



WORK

WORK PROGRAM, SCHEDULE AND FEE

PHASE	TASKS	ANTICIPATED COMPLETION	HRS/FEE
1	PROJECT STARTUP <ol style="list-style-type: none"> 1. Prepare and discuss document format alternatives 2. Finalize schedule 3. Dialogue with DEO 		25/\$3750
2	MEETINGS <ol style="list-style-type: none"> 1. 3 Steering Committees (DIA, GOP, CIP review) with follow up notes 2. 1 Roundtable for overall document review with follow up notes 3. 1 LPA & 1 CC to transmit 4. Ongoing with staff, with periodic notes/memos/emails 		95/\$9,500 51/\$10,200 Total: \$19,700
3	PREPARE DIA <ol style="list-style-type: none"> 1. Prepare outline by theme of documents to be reviewed 2. Staff/experts to concur with list 3. Review and synthesize documents, including additional research needed 4. Prepare annotated narrative of synthesis with GOPs indicated 5. Indicated GOPs to be assigned to element 6. Review results with staff/experts 7. Format and prepare entire DIA volume (inc. preface, history, graphics, all maps, etc.) 8. Staff review and revisions 		1,210/\$121,000 175/\$35,000 Total: \$156,000



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4	PREPARE GOPs		80/\$8,000
	1. Prepare entire GOPs volume (inc. preface, theme discussion, other preliminaries, graphics)		10/\$2,000
	2. Staff review and revisions		Total: \$10,000
5	PREPARE WORK PROGRAM/CIP		35/\$3,500
	1. Create work program informed by GOPs		30/\$6,000
	2. Review with staff		
	3. Finalize work program/CIP		Total: \$9,500
	PROJECT TOTAL:		\$198,950

Cost does not include printing, binding or copies of either drafts or final work product.

