DELRAY BEACH CRA
COMMUNITY REDEVELOPMENT AGENCY

Applicant:	DELRAY BEACH PUBLIC LIBRARY ASSOCIATION							
Program Name:	**A: CRA SUNDAYS & MONDAYS**				**B: TECHNOLOGY, TRAINING & INNOVATION LAB (TTIL)**			
Amount Requested:	$418,000				$25,000			
Total Amount Recommended:	$418,000				$25,000			
	87%				84%			
Reviewer:	**1**	**2**	**3**	**4**	**1**	**2**	**3**	**4**
I. ORGANIZATION CAPACITY (20%)								
1 Length of time established, overall growth/stability (out of 5)	5	4	4	5	5	4	4	5
2 Stability/growth of organization funding (out of 5)	4	4	3	4	4	4	3	4
3 Board composition, role, commitment to program/project (out of 5)	5	4	4	4	5	4	4	4
4 Demonstrated experience/success with similar program/project (out of 5)	5	4	4	5	5	4	4	5
5 Program/project leadership and staff qualifications (out of 5)	5	5	5	5	5	5	5	5
6 Collaborative relationships/affiliations relative to program/project (out of 5)	5	4	5	5	5	4	5	5
7 Strategic planning process / current plan (out of 5)	5	5	4	3	5	5	4	3
Organization Capacity Subtotal	34	30	29	31	34	30	29	31
	19%	17%	17%	18%	19%	17%	17%	18%
II. NEED FOR PROGRAM/PROJECT (20%)								
8 Program/project need consistent with CRA Overall Need (out of 5)	5	4	4	4	4	4	4	4
9 Program/project need consistent with organization mission (out of 5)	5	5	4	5	4	4	4	4
10 Documentation of program/project need (out of 5)	5	5	4	3	4	4	3	3
11 Uniqueness / lack of duplication, or affiliation with similar resources (out of 5)	5	4	5	5	4	5	4	4
Need for Program/Project Subtotal	20	18	17	17	16	17	15	15
	20%	18%	17%	17%	16%	17%	15%	15%
III. PROJECT/PROGRAM DESCRIPTION (10%)								
12 Innovative vs proven approach and justification (out of 5)	4	4	4	4	5	5	4	4
13 Target population(s) clearly defined and within guidelines (out of 5)	5	4	5	4	4	5	4	4
14 Activities clearly described and consistent with logic model (out of 5)	5	4	5	5	4	5	4	4
15 Staff and resources adequate to implement activities (out of 5)	5	5	5	4	4	5	3	4
16 Activities likely to result in stated outputs/outcomes (out of 5)	5	4	5	4	4	4	4	4
17 Realistic time frame to implement program/project (out of 5)	5	4	5	4	4	4	4	4
Program/Project Description Subtotal	29	25	29	25	25	28	23	24
	10%	8%	10%	8%	8%	9%	8%	8%
IV. LOGIC MODEL / PROJECTED RESULTS (20%)								
18 Stated program/project goal clear and relevant to CRA Overall Need (out of 5)	5	4	5	4	4	4	4	4
19 Clear relationship between activities, outputs, and outcomes (out of 5)	5	4	5	3	4	4	3	4
20 Activities appropriate to program/project goal (out of 5)	5	5	5	4	4	5	4	4
21 Clear, measurable outputs (out of 5)	5	5	5	4	4	5	4	5
22 Clear, measurable outcomes (out of 5)	5	4	4	4	4	4	4	4
23 Program/project results likely to lead to stated Impacts (out of 5)	5	5	4	4	4	4	3	4
Logic Model/Projected Results Subtotal	30	27	28	23	24	26	22	25
	20%	18%	19%	15%	16%	17%	15%	17%

Reviewer:	1	2	3	4	1	2	3	4
V. EVALUATION PLAN (10%)								
24 All CRA-funded activities addressed (out of 5)	5	5	4	4	5	5	4	4
25 Outputs presented with measurable indicators (out of 5)	5	5	4	4	5	5	4	4
26 Outcomes presented with measurable indicators (out of 5)	4	4	4	3	4	4	3	3
27 Evaluation processes clearly described (who, how/tools, when) (out of 5)	4	4	4	5	4	4	3	4
28 Evaluation processes reasonable, appropriate (out of 5)	4	4	5	4	4	4	3	4
29 Implementation responsibility/process clearly defined (out of 5)	4	4	5	4	4	4	4	4
30 Application/usefulness of evaluation results (out of 5)	4	4	4	4	4	4	4	3
Evaluation Plan Subtotal	30	30	30	28	30	30	25	26
	9%	9%	9%	8%	9%	9%	7%	7%
VI. BUDGET & SUSTAINABILITY (20%)								
31 Adequate, appropriate expense budget to implement program/project (out of 5)	4	4	5	5	4	5	4	4
32 Line item costs explained/justified in narrative (out of 5)	4	4	4	4	4	5	4	4
33 Use of CRA funds clearly identified, may be tracked (out of 5)	5	5	4	4	5	5	5	5
34 Sufficient mix of funding secured to implement program/project (out of 5)	3	3	3	3	4	5	5	5
35 Mix & status of non-CRA funding solicited / pending (out of 5)	3	3	3	2	4	5	5	5
36 Financial documents demonstrate responsible financial management (out of 5)	5	5	4	5	5	4	4	4
37 Realistic plans to sustain program/project (out of 5)	5	5	5	2	5	4	4	4
Budget & Sustainability Subtotal	29	29	28	25	31	33	31	31
	17%	17%	16%	14%	18%	19%	18%	18%
TOTAL POINTS	172	159	161	149	160	164	145	152
PERCENTAGE	**94%**	**87%**	**86%**	**81%**	**86%**	**88%**	**79%**	**83%**
NOTES AND COMMENTS								
Committee Chair:								