City of Delray Beach

Cover Memorandum/Staff Report

File #: 22-998   **Agenda Date:** 8/16/2022   **Item #:** 6.D.

TO: **Mayor and Commissioners**
FROM: **Jay Stacy, IT Director**
THROUGH: **Terrence R. Moore, ICMA-CM**
DATE: **August 16, 2022**

APPROVAL OF ADDENDUM TO PARTICIPATION AGREEMENT WITH BANK OF AMERICA TO ADD ECOMMERCE PAYMENT PLATFORM FOR THE DEVELOPMENT SERVICES DEPARTMENT IN THE AMOUNT OF $5,600

Recommended Action:
Motion to approve Addendum to Participation Agreement with Bank of America to add eCommerce Payment Platform for the Development Services Department in the amount of $5,600 ($1,400 per year) and authorize the City Manager to exercise renewal options, in the amounts below, contingent upon appropriation of funds.

Background:
This Addendum will allow the City to implement eCommerce payment platform that will be used to accept citywide ACH payments. Implementation of this new payment platform is expected in the Fall of 2022 in conjunction with the launch of online permitting

On June 12, 2013, the State of Florida entered into an Agreement with Bank of America for Merchant Services (hereinafter referred to as the "Master Contract").

On September 3, 2013, the City entered into an Agreement with Bank of America for payment EPayment solutions and services (hereinafter referred to as the "Participation Agreement"). The City's Participation Agreement remains in effect for the term of the Master Contract unless terminated earlier by any party.

Contractor agrees to continue to provide services to City in accordance with the terms and conditions of the Agreement, and this Addendum.

This motion is in accordance with Code of Ordinances Chapter 36 Commission Approval Required.

Attachments:
Legal Review Checklist
Addendum
Participation Agreement
Master Contract

City Attorney Review:
City Attorney recommends approval.

Timing of Request:

Purchase of these services is urgent to keep the online permitting project on track.