



<b>Applicant:</b>		<b>100%</b>	<b>Reviewer Comments</b>
<b>Reviewer:</b>		<b>#1</b>	
<b>I. ORGANIZATION CAPACITY &amp; QUALIFICATIONS (20%)</b>			
1	Company history, length of time established, overall growth/stability (out of 5)	5	
2	Stability/growth of organization funding (out of 5)	5	
3	Staff composition and resources are adequate to implement activities (out of 5)	5	
4	Program/project leadership and staff qualifications (out of 5)	5	
5	Collaborative relationships/affiliations relative to program/project (out of 5)	5	
<b>Organization Capacity &amp; Qualifications Subtotal</b>		<b>25</b>	
		<b>20%</b>	
<b>II. EXPERIENCE &amp; TRACK RECORD (25%)</b>			
6	Demonstrated experience/success with similar program/project (out of 5)	5	
7	Overall approach and strategy (out of 5)	5	
8	References (out of 5)	5	
<b>Experience &amp; Track Record Subtotal</b>		<b>15</b>	
		<b>25%</b>	
<b>III. APPLICATION/PROPOSAL NARRATIVE (20%)</b>			
9	Strengthen of application (out of 5)	5	
10	Strength of business narrative and business plan (clearly and thoroughly describes business purpose, goals, objectives, etc.) (out of 5)	5	
11	Realistic time frame to implement program/project (out of 5)	5	
12	Realistic plans to sustain program/project (out of 5)	5	
13	Strategic planning process / current plan (out of 5)	5	
<b>Application/Proposal Narrative Responses Subtotal</b>		<b>25</b>	
		<b>20%</b>	
<b>IV. BUDGET, FINANCES, SUSTAINABILITY (25%)</b>			
14	All required financial documents are submitted (out of 5)	5	
15	Financial documents demonstrate responsible financial management (out of 5)	5	
16	Realistic plans to sustain program/project (out of 5)	5	
17	Effective and efficient delivery of quality services is demonstrated in relation to the budget/pro forma allocation (out of 5)	5	
18	Financial documents demonstrate responsible financial management (out of 5)	5	
<b>Budget, Finances, Sustainability Subtotal</b>		<b>25</b>	
		<b>25%</b>	
<b>V. OVERALL PROPOSAL (10%)</b>			
19	All envisioned activities addressed (out of 5)	5	
20	Mandatory Technical Requirements of RFP (out of 5)	5	
<b>Evaluation Plan Subtotal</b>		<b>10</b>	
		<b>10%</b>	
<b>TOTAL POINTS</b>		<b>100</b>	
<b>PERCENTAGE</b>		<b>100%</b>	

<b>NOTES AND COMMENTS</b>

**Rating Scale**

0 - Not addressed/response of no value. Fails to meet minimum requirements and/or information is missing.

1 - Weak. Significant deficiencies in meeting requirements/information is unclear.

2 - Fair. Some Applicability

3 - Good. meets minimum specifications.

4 - Very Good. Substantial applicability.

5 - Excellent. Exceeds applicability.