



2017 APPLICATION FORM For FY 21 Project Funding for Transportation Alternatives Program (TAP)

General Information:

Project Title:

Name of Applicant (*If other than Project Sponsor*):

Project Sponsor:

(municipality, county, state, federal agency, or tribal council)

Contact Person:

Sponsor

Title:

Address:

Email:

Phone Number:

(All of the following items are **required** - applications without this information will not be reviewed)

1 Qualifying TAP Funded Activities:

Check the one Transportation Alternatives activity that represents the majority of the work the proposed project will address. Eligible activities must be consistent with details described under 23 U.S.C. 133(h)(3).

- ☐ Construction of on-road and off-road trail facilities for pedestrians, bicyclists, and other non-motorized forms of transportation, including sidewalks, bicycle infrastructure, pedestrian and bicycle signals, traffic calming techniques, lighting and other safety-related infrastructure, and transportation projects to achieve compliance with the Americans with Disabilities Act of 1990
 - ☐ Construction of infrastructure-related projects and systems that will provide safe routes for non-drivers, including children, older adults, and individuals with disabilities to access daily needs.
 - ☐ Conversion and use of abandoned railroad corridors for trails for pedestrians, bicyclists, or other non-motorized transportation users
 - ☐ Safe Routes to School non-infrastructure related activities to encourage walking and bicycling to school, including public awareness campaigns and outreach to press and community leaders, traffic education and enforcement in the vicinity of schools, student sessions on bicycle and pedestrian safety, health, and environment, and funding for training, volunteers, and managers of safe routes to school programs. **Note, Florida's Safe Routes to School Non-Infrastructure application must accompany this application to be considered for funding.**
 - ☐ Application attached
 - ☐ Other eligible activities not specified above
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2 Project Description:

Road Name:

Road Number:

(US, SR, CR, etc.)

☐ Local Road
(Off-System)

☐ State Road
(On-System)

NOTE: All projects on the state road system will be administered and delivered by FDOT

Project Limits: Begin:

End:

- (a) Project Typical Section Information – Complete the following information for existing and proposed features, dimensions, and right of way lines.

EXISTING	PROPOSED	N/A
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RIGHT-OF-WAY

Width (feet)			
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NOTE: Right-of-Way acquisition is NOT permitted.

ROADWAY

Number of Travel Lanes	_____	_____	
Typical Lane Width (feet)	_____	_____	
Total Roadway Width (No. Travel Lanes x Lane Width)			

Curb & Gutter to remain: ☐ yes ☐ no ☐ N/A

Bike Lane Width (feet) (Not Including Buffer Width)			
Buffer Width (feet)			

Re-stripe for Bike Lane: ☐ yes ☐ no
Widen for Bike Lane: ☐ yes ☐ no

Posted Speed Limit			
Design Speed (if known)			

MEDIAN

Width (feet)			
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SIDEWALK

Width on North or East side (feet)			
Width on South or West side (feet)			

Material:

☐ concrete ☐ asphalt ☐ paver ☐ other (specify) _____

SWALE

Width (feet)			
TOTAL OF ALL COMPONENTS			

(b) Right of Way

Describe the project's existing Right-of-Way ownerships. This description shall identify when the Right-of-Way was acquired and how ownership is documented (i.e. plats, deeds, prescriptions, certified surveys, easements). If right-of-way is an easement, please describe the easement language.

3 Project Scope:

(a) Project Scope of Work

Project Scope of Work

Instructions: All blue highlighted boxes must be checked Yes or No. Check "N/A" if an item does not apply to the proposed project.

Describe proposed ADA items (crosswalks, sidewalks, ramps, etc.):

Describe proposed Access Management revisions:

Describe proposed Pedestrian and/or Roadway Lighting:

Describe proposed Landscape (with Local Funds):

Describe proposed Signalization:

Describe Proposed Transit Improvements:

Describe proposed School Zone Modifications:

Describe Utility Modifications Required:

Describe Drainage/Permit needs:

Describe Railroad Crossing Modifications:

Describe Bridge Modifications:

Describe Other Scope Items:

- (b) Summarize any special characteristics of the project.
- (c) Identify any upcoming projects or projects currently underway adjacent to the proposed project.
- (d) Other specific project information that should be considered.

4 Project Implementation Information:

- (a) Describe the proposed method of performing (i.e. consultant contract or in-house) and administering each work phase of the project. If it is proposed that the project be administered by a governmental entity other than the Department of Transportation, the Agency must be LAP certified to administer Federal Aid projects in accordance with the Department's **Local Agency Program Manual (topic no. 525-010-300)**. Web site: www.dot.state.fl.us/projectmanagementoffice/lap/default.htm
- ☐ Design to be conducted by applicant in-house staff
- ☐ Design to be conducted by FDOT pre-qualified consultant ⁽¹⁾ ⁽²⁾
- ☐ Design to be conducted by non-FDOT pre-qualified consultant ⁽²⁾
- ☐ CEI to be conducted by applicant in-house staff
- ☐ CEI to be conducted by FDOT pre-qualified consultant ⁽¹⁾ ⁽²⁾
- ☐ CEI to be conducted by non-FDOT pre-qualified consultant ⁽²⁾
- ⁽¹⁾ FDOT pre-qualified consultants must be used on all design and CEI work for critical projects (a project is considered critical when it is on the State Highway System (SHS), features a major structure, and/or has a budget greater than \$10 million)
- ⁽²⁾ Design consultant and CEI consultant shall not be the same.
- (b) Describe any public (and private, if applicable) support of the proposed project. (Examples include: written endorsement, formal declaration, resolution, financial donations or other appropriate means).
- (c) Describe the proposed maintenance responsibilities for the project when it is completed.

5 Cost Estimate:

The total construction amount of Transportation Alternative Program (TAP**) (also including CSLIP & LI) funds requested per projects (infrastructure) must be in excess of \$250,000 with a maximum project amount of \$1,000,000

Transportation Alternative Program funds will be used to fund Construction and FDOT in-house support activities.

Local Funds (LF) will be used for all non-participating items, contingency activities, Construction Engineering and Inspection Activities (CEI), and any costs in excess of the awarded funding (TAP) allocation.

- (a) Provide detailed project cost estimate. Estimate shall be broken down to eligible and non-eligible project costs. **Estimates are to be prepared and signed by a Professional Engineer from the Local Agency's Engineering office.**

Use the following links to access the basis of estimates manual as well as historical cost information for the project area:

[Basis of Estimates Manual](#)

[Historical Cost Information](#)

5 Certification of Project Sponsor:

I hereby certify that the proposed project herein described is supported by _____
(*municipal, county, state or federal agency, or tribal council*) and that said entity will:

- (1) provide any funding required in addition to the grant amount;
- (2) enter into a LAP and maintenance agreement with the Florida Department of Transportation;
- (3) have complied with the Federal Uniform Relocation Assistance and Acquisition Policies Act for any Right of Way actions intended for this project previously performed within the project limits;
- (4) will comply with NEPA process prior to construction, which may involve coordination with the State Historic and Preservation Office (SHPO); and
- (5) support other actions necessary to fully implement the proposed project.

I further certify that the estimated costs included herein are reasonable, and that increases in these costs could cause significant increase to the local agency required participation. I understand failure to follow through on the project once programmed in the Florida Department of Transportation's Work Program is not allowed.

Signature

Name (*please type or print*)

Title

Date

FOR FDOT USE ONLY

Application Complete	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Project Eligible	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Implementation Feasible	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Include in Work Program	<input type="checkbox"/> Yes	<input type="checkbox"/> No