021.) Four bids were received from the following companies; Advanced Roofing, Inc., CJ Contracting, LLC, Grace Roofing, and Garabar, Inc. The lowest bidder was CJ Contracting, LLC. The Staff is recommending approval of award to CJ Contracting in an annual no-to-exceed amount of \$150,000.

Contract Term	Contract Amount
May 17, 2022 - May 16, 2025	\$450,000
May 17, 2025 - May 16, 2026	\$150,000
May 17, 2026 - May 16, 2027	\$150,000

### **Attachments:**

1. Invitation To Bid 2022-021
2. Bid Tabulation
3. CJ Contracting Submittal
4. City of Delray Beach Master Agreement
5. Resolution 68-22
6. Legal Review Checklist

### **City Attorney Review:**

City Attorney recommends approval.

**Funding Source/Financial Impact:**

Funding is available from account number 001-41-350-519-46-20.

**Timing of Request:**

Purchase of these services is standard.