



Cover Memorandum/Staff Report

File #: 22-1540

Agenda Date: 11/15/2022

Item #: 6.J.1.

TO: Mayor and Commissioners
FROM: Hassan Hadjimiry, P.E., Utilities Director
THROUGH: Terrence R. Moore, ICMA-CM
DATE: November 15, 2022

APPROVAL OF RESOLUTION NO. 189-22, TO APPROVE AN AGREEMENT ALONG WITH SERVICE AUTHORIZATION #1 WITH HAZEN & SAWYER, P.C. TO PROVIDE OWNER'S REPRESENTATIVE SERVICES IN CONNECTION WITH THE PLANNING, DESIGN AND CONSTRUCTION OF THE NEW WATER TREATMENT PLANT AND RELATED IMPROVEMENTS PURSUANT TO RFQ NO. 2022-034 ("PROJECT NO 22-019U"); -\$251,963.00

Recommended Action:

Motion to approve Resolution No. 189-22 to award an Agreement with Hazen & Sawyer, P. C. for Consulting Services for Owner's Representative in connection with the construction of the City's new water treatment plant and to also approve Work Authorization No. 1 pursuant to RFQ No. 2022-034 (Project No. 22-019U) in a not-to-exceed amount of \$251,963.00.

Background:

On September 19, 2022, the City Commission authorized staff to negotiate an agreement with the top-ranked proposer (Hazen & Sawyer, P. C.) for Owner's Representative services in connection with the construction of the City's new water treatment plant ("Project") pursuant to Request for Qualifications No. 2022-034.

The scope of work for the Project will be implemented in phases and via Work Authorizations. Work Authorization No. 1 will include project management, water treatment plant concept validation, design-build procurement services, funding, and grant application assistance. The total for this Authorization (\$251,963.00) includes a \$25,000.00 contingency allowance.

The motion is in accordance with the City Code of Ordinances, Section 36 and City Policies and Procedures.

City Attorney Review:

Approved as to form and legal sufficiency.

Funding Source/Financial Impact:

Funding in an amount not to exceed \$251,963.00 is available from account number 442-36-260-536.63-90.

Timing of Request:

This item is time sensitive due to the relative age of the existing water treatment plant.