



**CITY OF DELRAY BEACH
EDUCATION BOARD WORKSHOP
MINUTES
1st DRAFT**

100 NW 1st Avenue
Delray Beach, FL 33444

Monday, October 2, 2023,

5:30 p.m.

City Hall, 100 NW 1st Avenue

1. CALL TO ORDER

The meeting was called to order by Chair, Dr. Raiko Knight at 5:30 pm

2. ROLL CALL

Present:

Angelica Nevin (absent)
Anitra Grant-Straughn
Anneze Barthelemy
Barbara Stark
Joan Dorow (absent)
Kae Jonsons
Kendra Williams (arrived @ 5:32pm)
Marjorie Waldo (absent)
Raiko Knight

Staff present:

Janai Bowens, Education and Workforce Coordinator / Board Liaison
Monica M. Daniels, Executive Administrative Assistant / Minute Taker
Lawonda Warren, Assistant City Attorney
Dani Vega, City Attorney's Office
Jeff Oris, Assistant City Manager

Roll was called and quorum was present.

3. BOARD MEMBER INTRODUCTIONS

Brief introductions were provided by staff and board members.

Education Board Purview

- **Duties and Responsibilities**
- **Member Manual**

Janai gave a summary of duties and responsibilities for Ed Board Members as outlined in Sec 32.29 of the City Ordinance; she also gave a summary of the Advisory Board Member Manual. She suggested that each board member review and become acclimated with its contents. Copies of both documents were provided to each Ed

Board Member. She encouraged them to bring it to each Ed Board Meeting as a source of reference as needed.

4. BOARD ELECTIONS:

Janai updated the Board with previous board elections from 9/11/23. She stated the newly elected Chair resigned. She advised that Dr. Knight, Vice-Chair, will now assume the role as Chair. She opened the Vice-Chair seat for nominations.

VICE CHAIR SEAT

Kae Jonsons made a nomination for Barbara Stark as Vice-Chair; nomination accepted.

Raiko Knight made a nomination for Kendra Williams as Vice-Chair; nomination declined.

All in favor –no oppose - Vote PASSED (4:0)

5. APPROVAL OF AGENDA

Motion made by Kae Jonsons for approval of the agenda; seconded was made by Anneze Barthelemy.

All in favor – no oppose – motion passed.

6. APPROVAL OF MINUTES for:

May 1, 2023 / August 7, 2023 / & September 11, 2023

Motion made by Kae Jonsons for **approval of revised May 1, 2023, minutes**, Barbara Stark **Second**.

All in favor – no oppose – vote passed.

Motion made by Kae Jonsons for **approval of revised August 7, 2023, minutes**, Anneze Barthelemy **seconded**.

All in favor – no oppose – vote passed.

Motion made by Kae Jonsons for approval of September 11, 2023, minutes, Kendra Williams seconded.

All in favor – no oppose – vote passed.

7. PRESENTATIONS

None

8. OLD BUSINESS

Palm Beach State Update

Janai shared that she has been in conversation with Palm Beach State College regarding programming in Delray Beach. The programming will be specific for residents as well as employees of the city to upscale our workers and retain them. A lot of the conversation had was about what they can propose. They stated they will be continuing certification programs, that will align with their Associates and Bachelor Programs at the main campus, with hopes of bringing a Satellite Campus here. **Janai** also updated the board advising them that she met with Debora Gordon and Matthew Lenahan along with New Delray Beach Economic Development Manager Rob Evans who deals with workforce on 9/28/23. She stated he will reach out to PBC Career Source and other entities requesting that they provide a data sheet of top paying employers within the city which will allow us to revisit and plan the programs more specifically.

Discussion ensued by the board members; questions were asked if a High School Diploma would be required to participate. **Janai** responded yes. **Raiko Knight** shared that with PB State College and their PSAV Programs normally they don't require a HS Diploma which can be obtained through an apprenticeship program. **Kae Jonsons** recommends that we look at secondary industry that have a great need in their workforce. **Janai** stated as a board we must be strategic and specific regarding what we are asking for and look at what our residents are asking for as we continue to engage with PB State College, we must continue to drill down on what we want.

9. NEW BUSINESS

Delray Beach Public Schools Grant (hard copies provided of attachments)

- Board Office Response – CDB Questions
- Education Update Workshop Presentation
- Education Grant

Janai provided updates on the support for DB Public Schools, she stated she engaged with the School Board in August for a status of education for Delray. They provided an email response that included the referendum and renewal projects taking place in the city. They provided a complete breakdown on how the money is being used for renewal, operational and instructional support plans and stated it appears that they have a clear understanding of Delray Beach needs and will continue to collaborate with us.

Janai stated that the School Board is in support of strengthening collaborations with the Ed Board; they would like to be part of the meetings and come forward to deliver on what

they are doing specifically and provide updates. This will allow them to hear our voices and we hear theirs. Also monthly meetings will be had with School Administrators, herself and Instructional Superintendents.

Janai also gave a summary of the Education Grant which steamed from the Education Workshop previously presented to the commission. What we are doing as a city to support our schools financially. The City Manager's Office did grant the Schools Education Fund. The grant was opened to receive up to \$15 Thousand Dollars with specific high priority areas; the requirements are outlined in the grant application. **Janai** stated we are in the process of completing a Funding Agreement that put parameters in place and allocation of such funds.

Discussion ensued by the Ed Board, Anitra asked how funds are requested. **Janai** stated the funding application was sent to school leaders for completion of the application. **Kae** asked if this is something to be considered in the future, that community-based agencies also be included with these types of opportunities. **Kae** also inquired as to where the funding for this grant came from and if it came from the Caron Settlement Fund, it was her understanding that those dollars were restricted to Drug Education programs and how are we getting around that. **Janai** confirmed that monies did come from Caron Settlement Fund. Also, a legal review of the settlement was conducted, it stated that monies could be used for programming aligned to Drug Education Programs **or** Educational Programming efforts. It was not specifically tied to Drug Education Programming; it can be used for education. **Janai** will provide documentation for their reference.

School Advisory Council Purpose, Plans, and Dates

- **School Advisory Council Resources**

Janai provided highlights of SAC – School Advisory Council and what the purpose is for. She explained that each council shall assist in preparation and evaluation of the school's improvement plan which is tied to achievement dollars and how they are using the money to support student achievement as it relates to their school achievement plan. We as an Education Board, attend those meetings and collaborate with our school stake holds to see what the needs and recommendations are from the schools at the city level.

SAC Assignments:

- Atlantic HS – Anitra Grant-Straghn
- Pine Grove – Anneze Barthelemy (Dates TBD)
- Village – Kendra Williams
- SD Spady – Dr. Raiko Knight
- Plumosa - Kae Jonsons
- Banyan Creek – (Dates TBD)
- Orchard View – (Dates TBD)
- Carver Middle -

Kae recommended that **Janai** reach out to each school with the names of the Ed Board SAC Representatives, Janai stated she will email them the names.

10. COMMENTS**Board Comments:**

Kae announced that Delray Reads Day is Thursday, October 26th and she encourages Ed Board members to sign up to be readers in the schools. **She** also asked if recommendations can be voted on from Irene's previous presentation / workshop meeting or if they will be placed back on a future agenda. **Janai** stated, yes, however she needs to engage with the City Manager and Commission regarding what recommendations are appropriate pending historical conversations and collaborations with the School Board of Palm Beach County. This most likely will result in another workshop to discuss some of these things to see if they are still interested in moving forward. **Janai** stated that she will put this matter back on the November Agenda after reconvening with commission.

Kae asked if the upcoming workshop date of Monday, 10/23/23 @ 5:30pm can be reexplored. She stated that date is the same as an event being held at the Arts Garage that affects herself, Barbara and Marjorie. This event has been planned for a Kimmel Dinner (Harvey and Virginia Kimmel) to honor Non-profit Organizations they work with. **Janai** stated if they have quorum they will proceed. That date was the only date after exploring other options that Fred and Edwin both had available together, which also aligned with legal counsels availability.

Staff Comments:

Janai reiterated, for the October 23, 2023, meeting if we have quorum, we will proceed and if we do not, the meeting will be cancelled and request a memo as their schedules do not align. **Janai** – stated the All-American City Award is not a direct function of the Ed Board however, she will create a steering committee comprised of students, school leaders and community-based stake holders. This year's theme is "Strengthening Democratic Processes" – She posed the question...Are we engaging everyone, marginalized groups of people who are able to participate in the demographic processes in local government?

11. PUBLIC COMMENTS ON AGENDA & NON-AGENDA ITEMS NEW BUSINESS:

Jim Chard – 401 SE 4th Ave., Delray Beach, FL

Jim stated he had several questions and comments. He Asked if the meeting time was changed from 6:00pm or has it always been 5:30pm? **Raiko** confirmed the meeting time is 5:30pm. **He** asked if we have a Strategic Plan not the Comprehensive Plan for this board and this city that specify goals we hope to achieve. **Janai** stated no, not for the board. He asked if there is a reason the board doesn't have one. He asked about \$20 Million Dollars that has "appeared", that we have to restore Old Carver, he wanted to know if it was a rumor or fact; do we have anything in writing. if we do have the money, do we have any programming and what will be done with that building? In the past we have use an (ILA) Interlocal Agreements which have been successful, he suggests that we continue to use that model.

Jim lastly stated for the record that he had never been to a meeting which was condescending and negative. He stated his frustrations of being at a meeting for an hour and ½ to speak and not being allowed to speak.

Alice Fence – 707 Place Tavant, Delray Beach, FL

Alice stated she has certificates/degrees in Reading and offered her assistance to schools should they need assistance for helpful tips.

Additional Comments:

Janai apologized to Mr. Chard if he felt the previous meeting was continuous and felt that any board member or the public doesn't have a voice. **She** suggested to Mr. Chard that he could reach out to her individually if he sees fit as it pertains to Ed Board Matters. **She** also commented that the Strategic Plan is a wonderful idea and will include that topic on the upcoming agenda for discussion. **She** also confirmed that she has been in Teams Meeting conversations with Joe Sanches of the School District who has confirmed \$20 Million Dollars will be used in facility renewal and modernization. Topics for programming are 6-9 months out. They will finish the construction and then engage the city and stake holders regarding programming in that building as the time gets nearer.

Anitra also apologized; she stated the last meeting had discussions on minutes that took up over 30 minutes discussing minutes. She suggests that the board reviews Robert Rules of Order to specify what board minutes should contain and review Robert Rules of Order to understand do's and don'ts of meetings in general.

12. ADJOURNMENT

Motion to adjournment made by Anne Barthelemy, **seconded** by Anitra Grant-Straghn.

All in favor – no oppose – approved.

meeting adjourned at 6:44pm

Board Liaison

Date

Board Chair

Date

[Summary of the Minutes prepared by Monica M. Daniels]