



Cover Memorandum/Staff Report

File #: 23-1371

Agenda Date: 11/7/2023

Item #: 6.B.

TO: Mayor and Commissioners
FROM: Missie Barletto, Public Works Director
THROUGH: Terrence R. Moore, City Manager
DATE: November 7, 2023

APPROVAL OF ADDITIONAL SPENDING ON AGREEMENT P2018-017 WITH GRAYBAR ELECTRIC COMPANY, INC., FOR MAINTENANCE, REPAIR AND OPERATING SUPPLIES IN THE AMOUNT NOT TO EXCEED \$60,000 PER YEAR FOR A REVISED CONTRACT VALUE OF \$524,000.

Recommended Action:

Motion to Approve additional spending on Agreement P2018-017 with Graybar Electric Company, Inc., for maintenance, repair, and operating supplies, in the amount of \$60,000 per year.

Background:

On February 1, 2018, the City of Kansas City approved Solicitation No. EV2370 to Graybar Electric Company (Graybar), Inc., for Electrical, Lighting, Data Communications and Security Products and Related Products, Services and Solutions.

On April 3, 2018, the City Commission (City) approved Agreement P2018-017 with Graybar Electric Company, Inc., for the purchase of cables and plugs for portable generators through January 31, 2023, in an amount not to exceed \$120,000.

On February 1, 2023, the City of Kansas City renewed Contract EV2370 for the first of three (3) two-year terms with an expiration date of the Agreement for January 31, 2025.

Graybar provides an extensive list of maintenance, repair, and operating (MRO) supplies, such as ballasts and light bulbs, critical to the maintenance of City facilities and decorative light poles.

The Public Works Department is requesting additional funding for the purchase of MRO supplies in the amount not to exceed \$60,000 annually to continue to maintain all City buildings in a safe, structurally sound, and aesthetically pleasing condition for public and employee occupancy through preventive maintenance and repairs. The contract values reflected in the table below represents this amount as well as a reduced annual amount that will be utilized by the Utilities Department to support the portable generators.

Revised Contract Value		
Initial Term	April 3, 2018 - January 31, 2023	\$120,000
Renewal Term 1	Upon full execution - January 31, 2025	\$128,000

Renewal Term 2	February 1, 2025 - January 3	\$168,000
Final Renewal Term	February 1, 2027 - January 3	\$168,000
Total Revised Contract Value:		\$524,000

This motion is in accordance with the City Code of Ordinances, Section 36 and City Policies and Procedures, Change Orders, and Amendments.

Attachments:

1. Agreement P2018-017
2. Resolution No. 27-18
3. Renewal for Contract EV2370
4. Contract EV2370

City Attorney Review:

N/A

Funding Source:

Funding is available from 001-41-350-519.46-20 (Building Maintenance/Repair and Maintenance) and 001-41-330-541.52-20 (Street Lighting/Operating Supplies).

Timing of Request:

Timely approval of this increase will allow for uninterrupted and prompt maintenance.