



Cover Memorandum/Staff Report

File #: 22-977

Agenda Date: 8/9/2022

Item #: 7.F.

TO: Mayor and Commissioners
FROM: Katerri Johnson, City Clerk
THROUGH: Terrence R. Moore, ICMA-CM
DATE: August 9, 2022

NOMINATION FOR APPOINTMENT TO THE HISTORIC PRESERVATION BOARD

Recommended Action:

Motion to approve the nomination for appointment of four (4) regular members to serve on the Historic Preservation Board for a two (2) year term ending August 31, 2024.

Background:

The terms for regular members Mr. Benjamin Baffer, Ms. Kristen Finn, Ms. Claudia Willis, and Mr. Robert Osinoff will expire on August 31, 2022. Mr. Benjamin Baffer will have served two (2) regular appointments but is not eligible for reappointment. Ms. Kristen Finn will have served one (1) unexpired term, is eligible, and would like to be reappointed. Ms. Claudia Willis will have served one (1) unexpired term, is eligible, and would like to be nominated for reappointment. Mr. Robert Osinoff will have served one (1) full term, is eligible, and would like to be nominated for reappointment. Nomination for an appointment of four (4) regular members to serve a two (2) year term ending August 31, 2024.

In order to meet code requirements, at least three (3) applicants must be chosen from the qualified list and one (1) may be chosen from the layperson list.

To qualify for an appointment, a person shall either be a resident of or own property in the City and/or own a business within the City. In addition, the City Commission shall fill five (5) seats on the Board with either an architect, landscape architect, realtor/real estate broker, civil engineer, general contractor, architectural historian, preservationist, land planner, or interior designer. Laypersons of knowledge, experience, and judgment that have an interest in historic preservation shall compose the balance of the Board. Preference should be given to professionals and laypersons who own property within historic districts or whose property is individually listed in the Local Register of Historic Places.

The following individuals have submitted applications and would like to be nominated for an appointment:

(Applications are in alphabetical order; however, the applicants are placed in their respective categories)

(See Exhibit "A" attached)

A check for code violations and/or municipal liens was conducted. None were found. Voter

registration verification was completed, and all are registered except for Ms. Lisa Tally.

Based on the rotation system, the nomination for four (4) regular members to serve a two (2) year term ending August 31, 2024, will be made by Commissioner Boylston (Seat #3), Commissioner Johnson (Seat #4), Mayor Petrolia (Seat #5) and Vice-Mayor Frankel (Seat #1).