

Applicant:		DELRAY BEACH HISTORICAL SOCIETY (DBHS)			
Program Name:		CULTURAL HERITAGE EXHIBIT, MUSEUM, & LEARNING CENTER			
Amount Requested:		\$75,000			
Total Amount Recommended:		\$75,000			
		74%			
Reviewer:		1	2	3	4
I. ORGANIZATION CAPACITY (20%)					
1	Length of time established, overall growth/stability (out of 5)	5	4	3	4
2	Stability/growth of organization funding (out of 5)	3	4	1	3
3	Board composition, role, commitment to program/project (out of 5)	5	5	4	4
4	Demonstrated experience/success with similar program/project (out of 5)	5	4	4	4
5	Program/project leadership and staff qualifications (out of 5)	5	5	3	4
6	Collaborative relationships/affiliations relative to program/project (out of 5)	5	5	4	5
7	Strategic planning process / current plan (out of 5)	2	2	1	2
Organization Capacity Subtotal		30	29	20	26
		17%	17%	11%	15%
II. NEED FOR PROGRAM/PROJECT (20%)					
8	Program/project need consistent with CRA Overall Need (out of 5)	4	4	3	3
9	Program/project need consistent with organization mission (out of 5)	4	4	3	5
10	Documentation of program/project need (out of 5)	5	4	4	3
11	Uniqueness / lack of duplication, or affiliation with similar resources (out of 5)	5	5	5	5
Need for Program/Project Subtotal		18	17	15	16
		18%	17%	15%	16%
III. PROJECT/PROGRAM DESCRIPTION (10%)					
12	Innovative vs proven approach and justification (out of 5)	4	4	3	4
13	Target population(s) clearly defined and within guidelines (out of 5)	4	4	3	3
14	Activities clearly described and consistent with logic model (out of 5)	4	4	4	4
15	Staff and resources adequate to implement activities (out of 5)	4	4	4	4
16	Activities likely to result in stated outputs/outcomes (out of 5)	4	4	4	4
17	Realistic time frame to implement program/project (out of 5)	4	4	3	4
Program/Project Description Subtotal		24	24	21	23
		8%	8%	7%	8%
IV. LOGIC MODEL / PROJECTED RESULTS (20%)					
18	Stated program/project goal clear and relevant to CRA Overall Need (out of 5)	4	4	3	3
19	Clear relationship between activities, outputs, and outcomes (out of 5)	4	4	3	3
20	Activities appropriate to program/project goal (out of 5)	4	5	3	4
21	Clear, measurable outputs (out of 5)	4	5	4	3
22	Clear, measurable outcomes (out of 5)	4	4	4	3
23	Program/project results likely to lead to stated Impacts (out of 5)	4	5	3	4
Logic Model/Projected Results Subtotal		24	27	20	20
		16%	18%	13%	13%

Reviewer:		1	2	3	4
V. EVALUATION PLAN (10%)					
24	All CRA-funded activities addressed (out of 5)	4	4	3	3
25	Outputs presented with measurable indicators (out of 5)	4	4	3	3
26	Outcomes presented with measurable indicators (out of 5)	4	3	3	3
27	Evaluation processes clearly described (who, how/tools, when) (out of 5)	4	4	4	3
28	Evaluation processes reasonable, appropriate (out of 5)	4	4	4	3
29	Implementation responsibility/process clearly defined (out of 5)	4	4	4	4
30	Application/usefulness of evaluation results (out of 5)	4	3	3	3
Evaluation Plan Subtotal		28	26	24	22
		8%	7%	7%	6%
VI. BUDGET & SUSTAINABILITY (20%)					
31	Adequate, appropriate expense budget to implement program/project (out of 5)	4	4	2	4
32	Line item costs explained/justified in narrative (out of 5)	4	3	2	3
33	Use of CRA funds clearly identified, may be tracked (out of 5)	4	5	3	3
34	Sufficient mix of funding secured to implement program/project (out of 5)	3	2	1	2
35	Mix & status of non-CRA funding solicited / pending (out of 5)	3	2	1	2
36	Financial documents demonstrate responsible financial management (out of 5)	4	5	3	4
37	Realistic plans to sustain program/project (out of 5)	3	5	2	2
Budget & Sustainability Subtotal		25	26	14	20
		14%	15%	8%	11%
TOTAL POINTS		149	149	114	127
PERCENTAGE		81%	82%	62%	70%
NOTES AND COMMENTS					
Committee Chair:					