



Cover Memorandum/Staff Report

File #: 22-1587

Agenda Date: 11/15/2022

Item #: 6.J.3.

TO: Mayor and Commissioners
FROM: Sam Metott, Parks and Recreation Director
THROUGH: Terrence R. Moore, ICMA-CM
DATE: November 15, 2022

APPROVAL OF RESOLUTION NO. 192-22 TO AWARD AN AGREEMENT WITH FRESH START MAINTENANCE, INC. FOR LANDSCAPE MAINTENANCE FOR I-95 INTERCHANGES FOR THE PARKS AND RECREATION DEPARTMENT- INITIAL THREE- YEAR TERM COST \$182,190 (\$60,730 PER YEAR)

Recommended Action:

Motion to Approve Resolution No. 192-22 to award an Agreement with Fresh Start Maintenance, Inc., for Landscape Maintenance for I-95 Interchanges for the Parks and Recreation Department in the estimated initial three-year term amount of \$182,190 (\$60,730 per year) and authorize the City Manager to exercise renewal options, in the amounts below, contingent upon appropriation of funds.

Background:

On September 22, 2022, the City of Delray Beach (City) advertised Invitation to Bid No. 2022-069 for Landscape Maintenance - I-95 Interchanges. Two (2) bids were received from Fresh Start Maintenance Inc., and Elite Landscaping. After review of the bids, Fresh Start Maintenance, Inc., has been deemed the responsive and responsible vendor recommended for award. The term of the Agreement will be for three (3) years with the option to renew for an additional two, one-year periods

This contract will provide landscape maintenance including trimming, edging, weed control, tree pruning, litter control, tree and shrub fertilization.

Should the City exercise the renewal options provided in the contract, the cumulative contract value is provided below.

Estimated Contract Value		
Initial Term - Year 1	November 15, 2022 - November 14, 2023	\$ 60,730
Initial Term - Year 2	November 15, 2023 - November 14, 2024	\$ 60,730
Initial Term - Year 3	November 15, 2024 - November 14, 2025	\$ 60,730
Renewal Year 1	November 15, 2025 - November 14, 2026	\$ 60,730
Renewal Year 2	November 15, 2026 - November 14, 2027	\$ 60,730
	Total:	\$ 303,650

The above amounts include a contingency amount of \$2,000 per contract term for additional work as needed, such as sod replacement, plants, shrubs, tree installation, fertilizing, pest control and

hurricane debris removal.

This motion is in accordance with Code of Ordinances Chapter 36 Commission Approval Required

City Attorney Review:

Approved as to legal form and legal sufficiency.

Finance Department Review:

Finance recommends approval.

Funding Source:

Funding is available from account number: 001-72-738-572.34-90; Other Contractual Services.

Attachments:

Legal Review Checklist

Resolution 192-22

Agreement