



CITY OF DELRAY BEACH
100 N.W. 1st AVENUE, DELRAY BEACH, FL 33444

Solicitation Addendum

Addendum No.: 1

Solicitation No.: 2017-052

Project No.: N/A

Solicitation Title: Janitorial Supplies

Addendum Date: March 22, 2017

Purchasing Contact: Ryan Lingholm

THE FOLLOWING ITEMS ARE MADE AND HEREBY BECOME A PART OF THIS SOLICITATION:

QUESTIONS AND RESPONSES:

Q1. Can you please provide me with the previous award information and tabulations?

R1. The City does not have any previous award information or bid tabulations for Central Warehouse janitorial supplies; supplies have been purchased on an ad hoc basis thus far. Refer to Section 3, Item 2 Background for additional information.

Q2. Can you supply us with the current pricing and vendor(s) for each of the items? Thank you.

R2. The City does not currently have any contracted pricing for the items requested in this Bid.

Q3. In order to submit our best pricing, it would be helpful if you can you tell us about how often you anticipate placing orders for the various trash can liners listed throughout the bid, and what would be an approximate case order. Thanks for your help.

R3. The City places orders on an as-needed basis. To calculate the average amount of cases to be purchased per month, the Estimated Annual Usage should be divided by twelve (12). This applies to all items requested in this Bid.

NOTE: Items that are ~~struck through~~ are deleted. Items that are underlined have been added. All other terms and conditions remain as stated in the ITB.

End of Addendum

INSTRUCTIONS:

Receipt of this addendum must be acknowledged as instructed in the solicitation document. Failure to acknowledge receipt of this Addendum may result in the disqualification of Respondent's response.