



CITY OF DELRAY BEACH

EMPLOYEE OF THE MONTH NOMINATION FORM



(MUST BE SUBMITTED TO THE NOMINEE'S DEPARTMENT HEAD BY THE LAST FRIDAY OF THE MONTH)

Name of nominated employee: Rodney Newton

Job Classification: Supervisor

Dept./Division: Utilities / Water - Sewer

Please select one or more of the following guidelines applicable to the nomination:

- ☐ Action, service, idea or method that resulted in organizational improvements (saved the City time or money by streamlining a process such as eliminating waste, significantly decreasing expenses or increasing efficiency), and/or;
- ☐ Outstanding action that brought public recognition to the City or enhanced the city or department's professional image (returned a citizen's personal property; recognized in the media for "going above and beyond" routine job responsibilities), and/or;
- ☒ Displaying overall excellent cooperation toward City goals and objectives (effectively communicating or sharing information/knowledge to other departments/co-workers to achieve a common goal), and/or;
- ☒ Going "above and beyond the call of duty" that exceeds nominee's job description (exemplary action outside of work routine that prevented a citizen or co-worker from serious injury or death), and/or;
- ☐ Other action warranting city wide recognition.

Please justify the nomination by providing **specific** details (use additional sheets if necessary):

Rodney Newton is a supervisor in our water distribution division. He has twenty-plus years of experience
and is considered an expert in his field. He trains and oversees our water distribution crew(s) on all
aspects of their duties which could range from a small water service line leak to a major repair of a water
main that has washed away a public street. If we have an issue anywhere in our system, Rodney, and his
crew are who we rely on. Mr. Newton is easily one the most knowledgeable and best natured individuals
that I have had the pleasure to work with in my 30 years in this field.

He recently repaired a large water main / back-flow connection for a large condominium complex which a
contractor had botched and avoided multiple customers out of water and possibly a shutdown of S. Federal
Highway.

John Holdman
Submitted by : (Print Name)


Signature

8/26/22
Date

Utilities / WSN
Department / Division

Holdmanj@mydelraybeach.com
Email Address

Anonymous or self-nominations will not be accepted



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(THIS SECTION TO BE COMPLETED BY DEPARTMENT HEAD)

Instructions: Select yes or no after each question and provide an explanation or comment. The Department Head is responsible to ensure the form is returned to the Human Resources Department by 5:00pm on the first business day of the month.

DESCRIPTION	Yes	No
Has the employee completed all regular and special duties as required including adherence to the City's Rules and Regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Has the employee maintained a positive attitude and overall excellent spirit of cooperation toward City goals and objectives?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Has the employee been involved in any safety incident during this nomination year in which she/he was at fault?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Are there any disciplinary action pending involving this employee?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Department Head Comments: (use additional sheets if necessary)

HASSAN HAWWA [Signature] 8-26-2012
Department Head Signature Date

<u>This Area To Be Completed By Human Resources</u>		
Human Resources will review the employee's file to verify eligibility		
<input checked="" type="checkbox"/> Approved	<input checked="" type="checkbox"/> Disapproved	
<u>[Signature]</u>	<u>[Signature]</u>	<u>8-26-20</u>
Human Resources Director	Signature	Date