



Cover Memorandum/Staff Report

File #: 23-308

Agenda Date: 3/6/2023

Item #: 6.C.

TO: Mayor and Commissioners
FROM: Hugh Dunkley, Chief Financial Officer
Missie Barletto, Director Public Works
THROUGH: Terrence R. Moore, ICMA-CM
DATE: March 6, 2023

APPROVAL OF RESOLUTION NO. 56-23 AMENDING THE FISCAL YEAR 2022-2023 BUDGET ADOPTED BY RESOLUTION NO. 157-22 ON SEPTEMBER 19, 2022, BY PROVIDING FOR FUNDING FOR BUS SHELTER MAINTENANCE AND INSTALLATION.

Recommended Action:

Motion to approve Resolution No. 56-23 amending the budget for Fiscal Year 2022-2023 adopted on September 19, 2022, by providing for funding for bus shelter maintenance and installation.

Background:

On August 20, 2013, the City of Delray Beach (City) Commission approved an amendment to Land Development Regulations (LDR) Section 2.4.3 "Submission Requirements", Subsection (D) "Preliminary Engineering Plans" and Subsection (F) "Final Engineering Plans" to provide for bus shelters; enacting a new section, Section 6.1.14 "Transit", to provide criteria associated with transit stops.

The City owns and maintains 67 bus shelters within its limits. These shelters are highly used and in high traffic areas, often situated along main thoroughfares, thus requiring continuous maintenance to ensure cleanliness and safety. In addition to maintenance, small improvements to existing shelters are needed as well as one new (1) bus shelter installation near the Shadywoods neighborhood on Linton Boulevard.

To comply with the above LDRs, a budget amendment to the Fiscal Year 2022-2023 General Construction Fund is required to appropriate \$125,000 for repairs, maintenance, and improvements to existing bus shelters, and \$25,000 for the installation of one (1) new bus shelter, for a total appropriation of \$150,000.

The breakdown of estimated costs is as follows:

Routine maintenance, to include pressure-cleaning	\$80,000
Small improvements, to include plexi-glass replacement	\$45,000
Bus shelter installation - Linton Boulevard	\$25,000
TOTAL	\$150,000

Attachments:

1. Resolution No. 56-23
2. Exhibit A appended to Resolution 56-23
3. Ordinance No.13-13
4. Legal Review

City Attorney Review:

Approved as to form and legal sufficiency.

Funding Source/Financial Impact:

Revenue Account

Contributions/Bus Stop Shelters: 334-00-000-366-112-\$150,000

Expenditure accounts

Repair and Maintenance Bus Shelters 334-41-340-541-46-02 - \$125,000

Capital Outlay Transit Bus Stop Shelters 334-41-340-541-63-70- \$25,000

Timing of Request:

Approving this agreement is time sensitive in order to facilitate necessary repairs, improvements, maintenance, and installation of one (1) new bus shelter.