



MEMORANDUM AWARD RECOMMENDATION

TO: John Morgan, Director - Environmental Services Department
Begoña Krane, Engineer Department

FROM: Theresa Webb, Chief Purchasing Officer, Purchasing Department *TW*

SUBJECT: Award Recommendation for ITBC 2017-011 – SE 2nd Street Improvements

DATE: November 22, 2017

Per your request, the Purchasing Department issued ITBC 2017-011 for SE 2nd Street Improvements, Project No. 13-020. After completing the due diligence review to confirm the bidders meet the minimum qualifications and submitted the required forms and documentation, a bid tabulation was completed. The lowest responsible, responsive bidder is Foster Marine Contractors, Inc. Attached is a copy of the tabulation and the bid from the company for your review. Please provide your feedback on this recommendation to award to Foster Marine Contractors, Inc. by November 30, 2016.

This item is scheduled for the January 10, 2017 Commission meeting, if your approval is received by the date requested. Otherwise, award will be delayed for a minimum of two weeks.

Additionally, please provide the funding account code for this agreement.

Funding Account Number:

(Account number and title)

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Recommendation approved. Proceed with Commission approval.
Recommendation not approved.

Comments:

Margaret Bayliffe

Department Head
For John Morgan

12/1/16

Date