



CITY OF DELRAY BEACH
100 N.W. 1st AVENUE, DELRAY BEACH, FL 33444

Solicitation Addendum

Addendum No.: 1

Solicitation No.: 2017- 028

Project No.: N/A

Solicitation Title: HVAC Repairs and Preventive Maintenance Services

Addendum Date: February 2, 2017

Purchasing Contact: Jose Hidalgo - hidalgoj@mydelraybeach.com

THE FOLLOWING ITEMS ARE MADE AND HEREBY BECOME A PART OF THIS SOLICITATION:

CHANGE TO:

SUMMARY, ITEM 16 – RFP SCHEDULE, TABLE 1

ACTIVITY	DATE
Issue RFP	January 11, 2017
Non-Mandatory Pre-proposal Conference City Hall – Conference Room	January 20, 2017 at 10:00 a.m. ET
Deadline for Delivery of Questions	January 26, 2017
Due Date and Time (for delivery of Proposals)	February 15, 2017 by 2:00 p.m., ET
Institute Cone of Silence	February 15, 2017 at 2:00 p.m., ET
Phase 1, Evaluation	February 28, 2017
Phase 2, Selection Committee – Technical Evaluations. ESD Training Room	March 9, 2017 at 1:00 p.m., ET
Selection Committee Meeting – Interviews (if conducted. ESD Training Room	March 14, 2017 at 1:00 p.m. ET
Selection Committee Meeting - Final Evaluations ESD Training Room, City Hall – Conference Room	March 17 <u>22</u> , 2017 at 9:00 <u>8:30</u> a.m. ET

NOTE: Items that are ~~struck through~~ are deleted. Items that are underlined have been added. All other terms and conditions remain as stated in the RFP.

End of Addendum

INSTRUCTIONS:

Receipt of this addendum must be acknowledged as instructed in the solicitation document. Failure to acknowledge receipt of this Addendum may result in the disqualification of Respondent's response.