

# Letter of Intent

Supplyworks fully understands the services or goods that are to be rendered or provided to the City of Delray Beach.

Bidders Contact information:

Joe Pierami Supplyworks Account Executive

954-816-8031

[Joseph.pierami@supplyworks.com](mailto:Joseph.pierami@supplyworks.com)

3031 North Andrews Ave Extension Pompano Beach, Fl. 33064

# Bidders Statement of Organization

- i. Interline Brands dba Supplyworks
- ii. 3031 North Andrews Ave Extension Pompano Beach Fl 33064
- iii. 954-972-1700
- iv. 954-816-8031
- v. [Joseph.pierami@supplyworks.com](mailto:Joseph.pierami@supplyworks.com)
- vi. [www.supplyworks.com](http://www.supplyworks.com)
- vii. Corporation
- viii. 22-2232386
- ix. 8am-7pm
- x. 25 years in business
- xi. 701 San Marco Blvd Jacksonville Fl. 32207

**Form 1**  
**Bid Submittal Signature Page**

By signing this Bid, the Bidder certifies that it satisfies all legal requirements as an entity to do business with the City, including all Code of Ethics provisions.

Firm Name: Supplyworks  
Street Address: 3031 North Andrews Ave Extension  
Mailing Address (if different from Street Address): \_\_\_\_\_  
Telephone Number(s): 954-972-1700  
Fax Number(s): 877-712-6726  
Email Address: Joseph.Pierami @ Supplyworks.com  
Federal Identification Number: 2222 32 386

Joe Pierami 4/19/17  
Signature Date  
JOE PIERAMI Account Executive  
Printed Name and Title

By signing this document, the Bidder agrees to all terms and conditions of the ITB and the resulting agreement.

**THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF BIDDER TO BE BOUND BY THE TERMS OF ITS BID. FAILURE TO SUBMIT THIS FORM EXECUTED BY AN AUTHORIZED REPRESENTATIVE WHERE INDICATED SHALL RENDER THE BID NON-RESPONSIVE. THE CITY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY BID THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE BIDDER TO THE TERMS OF ITS BID.**

**Form 1 - Signature Authority**

Indicate below Bidder's type of organization and provide the required documentation as applicable to demonstrate that the executor of Bidder's Bid is duly authorized to execute on behalf of, and as the official act of, Bidder.

Select	Type of Organization	Officer Who Signed Proposal Submittal Signature Page	Required Authorizing Documentation
<input type="checkbox"/>	Corporation	President, Vice President, or Chief Executive Officer	None
<input checked="" type="checkbox"/>	Corporation	Director, Manager, or other title	Corporate resolution
<input type="checkbox"/>	Limited Liability Company (LLC) – Member-Managed	Member	Articles of Organization or Operating Agreement
<input type="checkbox"/>	Limited Liability Company (LLC) – Manager-Managed	Manager	Articles of Organization or Operating Agreement
<input type="checkbox"/>	Limited Partnership	General Partner	Document demonstrating the legal authority to bind the Limited Partnership
<input type="checkbox"/>	Partnership	Partner	None
		CEO, Director, Manager or other title	Authorizing documentation
<input type="checkbox"/>	Individual	Individual	None

☐ Documentation is not required.

**Form 2 Public Entity Crimes****NOTIFICATION OF PUBLIC ENTITY CRIMES LAW**

Pursuant to Section 287.133, *Florida Statutes*, you are hereby notified that a person or affiliate who has been placed on the convicted Bidders list following a conviction for a public entity crime may not submit a Bid on a Bidder to provide any goods or services to a public entity; may not submit a Bid on a Bidder with a public entity for the construction or repair of a public building or public work; may not submit Bids on leases or real property to a public entity; may not be awarded or perform work as a Bidder, supplier, sub-Bidder, or consultant under a Bidder with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017 [F.S.] for Category Two [\$35,000.00] for a period of thirty-six (36) months from the date of being placed on the convicted Bidders list.

Acknowledged by:

Supply works  
Firm Name (print)

Joe Pierami  
Signature

4/19/17  
Date

JOE PIERAMI Account Executive  
Printed Name and Title

### Form 3 Drug-Free Workplace

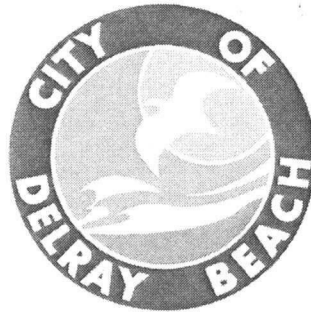
If identical tie bids exist, preference will be given to the vendors who submit a certification with their bid/Bid certifying they have a drug-free workplace in accordance with Section 287.087, Florida Statutes. The drug-free workplace preference is applied as follows:

**IDENTICAL TIE BIDS:** Preference shall be given to businesses with drug-free workplace programs. Whenever two or more bids which are equal with respect to price, quality, and service are received by the State or by any political subdivision for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie bids will be followed if none of the tied vendors have a drug-free workplace program.

As the person authorized to sign this statement, I certify that this firm complies fully with the following requirements:

- 1) This firm publishes a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- 2) This firm informs employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
- 3) This firm gives each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
- 4) In the statement specified in subsection (1), this firm notifies the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
- 5) This firm imposes a sanction on or requires the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
- 6) This firm will continue to make a good faith effort to maintain a drug-free workplace through implementation of this section.

SUPPLYWORKS  
 Firm Name (print)  
JOE PIERAMI  
 Signature  
4/19/17  
 Date  
JOE PIERAMI  
 Printed Name and Title  
Account Executive



CITY OF DELRAY BEACH  
100 NW 1<sup>st</sup> AVENUE, DELRAY BEACH, FL 33444

PURCHASE AGREEMENT FOR  
SOLICITATION NO. 2017-052  
CENTRAL WAREHOUSE JANITORIAL SUPPLIES TERM AGREEMENT

<SUPPLIER>

## Form 6 - Schedule of Pricing

Bidder Name: Supplyworks / Joe Picciani

**A. PRICING:** Bidder must submit pricing per the specifications detailed in this ITB using the Appendix B, Pricing Page. Appendix B, in Microsoft Excel® format, is posted with this ITB and available for download. Bidders should use the Appendix B in Microsoft Excel® format for submission of bid pricing.

**B. PRICING CALCULATION:** Appendix B, Pricing Page represents a market basket of the most commonly purchased janitorial supply items by the City. The City, at its sole discretion, may purchase other janitorial supplies not listed on Appendix B. Bidder shall price all such other janitorial supplies using the same calculation method as utilized for its submission of bid pricing. Provide in the space below the method by which prices submitted were calculated (e.g., cost + \_\_\_\_% markup, MSRP - \_\_\_\_% discount). Be specific.

Cost + 10% Markup

**C. PRICE ESCALATION/DE-ESCALATION:** Pricing submitted in response to this ITB will be valid for the initial one year term of the Agreement. Thereafter, on an annual basis prior to exercising any renewal option, requests for escalation in pricing must be submitted to the City for evaluation and will be no greater than the Bureau of Labor Statistics, Producer Price Index (PPI) price increase for the most recent twelve month period (Not Seasonally Adjusted, Chemicals and allied products, Miscellaneous end use chemicals and chemical products, WPU06140399B). The City, at its sole discretion, may request any de-escalation in price during the applicable twelve-month period.

**D. JOINT BIDDING, CO-OPERATIVE PURCHASING AGREEMENT:** Will extend same price, terms, and conditions of this bid to other Palm Beach, Martin and Broward County Governmental agencies?

☒ Yes

☐ No

**E. BID INFORMATION WAS OBTAINED FROM:**

☒ BidSync

☐ Newspaper Ad

☐ City Hall

☐ City Website

☐ Other (specify) \_\_\_\_\_



## Form 5

## Acknowledgment of Addenda

The Bidder hereby acknowledges the receipt of the following addenda, which were issued by the City and incorporated into and made part of this ITB. The Bidder acknowledges that it is solely responsible for ensuring that it is aware of, and in receipt of, all addenda.

ADDENDUM NUMBER	DATE RECEIVED
1	4/18/17

Supplyworks  
Firm Name (print)  
Signature Joe Pierami Date 4/19/17  
Printed Name and Title JOE PIERAMI Account Executive

**Form 4**  
**Conflict of Interest Disclosure Form**

The award of this ITB is subject to the provisions of Chapter 112, Florida Statutes and Palm Beach County Ordinance Section 2-443. All Bidders must disclose: the name of any officer, director, or agent who is also an employee or relative of an employee of the City.

Furthermore, all Bidders must disclose the name of any City employee or relative(s) of a City employee who owns, directly or indirectly, an interest in the Bidders firm or any of its branches.

The purpose of this disclosure form is to give the City the information needed to identify potential conflicts of interest for key personnel involved in the award of this ITB.

The term "conflict of interest" refers to situations in which financial or other personal considerations may adversely affect, or have the appearance of adversely affecting, an employee's professional judgment in exercising any City duty or responsibility in administration, management, instruction, research, or other professional activities.

Select the statement below which applies to Bidder and, if applicable attach supporting information:

☒ To the best of our knowledge, the undersigned firm has no potential conflict of interest as defined in Chapter 112, Florida Statutes and Section 2-443, Palm Beach County Code of Ordinances.

☐ The undersigned firm, by attachment to this form, submits information which may be a potential conflict of interest as defined in Chapter 112, Florida Statutes and Section 2-443, Palm Beach County Code of Ordinances.

Acknowledged by:

Supplyworks  
Firm Name (print)

Joe Pierantoni 4/19/17  
Signature Date

Joe Pierantoni Account Executive  
Printed Name and Title

Disclose the name of any officer, director or agent of Bidder who is also an employee of the City. Disclose the name of any City employee who owns, directly or indirectly, any interest in the Bidder's firm or any of its branches. If no conflicts of interests exist enter N/A.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

	Description	Manufacturer	Item Number	Estimated Annual Usage	UOM	Unit Price	Extended Price	Alternate Bid Item Mfg, Model & Case Pack
1	XTREME TUFF 40x48 BLK LD 1.50 Mil CAN LINER 45 - 100 PER CASE	JR PLASTICS CORP	59030	255	Case	\$ 23.80	\$ 6,069.00	ren64516-ca
2	8J8 DART 8oz FOAM CUP - 1000 PER CASE	DART CONTAINER CORP	80097	10	Case	\$ 17.63	\$ 176.30	ren09007
3	70Z CONEX GLAXY TRANSLUCENT CUP - 2500 PER CASE	SOLO CUP COMPANY	293072	15	Case	\$ 24.05	\$ 360.75	ren09025
4	05701 WYPALL L40 WH WIPER QFOLD 12.5x14.4 - 18 PACKS OF 56; 1008 PER CASE	KIMBERLY CLARK	338030	130	Case	\$ 48.70	\$ 6,331.00	kcc05701
5	31400 ECOSOFT CONTROLLED WHITE ROLL TOWELS - 800 SHEETS PER ROLL, 6 ROLLS PER CASE	WAUSAU PAPER/BAY WEST	346129	500	Case	\$ 39.03	\$ 19,515.00	ren06131-wb
6	61600 ECOSOFT CONTROLLED TOILET TISSUE - 616 SHEETS PER ROLL, 48 ROLLS PER CASE	WAUSAU PAPER/BAY WEST	374054	50	Case	\$ 40.65	\$ 2,032.50	ren06126-wb
7	74276 LYSOL COUNTRY SCENT DISINF SPRAY 19 oz., 12 CANS PER CASE	RECKITT & BENCKISER	C00082	7	Case	\$ 89.70	\$ 627.90	rec74276
8	04650 LYSOL DISINFECTANT SPRAY ORIGINAL SCENT, 12 CANS PER CASE	RECKITT & BENCKISER	C00084	7	Case	\$ 90.74	\$ 635.18	rec04650
9	04675 LYSOL DISINFECT SPRAY FRESH SCENT, 12 CANS PER CASE	RECKITT & BENCKISER	C00087	7	Case	\$ 90.74	\$ 635.18	rec04675
10	ANTISEPTIC HAND CLEANER, GALLON; 4 GALLONS PER CASE	LAGASSE BROS INC	D00099	6	Case	\$ 43.96	\$ 263.76	spa3040-04
11	0510-12 BULLDOZER A/P CLNR/DEGREADY TO USE, QUART, 12 QUARTS PER CASE	MIDLAB INC	D01016	25	Case	\$ 26.88	\$ 672.00	ren02703-ms
12	01102 60" WOOD THREADED HANDLE	ABCO BROOM & MOP MFG CORP	D04160	12	Each	\$ 1.83	\$ 21.96	ren03975
13	9B18 24" HEAVY PUSH BROOM	RUBBERMAID COMMERCIAL	D04127	12	Each	\$ 7.69	\$ 92.28	ren03936
14	BH11004 24" FINE PUSH BROOM	ABCO BROOM & MOP MFG CORP	D04060	12	Each	\$ 9.63	\$ 115.56	ren03979
15	VIC BAY ANT & ROACH KILLER 14oz, 12 CANS PER CASE	CLAIRE MANUFACTURING	E00020	12	Case	\$ 39.12	\$ 469.44	3557095
16	VIC BAY WASP & HORNET KILLER 20oz CP005, 12 CANS PER CASE	CLAIRE MANUFACTURING	E00024	12	Case	\$ 48.72	\$ 584.64	rem05020-am
17	11008745041 VIC BAY GERMICIDALBLEACH, GALLON; 6 GALLONS PER CASE	KIK CUSTOM PRODUCTS	G00077	130	Case	\$ 11.70	\$ 1,521.00	kik11008635042
18	45114 JOY MANUAL POT & PAN DISH DETERGENT LIQUID, 38 oz, 8 BOTTLES PER CASE	PROCTER & GAMBLE	J00147	30	Case	\$ 32.56	\$ 976.80	pgc45114
19	74D PREM SCRUBBING SPONGE YELL/GRN 3.5"x6" 700, 24 SPONGES PER CASE	3M	K02102	1	Case	\$ 13.20	\$ 13.20	ren02118
20	01901 CHERRY URINAL BLOCK/SCREEN COMBO, 12 UNITS PER CASE	HOSPECO	L01328	55	Case	\$ 11.85	\$ 651.75	ren03007-fr
21	08411 40X TOILET BOWL BLOCK W/HANGER, 12 UNITS PER CASE	HOSPECO	L02088	45	Case	\$ 10.09	\$ 454.05	ren03003-fr
22	91565 KLEENEX LUXURY FRAGRANCE FREE, 48 BOXES PER CASE	KIMBERLY CLARK	L03018	10	Case	\$ 44.52	\$ 445.20	kcc91565
23	9651-24 PURELL INSTANT HAND SANITIZER 4.25 oz, 24 BOTTLES PER CASE	GOJO INDUSTRIES INC	L05159	3	Case	\$ 32.88	\$ 98.64	goj9651-24
24	CLEAR SPRAY BOTTLE - 32oz	Impact Products	503T34	85	Each	\$ 0.58	\$ 49.30	ren05141
25	CITRUS CLEANER AND DEGREASER, QUART; 12 QUARTS PER CASE	Betco	16712-00	40	Case	\$ 32.24	\$ 1,289.60	ren02831-ms
26	NON-ACID BOWL CLEANER 1 QUART, 12 QUARTS PER CASE	RENOWN	02836-MS	5	Case	\$ 22.80	\$ 114.00	ren02836-ms
27	ACID BOWL CLEANER, QUART, 12 QUARTS PER CASE	RENOWN	02835-MS	2	Case	\$ 29.28	\$ 58.56	ren02835-ms
28	WINDEX POWERIZED FOAMING GLASS CLEANER W/AMMONIA D - 20 oz, 12 BOTTLES PER CASE	Diversey, Inc.	90129.00	12	Case	\$ 72.60	\$ 871.20	jdb990129
29	PREMIER AEROSOL DISPENSING REFILL SWEET ORCHARD 6 OZ, 12 UNITS PER CASE	RENOWN	REN03530-CT	6	Case	\$ 52.80	\$ 316.80	ren03530-ct
30	STANDARD LOOP-END BLEND WET MOP HEAD WITH 5 IN. HEADBAND, BLUE, MEDIUM, 12 UNITS PER CASE	RENOWN	REN02150	2	Case	\$ 66.72	\$ 133.44	ren02150
31	BORAXO POWDERED HAND SOAP 5 LB, 10 UNITS PER CASE	Dial	724618.00	4	Case	\$ 69.20	\$ 276.80	dia02203
32	ROLLED RIM CONE CUPS 4.5 OZ, 5,000 UNITS PER CASE	KONIE	4.5KR	25	Case	\$ 49.46	\$ 1,236.50	knc4.5kr
33	C-FOLD PAPER TOWELS, NATURAL, 10 1/8 IN. X 13 IN., 200 SHEETS PER PACK, 12 PACKS PER CASE	RENOWN	06114-WB	270	Case	\$ 18.27	\$ 4,932.90	ren06114-wb
34	CORELESS BATH TISSUE, 2-PLY, 1,000 SHEETS PER ROLL, 36 ROLLS PER CASE	Kimberly Clark	4007.00	110	Case	\$ 38.13	\$ 4,194.30	kcc04007
35	FLAT FACIAL TISSUE, 2-PLY, WHITE, 100 TISSUES PER BOX, 46 BOXES PER CASE	Kimberly Clark	KCC21400	20	Case	\$ 36.62	\$ 732.40	kcc21400
36	SCOTT TOILET SEAT COVER 15X18, 24 COVERS PER SLEEVES, 250 SLEEVES PER CASE	Kimberly Clark	7410.00	20	Case	\$ 31.20	\$ 624.00	ren03801
37	15X9X32 1.0 LNR BLK MDB3 15-16 Gallons, 500 UNITS PER CASE	Calico Industries, Inc.	9910184.00	205	Case	\$ 21.12	\$ 4,329.60	ren21512-ca
38	LOW DENSITY TRASH BAG LINERS, 20-30 GAL., 16" x 14"D x 37"L, 4.0 Mil, Black, 100 PER CASE	Calico Industries, Inc.	9910252.00	165	Case	\$ 21.64	\$ 3,570.60	ren10403-ca
39	LOW DENSITY TRASH BAG LINERS, 55 GALLON, 22" x 14" x 60", 4.0 Mil, Black, 50 PER CASE	Calico Industries, Inc.	9910565.00	55	Case	\$ 38.55	\$ 2,120.25	ren66024-ca
40	100 ft. x 10 ft. POLYETHYLENE CONSTRUCTION FILM, CLEAR	POLAR PLASTICS	C104	15	Each	\$ 13.70	\$ 205.50	811878
41	HOT SHOT INDOOR FOGGER, 3.2 OZ. CANS PER CASE	Hot Shot	HG-96180	100	Case	\$ 7.45	\$ 745.00	750391
42	ELECTRO 140" CONTACT CLEANER 11 OZ Can SKU 00916, 12 CANS PER CASE	Lps laboratories	916.00	5	Case	\$ 114.36	\$ 571.80	ren05017-am
43	OFF! DEEP WOODS DRY INSECT REPELLENT VIII 4 OZ, 12 CANS PER CASE	Diversey, Inc.	CB717647	5	Case	\$ 39.84	\$ 199.20	757869
44	LOW DENSITY TRASH BAGS LINERS 30-33 GALLON, 33"W X 40"L, 2.0 MIL, BLACK, 50 UNITS PER CASE	CALICO INDUSTRIES, INC.	9911025	40	Case	\$ 26.32	\$ 1,052.80	ren33303-am
45	LOW DENSITY TRASH BAGS LINERS 20-30 GALLON, 16"W X 14"D X 37"L, 2.0 MIL, CLEAR, 50 UNITS PER CASE	CALICO INDUSTRIES, INC.	9910225	15	Case	\$ 21.64	\$ 324.60	ren12500-ca
<b>TOTAL</b>							<b>\$ 70,712.24</b>	