



Cover Memorandum/Staff Report

File #: 22-1269

Agenda Date: 9/19/2022

Item #: 6.U.9.

TO: Mayor and Commissioners
FROM: Hassan Hadjimiry, P.E., Utilities Director
THROUGH: Terrence R. Moore, ICMA-CM
DATE: September 19, 2022

APPROVAL OF RESOLUTION NO. 158-22 TO APPROVE THE RECOMMENDATION OF AWARD AND PROVIDING AUTHORITY TO NEGOTIATE AN AGREEMENT WITH HAZEN AND SAWYER, P.C., FOR OWNER'S REPRESENTATIVE SERVICES FOR THE DESIGN-BUILD CONSTRUCTION OF A NEW WATER TREATMENT PLANT AND RELATED IMPROVEMENTS PURSUANT TO REQUEST FOR QUALIFICATIONS (RFQ) NO. 2022-034 (PROJECT NO. 22-019U).

Recommended Action:

Motion to approve Resolution No. 158-22 approving the recommendation of award and providing authority to negotiate an Agreement with the highest-ranked qualified firm, Hazen and Sawyer, PC, for the Owner's Representative services for the design-build construction of the City's new water treatment plant and related improvements.

Background:

On May 20, 2022, the City advertised Request for Qualifications (RFQ) No. 2022-034 for Design-Build and Construction services. The solicitation was viewed by ninety-six (96) potential proposers and on June 24, 2022, the City opened and announced the two (2) proposals that were received.

The Selection Committee independently evaluated the proposals based on the criteria disclosed in the solicitation. In a publicly noticed meeting held on August 8, 2022, the committee revealed and discussed its scoring. The scores were tabulated by the Purchasing Division to arrive at the final score for each firm and the final overall ranking.

The proposals were ranked as follows:

<u>Firm</u>	<u>Final Score</u>
Carollo Engineers, Inc.	256.5
Hazen & Sawyer, PC	281.5

This motion is in accordance with the Code of Ordinances Chapter 36, Commission Approval Required.

City Attorney Review:

Approved as to form and legal sufficiency.

Funding Source/Financial Impact:

Funding will be available 442-36-260-536-63-90 - Capital Outlay Other Improvements

Timing of Request:

Time sensitivity concern.

