



Thursday, October 12, 2023

## Redevelopment Advisory Committee (RAC) Appointment Application Form

### Personal Information:

<b>Full Name</b>	Lucika Lambert Suarez
<b>Address (Please note: There shall be no more than one appointed member of the RAC representing one of the eight subareas within the Delray Beach CRA District at a given time. Subareas are based on address. See Resolution No. 2023-03 and <a href="https://delraycra.org/property-map/">https://delraycra.org/property-map/</a>.)</b>	115 SW 11th Ave Delray Beach, Florida, 33444 United States
<b>Phone Number</b>	(561) -336-1292
<b>E-mail</b>	
<b>Are you over the age of 18 years old?</b>	<input type="button" value="Yes"/>
<b>Date of Birth</b>	Thursday, January 31, 1985
<b>Are you a property owner within the Delray Beach CRA District? (See <a href="https://delraycra.org/property-map/">https://delraycra.org/property-map/</a>)</b>	<input type="button" value="Yes"/>
<b>Do you currently serve on any other advisory board or committee (Please note: No member of the RAC may concurrently serve on any other advisory board or committee)?</b>	<input type="button" value="No"/>
<b>If you answered yes to the previous question and you do currently serve on another advisory board or committee, will you resign from the other advisory board or committee if you are appointed to the RAC?</b>	<input type="button" value="Yes"/>
<b>Are you a U.S. citizen?</b>	<input type="button" value="Yes"/>
<b>Are you aware of any potential conflict of interests that may arise from your serving on the Redevelopment Advisory Committee to which you are seeking appointment?</b>	<input type="button" value="No"/>

**If yes, please explain:**

**Are you a vendor or employed by a vendor that does business with the Delray Beach CRA?**

No

**If yes, please explain:**

**Are you a lobbyist or employed by a lobbyist as defined in the Palm Beach County Registration Ordinance?**

No

**Do you, any member of your immediate family, your employer or your business (or any entity in which you have a controlling interest) currently have any contractual relationship with, or do business with, the Delray Beach CRA, or has there been any such relationship within the past 5 years?**

No

**If yes, please explain:**

**Have you ever been found to have violated, or had a complaint filed against you alleging a violation of, the Florida Code of Ethics for public officers and employees, Palm Beach County Code of Ethics (or any other ethics code)?**

No

**If yes, please explain:**

**Have you ever been filed a lawsuit against the City of Delray Beach or the Delray Beach CRA?**

No

**If yes, please explain (please include as much details as possible including case name, parties involved, subject matter of the lawsuit, year complaint was filed, etc.):**

**Have you ever served on the Delray Beach City Commission?**

No

**If yes, please provide dates of service:**

I'd very much like to. (:

**Have you ever served on the Delray Beach CRA Board of Commissioners?**

No

**If yes, please provide dates of service:**

## Current Employment Information:

**Current Employer Name** Self-Employed

**Occupation/Job Title: (Please note: There shall be no more than one (1) appointed member of the RAC engaged in the same profession at a given time. See Resolution No. 2023-03)** Realtor with Deco Realty

**Employer Business Address** 18702 Shauna Manor Dr  
Boca Raton,, FL, 33496

**Employer Business Phone Number** (561) 336-1292

**Start Date** Monday, May 29, 2023

**Number of years employed with this employer?** 2

### List any certifications or licenses:

I currently have an active real estate license and a professional k-6 teaching license.

### Briefly describe why you wish to serve as a member of the RAC and how your personal experience and background relate:

Purpose. I want to be a part of building a community that is viable, inclusive, thrives, and is passionate about truly helping stakeholders. I'll elaborate. A community that is viable has a strong economic base with a combination of small, mid, and large businesses engaging in fair and free commerce. A community that acknowledges, strategizes, and meets the needs of marginalized groups within Delray is not viable but will also incubate thriving. Without passion for a purpose nothing that will last will be achieved. I'm diligent, integrious, creative, and an agent of compromise for the betterment of our community. It would be an honor. (:

### List any other community/civic involvement which you would like the Delray Beach CRA Board to consider (If none, please write n/a):

None at this time.

## Educational Background:

**Highest level of education completed:** Undergraduate

**Highest level of school attended:** Jacksonville University

**Number of Years Attended** 2

**Graduated?**

**Area of Study**

**Degree received**

**Trade School/Other**

**Number of Years Attended**

**Graduated?**

**Area of Study**

**Degree/Certificate received**

## **Resolution No. 2023-03:**

(A full copy of Resolution No. 2023-03 is available at [delraycra.org](http://delraycra.org))

Pursuant to Resolution No. 2023-03 which establishes the RAC, below are some highlights regarding an applicant's appointment to the RAC. Please refer to Resolution No. 2023-03 for full details regarding the RAC membership and duties.

- The RAC shall consist of five (5) members, who shall be appointed by the CRA Board and shall serve at the pleasure of the CRA Board without compensation.
- The term of them member of RAC shall be for one (1) two-year term. Initially, three (3) members shall be appointed for an initial term of two (2) years, with the balance of the members being appointed for an initial term of three (3) years. Thereafter, all appointments shall be for one (1) two-year term.
- No member shall be appointed for more than one (1) term.
- Upon completion of the maximum allowable two-year term of membership, no RAC member shall be eligible for reappointment to the RAC for a period of two (2) years.
- The RAC shall service only in an informational advisory capacity with no voting powers and shall hear matters that are assigned by the CRA Board.
- The CRA Board must approve, by majority vote, any assignment given to the RAC.
- When matters are assigned to the RAC, reliance on CRA staff should be minimized to the extent possible. The RAC may not assign work to CRA staff members. Research by the members of the RAC should be done independently and with as minimal reliance on CRA staff as possible.
- The RAC shall hold quarterly regular meetings.
- Inadequate Attendance: A RAC's member's absence at two (2) or more regular meetings of RAC during the twelve (12) month period shall be grounds for removal from the RAC.
- The RAC members serve at the pleasure of the CRA BOard and may be removed with or without cause at any time by a majority vote of the CRA Board.
- No member of the RAC derives any property rights in the position on the RAC.
- The RAC shall be subject ot the Florida Sunshine Laws, Public Records Act, and the Palm Beach County Code of Ethics.

**Did you read the above highlights from Resolution No. 2023-03?**

## **Declaration of Personal Information Exemption:**

Personal information provided in this application is public information unless the applicant qualifies for an exemption pursuant to Florida Statutes.

You are encouraged to thoroughly read the applicable sub-sections of section 119.071, Florida Statutes ([http://www.leg.state.fl.us/statutes/index.cfm?App\\_mode=Display\\_Statute&Search\\_String=&URL=0100-0199/0119/Sections/0119.071.html](http://www.leg.state.fl.us/statutes/index.cfm?App_mode=Display_Statute&Search_String=&URL=0100-0199/0119/Sections/0119.071.html)).

If you qualify, your address and phone number are protected information.

You may contact the Delray Beach CRA Legal Advisor, Kim Phan, Esq., at 561-276-8640 if you have any questions.

**Do you qualify for an exemption under Florida Statutes?**

Yes

**If yes, please indicate below which statutory provision you are citing for the exemption.**

# Curriculum Vitae/Resume:

Curriculum Vitae/Resume



Lucika~Suarez~Resume.docx

**Please agree with the following statement: I understand the duties and responsibilities of the RAC for which I am applying.**

I agree

By signing below, I certify that all of the information provided by me on this application is true and complete, and I understand that if any false information, omissions, or misrepresentations are discovered, my application may be rejected.

**E-Signature of Applicant:**

Lucika Suarez

**Today's Date**

Thursday, October 12, 2023

# Lucika Suarez

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(561) 336-1292 / LucikaSuarez@gmail.com

## PROFESSIONAL PROFILE

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Proficiency in designing curriculums in compliance with state-mandated standards. Able to communicate non-statistical findings to cross-functional team members and upper management to support the hierarchy of learning. Ability to influence stakeholders with competing interests to determine acceptable solutions. Maximizes operational efficiency by using data analysis for goal setting and decision-making. Able to identify learning gaps and engage with stakeholders to formulate interventions and remediate learning gaps. Skilled in designing and facilitating synchronous and asynchronous virtual training and workshops.

## CORE COMPETENCIES

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- Educator/Teacher
- Project Coordination
- Synchronous / Asynchronous Virtual Training
- Licensed Realtor
- Program Management
- Data Analysis
- Human Resources
- Compliance
- Change Management
- Transaction Coordination

## EXPERIENCE

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Deco Realty Group LLC

**Licensed Realtor**

**Real Estate Agent**

September 2020-Current  
Florida

- Provide stellar customer service while maintaining clear, concise, and consistent communication
- Advise clients on market conditions, prices, mortgages, legal requirements, and related matters.
- Provide expert advice based on close review of property taxes, zoning, value growth, and traffic volume
- Maintain productive communication with buyers, sellers, colleagues, attorneys, and mortgage officers throughout the home-buying process
- Drive property sales via online marketing, advertising, open houses, and multiple listing services
- Coordinate property closings, overseeing the signing of documents and disbursement of funds.
- Develop a network of attorneys, mortgage lenders, and contractors to whom clients may be referred.

**Transaction Coordinator**

- Review real estate contract to ensure completion
- Schedule home inspections and appraisal inspections
- Communicate and, if necessary, negotiate findings from inspections with interested parties
- Ensure all paperwork is received from buyers and sellers and submitted on time
- Move transactions along to meet deadlines
- Provide stellar customer service while maintaining concise and consistent communication

Palm Beach Public Schools, Lantana Elementary

Aug 2020 – July 2023  
Lantana, FL

**Educator**

**Educator/Trainer**

- Supports, teaches, and facilitates learning by implementing best practices and evidence-based methods to mitigate learning gaps.
- Responsible for designing comprehensive learning curriculums in compliance with state-mandated standards and initiatives within Student Learning, Risk, and Behavior Management as needed.
- Works collaboratively and leads bi-weekly status meetings across multi-curricular departments to address evolving learning environment and trends.
- Partner with educators, learning advisors, mental health professionals and stakeholders for special projects.

**Project Coordination**

- Coordinate meetings to assess learning needs and assess adequacy of teaching methods.
- Prioritize initiatives based on needs, competing resources and requirements.
- Conducted interviews to anticipate requirements, uncover areas for improvement, and develop solutions.

District of Columbia Public Schools

August 2015 – July 2020  
Washington D.C.

**Program Coordinator/Educator**

**Educator/Trainer**

- Designed and facilitated training on use of learning applications to support at-home learning.
- Evaluated and provided solutions for improving the Social Studies curriculum driving a district-wide curriculum update.

**Program Management**

- Established a mentorship program and coordinated vendor-sponsored events.

Charter Schools USA

August 2012 – July 2015  
Jacksonville, FL

**Team Lead / Educator**

**Leadership**

- Grade-level head responsible for establishing, documenting, and implementing departmental goals and monitoring performance measures.
- Communicated updates regarding learning and development initiatives to stakeholders.

**Human Resources**

- Reviewed candidate qualification, conducted prescreen interviews, and provided a short list of candidates to administration.
- Provided onboarding support for new educators and facilitated technical and safety training.
- Coordinated efforts for the development of strategy and solutions.

**Process Improvement**

- Served as support for planning implementation.

**EDUCATION AND PROFESSIONAL CERTIFICATIONS**

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Anti-Money Laundering /Know Your Customer Analyst  
Phenomenal Horizon

Remote Learning  
August 2022

Real Estate License  
Florida Department of Professional Business Regulation

Florida  
September 2020

BS in Psychology  
Jacksonville University

Jacksonville, FL  
May 2010

## TRAINED AND TECHNICAL SKILLS

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- Expert-level proficiency in Microsoft Office software (Outlook, Word, Excel, PowerPoint, TEAMS)
- Proficient in Google Meet, Zoom, and TEAMS
- Native Haitian Creole fluency