

## Advisory Board Appointment Application

NOTE: Each applicant is advised to attend at least one meeting prior to applying for appointment.

Received  
10/09/2022  
City Clerk  
Expires  
10/09/2024

### Contact Information:

\* Name

Cathleen Valenzuela

\* Home Address

2046 Valencia Drive  
Delray Beach FL 33445

\* Cell Phone

(561) 699-0156

\* Email

cathleenjvalenzuela@gmail.com

\* Occupation

Highschool Student at Atlantic High School

**Business Name**

\*\*SKIPPED\*\*

Business Address

\*\*SKIPPED\*\*

Business Phone

\*\*SKIPPED\*\*

### Advisory Board Selection:

Please select your top four boards in order of preference (first choice to fourth choice) from the drop down lists below:

**First Choice**

Education Board

**Second Choice**

\*\*SKIPPED\*\*

**Third Choice**

\*\*SKIPPED\*\*

**Fourth Choice**

\*\*SKIPPED\*\*

NOTE: Your responses or disclosures are intended to assist the City Council in considering an application for appointment/re-appointment to a City board or committee, and will not result in the automatic disqualification from consideration or appointment/re-appointment. Therefore, complete and accurate responses should be provided.

### Qualifications:

\* Please select all qualifications that apply:

Delray Beach resident  
Youth

\* Are you a registered FL voter?

Yes

\* Are you a vendor or employed by a vendor that does business with the city?

No

\* Are you a lobbyist or employed by a lobbyist, as defined in the Palm Beach County Registration Ordinance?

No

\* Have you attended any Delray Beach Commission or Advisory Board Meetings?

No

**If yes, please explain and provide dates when possible.**

\*\*SKIPPED\*\*

**Are you currently serving, or have you ever served on a Delray Beach Advisory Board? If yes, please provide details and dates.**

\*\*SKIPPED\*\*

\* Are you aware of any potential conflict of interest (including, without limitation, any potential voting conflicts or potential prohibited conflicts) that may arise from your serving on the City board or committee to which you are seeking appointment?

No

**If yes, please explain:**

\*\*SKIPPED\*\*

\* Do you, any member of your immediate family, your employer or your business (or any entity in which you have a controlling interest) currently have any contractual relationship with, or do business with, the City, or has there been any such relationship within the past 5 years?

No

**If yes, please explain:**

\*\*SKIPPED\*\*

Do you (or any entity in which you have a controlling interest) have any delinquent accounts with the City or owe any monies to the City?

No

**If yes, please explain:**

\*\*SKIPPED\*\*

Do you (or any entity in which you have a controlling interest) have any pending code enforcement cases or unpaid, certified code enforcement fines relating to property in the city that is owned or rented by you (or any entity in which you have a controlling interest)?

No

**If yes, please explain:**

\*\*SKIPPED\*\*

\* Do you (or any entity in which you have a controlling interest) have any pending code enforcement cases or unpaid, certified code enforcement fines for any other violations relating to other city codes?

No

**If yes, please explain:**

\*\*SKIPPED\*\*

Have you ever been found to have violated, or had a complaint filed against you alleging a violation of, the Florida Code of Ethics for public officers and employees, Palm Beach County Code of Ethics (or any other ethics code)?

No

**If yes, please explain:**

\*\*SKIPPED\*\*

## **Interest & Experiences**

**List any certifications or licenses which may further qualify you to serve on a board or committee.**

Microsoft Word Certified and Adobe Photoshop Certified

**Briefly describe why you wish to serve as a member of a board or committee and how your personal experience and background relate:**

The major I intend to pursue in college is political science since I wish to amplify the voices of underrepresented people in our society. Through my experience as a Delray Beach Library volunteer, I've developed invaluable social work skills and gained a first-hand insight into the works of our community events. Through my membership on the Board, I could witness change, collaboration, advocacy, and policy at work. Thus, I want to do my part; and be the voice for what students need in our city

**List any other community/civic involvement which you would like the Commission to consider:**

(Elaborated on the attached resume). Vice-President of Key Club: Plans monthly service events for the community & lead a partnership between AHS and Milagro Center through planning and funding an event, Volunteered as Front Desk Receptionist for Delray Beach Medical Center, IB Personal Project: Developed entrepreneurship skills through the creation of a business. & donated \$100 of income to a non-profit, Community Greening Volunteer, Green Garments Community Outreach Leader

## **Educational Background:**

### **University attended:**

\*\*SKIPPED\*\*

### **Degrees received:**

\*\*SKIPPED\*\*

### **Major area of study:**

\*\*SKIPPED\*\*

Upload your resume:

Cathleen Valenzuela - Resume.pdf

## **Terms Of Acceptance**

Applications are kept on file in the City Clerk's Office for a period of two years.

Applicants may supplement their application with a resume or other information relevant to their qualifications.

### **Declaration of Personal Information Exemption:**

Personal information provided in this application is public information unless the applicant qualifies for an exemption pursuant to Florida Statutes. You are encouraged to thoroughly read the applicable sub-sections of F.S. 119.0 71

([http://www.leg.state.fl.us/Statutes/index.cfm?App\\_mode=Display\\_Statute&URL=0100-0199/0119/Sections/0119.071.html](http://www.leg.state.fl.us/Statutes/index.cfm?App_mode=Display_Statute&URL=0100-0199/0119/Sections/0119.071.html)).

If you qualify for an exemption, please indicate below which statutory provision you are citing for the exemption. If you qualify, your address and phone number are protected information. You may contact the Board Liason at 243-7056 if you have any questions.

My address and telephone number are statutorily exempt from public disclosure:

No

### **If yes, pursuant to which sub-section of F.S. 119.071?**

\*\*SKIPPED\*\*

Please agree with the following statement: I understand the duties and responsibilities of the board(s) or committee(s) for which I am applying. By signing below, I warrant the truthfulness and accuracy of the information provided in this application.

I agree

\* E-Signature of Applicant:

Cathleen Valenzuela

\* **Date:**

10/09/2022

\* Please agree with the following statement: I understand that checking this box constitutes a legal signature confirming that I acknowledge and agree to the above Terms of Acceptance.

I Agree

# Cathleen Valenzuela

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2046 Valencia Drive,  
Delray Beach, FL 33445  
(561) 699 0156  
[cathleenjvalenzuela@gmail.com](mailto:cathleenjvalenzuela@gmail.com)

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## Education

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### Atlantic Community Highschool

August 2019 - May 2023

Will graduate in May 2023 as an International Baccalaureate (IB) Diploma Candidate.

- Cumulative GPA: 4.0/4.0
- Cumulative Weighted GPA: 5.27/6.0
- Rank: 4/500

**6 IB Classes:** HL Anthropology, HL English, HL History of the Americas, SL Mathematics, SL Biology, SL Spanish

**8 AP Classes:** United States History, United States Government and Politics, English Language and Composition, Psychology, Macroeconomics, English Literature and Composition, 2-D Art and Design, World History: Modern -All with a score of 4 or 5

### Palm Beach State College & Florida Atlantic University

2020 - Present

**4 Dual Enrollment Classes:** Earth Science ESC-1000 , Descriptive Astronomy AST-1002, Descriptive Geology GLY-1000, Honors Research and Writing Process ENC-2135

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## Extracurricular Activities

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### Future Business Leaders of America / *President*

2019-Present

Took the initiative to restart FBLA after a year's hiatus due to Covid-19. Organized and ran monthly meetings while assisting members in preparing for their events. Competed and won district FBLA competitions in Website Design and Social Media Strategies.

### Key Club / *Vice-President*

2020-Present

Collaborated with my fellow officers to brainstorm and execute monthly service projects to aid our local community. Assisted in preparing and running meetings for 100+ members.

### National Honor Society / *Member*

2021-Present

Tutoring in all levels of Math, Science, English, and Spanish. Partook in community outreach through Community Greening and Boca Helping Hands.

### Rho Kappa Social Studies Honor Society / *Member*

2021-Present

Developed a multi-faceted understanding of real-world current events through discussions and debates with students of different backgrounds and values.

### Varsity Lacrosse Team/ *Defensive Player*

2019-Present

Practiced four times a week and competed twice a week. Collaborated with captains to help teach younger defensive players the rules and tactics of the game.

### Boynton Beach School of Music and Dance/ *Classical Piano And Vocal Lessons*

2008-Present

Strengthened my commitment skills through 14 years of experience. Performed vocal concerts for the community through Bak Middle School of the Arts.

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## Community Service

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### Green Garments / *Community Outreach Leader*

2022-Present

Fostered a volunteer partnership between my high school through the creation of clothing drives. Organized educational and hands-on events with other community establishments with similar environmentally-focused goals, such as Goodwill Gulfstream.

### Delray Beach Public Library / *Teen Leader (100 hours)*

2021-Present

Assisted department heads and librarian directors in preparing young adult programs for fellow readers. Managed meetings of the Teen Advisory Board as Secretary in order to initiate constructive changes within the library.

### Peggy Adams Animal Rescue / *Kitten Nursery Caregiver*

2021

Undertook the challenge of acquiring a completely new skill in providing care for infants and underaged orphaned kittens. Learned how to provide neonatal bottle feeding while cleaning and stocking supplies according to the proper nursery protocols

### Delray Medical Center / *Front Desk Receptionist*

2020

Developed customer service skills as the front desk receptionist for the hospital. Operated the computer system to issue security badges, while I greeted, directed, and transported visitors in an efficient and pleasant manner.

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## Internship Experience

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### Beacon Consulting Engineers / *Internship*

2022

Redesigned and updated all pages on the company's website and created new digital materials for branding and advertisement. Assisted in logging financial data.

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## Honors and Awards

- **AP Scholar with Distinction (2021&2022)**
- **International Baccalaureate Middle Years Program (MYP) Diploma Recipient (2021)**
- **Honor Roll (2020-Present)**
- **3rd Place In Social Media Strategies @ FBLA (2022)** in Future Business Leaders of America District Level
- **2nd Place In Website Design @ FBLA (2020)** in Future Business Leaders of America District Level

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## Skills

- **Microsoft Word Certified (2022)**
- **Adobe Photoshop Certified (2020)**
- Social Media Marketing
- Website Design
- Public Speaking
- Photography

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## References

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**Darren Mcmanus: AP Literature Teacher/IB CAS Coordinator**

Email: darren.mcmanus@palmbeachschools.org

**Diedrick Rucker: AP Government and Politics Teacher**

Email: diedrick.rucker@palmbeachschools.org

**Loanis Menedez: Delray Beach Public Library Executive Director**

Email: loanis.menendez@delraylibrary.org