City of Delray Beach
100 N.W. 1st Avenue
Delray Beach, FL 33444

Cover Memorandum/Staff Report

File #: 26-0925 **Agenda Date:** 8/18/2026 **Item #:** 6.I.1.

TO: **Mayor and Commissioners**
FROM: **Samuel Metott, Director, Parks and Recreation**
THROUGH: **Terrence R. Moore, ICMA-CM**
DATE: **August 18, 2026**

APPROVAL OF RESOLUTION NO. 107-26 APPROVING AN AGREEMENT WITH DUBIN & ASSOCIATES, INC. DBA JCD SPORTS GROUP FOR TURNKEY MANAGEMENT SERVICES FOR THE DELRAY BEACH TENNIS CENTER AND THE DELRAY SWIM & TENNIS CLUB PURSUANT TO REQUEST FOR PROPOSAL NO. 2026-023 FOR A FIVE (5) YEAR AMOUNT OF $999,600

Recommended Action:
Motion to approve Resolution No. 107-26 to award an Agreement with Dubin & Associate, Inc. dba JCD Sports Group, for Turnkey Management Services for the Delray Beach Tennis Center and the Delray Swim & Tennis Club pursuant to Request for Proposal (RFP) No. 2026-023 for a of amount of $490,000 for the initial term of five (5) years, with the option to renew for up to five (5) additional one-year terms $101,920.00 yearly for a total contract value of $999,600.

Background:
Delray Beach Tennis Center (Tennis Center), located in the heart of downtown Delray Beach, is a full service tennis facility consisting of 14 clay courts, 7 hard courts, an upstairs pavilion and conference room, pro shop, locker rooms and includes an 8,200 seat stadium. Delray Swim & Tennis Center (Club) includes 24 clay courts, clubhouse, pro shop, and locker rooms. The facility provides year-round tennis programming, including instructional clinics and tournaments, for a wide range of ages and skill levels.

On February 6, 2026, the City advertised RFP No. 2026-023 for Turnkey Management Services for the Delray Beach Tennis Center and the Delray Swim & Tennis Club. On March 11, 2026 the City received Five (5) firms proposals in response to the solicitation.

On May 20, 2026, the Selection Committee formally evaluated, scored and ranked the proposals. The Selection Committee recommended award of RFP 2026-023 to the number one ranked firm, Dubin & Associates, Inc. dba JCD Sports Group.

The final rankings are listed below:

Firms	Score	Ranking
Canas Tennis Academy, LLC dba Canas Racket	232	3
Center for Tennis Performance and Wellness, Inc.	229	4
FM Tennis, LLC	238	2

Dubin & Associates, Inc. dba JCD Sports Group	287	1
Baral Group, LLC	109	5

Should the City exercise the renewal options in the contract, the cumulative value through the term is below:

Tennis Management Services		
Initial Term	Aug.18, 2026- Aug.17 2	$ 490,000.00
Renewal Option 1	Aug. 18, 2031- Aug.17,2	$ 101,920.00
Renewal Option 2	Aug. 18, 2032- Aug.17,2	$ 101,920.00
Renewal Option 3	Aug. 18, 2033- Aug.17,2	$ 101,920.00
Renewal Option 4	Aug. 18, 2034- Aug.17,2	$ 101,920.00
Renewal Option 5	Aug. 18, 2035- Aug.17,2	$ 101,920.00
Total		$ 999,600.00

This motion in is accordance with the City Code of Ordinances, Section 36.02 Commission Approval Required and City Policies and Procedures.

ATTACHMENTS:

1. Legal Review Checklist
2. Res. No. 127-26
3. Agreement
4. Exhibit A
5. RFP2026-023 Advertised
6. Proposal

City Attorney Review:

Approved as to form and legal sufficiency

Funding Source/Financial Impact:

001-75-770-575.34-90; Recreation Facilities; Tennis Center

Timing of Request:

Timely approval is requested to complete in time for season.

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