

Solicitation Addendum

Addendum No.: 1

Solicitation No.: 2017-047

Project No.: N/A

Solicitation Title: Bulk Gasoline and Diesel Fuel

Addendum Date: March 24, 2017

Purchasing Contact: Ryan Lingholm

THE FOLLOWING ITEMS ARE MADE AND HEREBY BECOME A PART OF THIS SOLICITATION:

ADD:

APPENDIX B, INVOICES AND BILL OF LADING

Appendix B, Invoices and Bill of Lading is added per this Addendum No. 1.

CHANGE TO:

CONFIRMATION OF RECEIPT OF BID, TITLE

Purchase and Delivery of Bulk Gasoline and Diesel Fuel Bulk Gasoline and Diesel Fuel

CHANGE TO:

CONTENTS

Appendix A – Sample Agreement Appendix B – Invoices and Bill of Lading

CHANGE TO:

SECTION 1, ITEM 4 TERM OF AGREEMENT

The Agreement, a sample of which is made part of this ITB as Appendix A, will be in full force and effect upon full execution by the City of Delray Beach. The term of the Agreement shall be for a three-year period from April 1, 2017 June 7, 2017 through March 31, 2020 June 6, 2020 with one, two-year option to renew. The continuation of this Agreement beyond the end of any fiscal year shall be subject to both the appropriation and the availability of funds in accordance with Florida law.

CHANGE TO:

APPENDIX A, ARTICLE 3.1

This Agreement is in full force and effect upon full contract execution by the City of Delray Beach. The term of the Agreement shall be from April 1, 2017 June 7, 2017 through March 31, 2020 June 6, 2020 with three one-year options to renew. The continuation of this Agreement beyond the end of any fiscal year shall be subject to both the appropriation and the availability of funds in accordance with Florida law.

QUESTIONS AND RESPONSES:

- Q1. Please provide current copies of invoices and bill of ladings for each product.
- R1. Refer to Appendix B, Invoices and Bill of Lading added per this Addendum No. 1.
- Q2. Will you accept up to 5% bio in your diesel?
- R2. No, the City will not accept up to 5% bio in the delivered diesel fuel.
- Q3. Which terminal is the pricing to come from? There are many terminals on the State of Florida Dept. of Management Services website.
- R3. Terminal No. 6, Miami, shall be used as the primary DTN FastRacks Average Price. In the event of force majeure, the next available terminal which is closest in proximity shall be utilized to determine the temporary DTN FastRacks Average Price.
- Q4. Which sites will receive transport deliveries?
- R4. Section 3, Item 5 Delivery Locations and Storage Tank Capacities details each location's storage tank capacities. Typically, transport deliveries are received by the Police Department and Public Works.

- Q5. Which sites will receive tank wagon deliveries?
- R5. Section 3, Item 5 Delivery Locations and Storage Tank Capacities details each location's storage tank capacities. Typically, tank wagon deliveries are received by Fire Station No. 113.
- Q6. How often will the City split loads between more than one site?
- R6. Split loads between more than one site will be requested on a rare occasion.
- Q7. Is there a fee associated with submitting the bid through BidSync? If so, what is that fee?
- R7. Questions regarding BidSync should be directed to BidSync's Supplier Support team at (800) 990-9339 or linksplus@bidsync.com.
- Q8. Who is your current vendor?
- R8. The City's current fuel contract is with Mansfield Oil Company of Gainesville, Inc. through the State of Florida's Contract # 405-000-10-1. The State contract and its associated documents can be found online at http://www.dms.myflorida.com/business operations/state purchasing/vendor information/state contracts and agreements/state term contracts/bulk fuel gasoline and diesel.
- Q9. On the schedule of pricing, what "other fuel type" products is the City looking for?
- R9. The City has specified the specific types of fuel required. Additionally, a table has been provided to Bidders to allow additional fuel types to be quoted at the Bidders discretion.
- Q10. What are your payment terms? Ex. Net 15 days, 30 days, etc.
- R10. The City's payment terms are Net 30 days.

NOTE: Items that are struck through are deleted. Items that are <u>underlined</u> have been added. All other terms and conditions remain as stated in the ITB.

End of Addendum

INSTRUCTIONS:

Receipt of this addendum must be acknowledged as instructed in the solicitation document. Failure to acknowledge receipt of this Addendum may result in the disqualification of Respondent's response.

**** PLEASE PAY ****

**** FROM THIS ****

**** ORIGINAL ****

**** INVOICE ****

INVOICE # 45933

SHIP TO:

CITY OF DELRAY BEACH

DELRAY BEACH FIRE STATION #3

651 WEST LINTON BLVD

DELRAY BEACH, FL 33444-8149

PO BOX 638544

CINCINNATI, OH 45263-8544

MANSFIELD OIL COMPANY

FEIN 58-1091383

ACCOUNT # 28979-01-45933

REMIT TO:

ORDER # REQUIRED

BILL TO: CITY OF DELRAY BEACH

100 NW, 1ST AVENUE

----- CONTROL # -----

45933

DELRAY BEACH, FL 33444-2612

TERMS:	SHIP VIA:	TERMINAL:	REL #	DEL DATE	INV DATE
Net 30	ON-SITE FUEL	PT EVERGLADE, FL	668-401	12/28/2016	01/03/2017

B/L NO	DESCRIPTION		GROSS	NET	PRICE	AMOUNT
1291029	ULSD CLEAR		752	 752	1.782800	1,340.67
1271027	DIESEL FREIGHT	12.00	752 752	732	.098500	74.07
	FED EXC LUST GOVT TA				.001000	.75
	FL LOCAL OPTION TAX				.144000	108.29
	FL MTR FUEL TAX - D				.173000	130.10
	FL POLLUTION TAX				.020714	15.58
	FED ENV REC FEE				.001902	1.43
						=========
מהעת מוזם	2/02/2017			7 MOTTN	ייי דודי	¢1 670 00

DUE DATE 2/02/2017 AMOUNT DUE \$1,670.89

FUEL SOLD AT A TAX-EXCLUDED PRICE. WE CERTIFY THAT THE DIESEL FUEL DOES NOT CONTAIN VISIBLE EVIDENCE OF DYE.

***** PLEASE PAY *****

**** FROM THIS *****

***** ORIGINAL *****

***** INVOICE ****

INVOICE # 150863

SHIP TO:

P 10:

DELRAY BEACH PUBLIC WORKS 434 SOUTH SWINTON AVENUE

DELRAY BEACH, FL 33444

REMIT TO:

MANSFIELD OIL COMPANY

PO BOX 638544

CINCINNATI, OH 45263-8544

FEIN 58-1091383

ACCOUNT # 28979-02-150863

ORDER # RICHARD

BILL TO: CITY OF DELRAY BEACH

100 NW, 1ST AVENUE

----- CONTROL # -----

150863

DELRAY BEACH, FL 33444-2612

B/L NO	DESCRIPTION		GROSS	NET	PRICE	AMOUNT
641133	ULSD CLEAR	14:20	2998	2966	1.749500	5,189.02
	DIESEL FREIGHT		2998		.098500	295.30
	FED EXC LUST GOVT TA				.001000	2.97
	FL LOCAL OPTION TAX				.144000	427.10
	FL MTR FUEL TAX - D				.174000	516.08
	FL POLLUTION TAX				.020714	61.44
	FED ENV REC FEE				.002141	6.35
						=========

DUE DATE 3/23/2017 AMOUNT DUE \$6,498.26

FUEL SOLD AT A TAX-EXCLUDED PRICE. WE CERTIFY THAT THE DIESEL FUEL DOES NOT CONTAIN VISIBLE EVIDENCE OF DYE.

***** PLEASE PAY ***** ***** FROM THIS ***** ***** ORIGINAL ***** ***** INVOICE ****

INVOICE # 150864

SHIP TO:

DELRAY BEACH PUBLIC WORKS

434 SOUTH SWINTON AVENUE

DELRAY BEACH, FL 33444

REMIT TO:

MANSFIELD OIL COMPANY

PO BOX 638544

CINCINNATI, OH 45263-8544

FEIN 58-1091383

ACCOUNT # 28979-02-150864

ORDER # RICHARD

BILL TO: CITY OF DELRAY BEACH

100 NW, 1ST AVENUE

----- CONTROL # -----

150864

DELRAY BEACH, FL 33444-2612

TERMS:	SHIP VIA:	TERMINAL:	REL #	DEL DATE	INV DATE
Net 30	SUN FUELS INC	PT EVERGLADE, FL	751-403	02/17/2017	02/21/2017

B/L NO	DESCRIPTION		GROSS	NET	PRICE	AMOUNT
952145	87 UNL W/10%ETH GASOLINE FREIGHT PALM BEACH CO GAS TX FED EXC LUST GOVT TA FL INSPECTION FEE FL MTR FUEL TAX FL POLLUTION TAX FED ENV REC FEE	13:58	5002 5002	4952	1.600100 .098500 .194000 .001000 .001250 .174000 .020714 .001926	7,923.70 492.70 960.69 4.95 6.19 861.65 102.58 9.54
						=========

DUE DATE 3/23/2017

AMOUNT DUE \$10,362.00

**** PLEASE PAY ****

**** FROM THIS ****

**** ORIGINAL ****

**** INVOICE ****

INVOICE # 150952

SHIP TO:

DELRAY BEACH POLICE DEPARTMENT

300 WEST ATLANTIC AVENUE

DELRAY BEACH, FL 33444-3666

REMIT TO:

MANSFIELD OIL COMPANY

PO BOX 638544

CINCINNATI, OH 45263-8544

FEIN 58-1091383

ACCOUNT # 28979-03-150952

ORDER # TBD

BILL TO: CITY OF DELRAY BEACH

100 NW, 1ST AVENUE

----- CONTROL # -----

150952

DELRAY BEACH, FL 33444-2612

TERMS:	SHIP VIA:	TERMINAL:	REL #	DEL DATE	INV DATE
Net 30	SUN FUELS INC	PT EVERGLADE, FL	747-716	02/18/2017	02/21/2017

B/L NO	DESCRIPTION		GROSS	NET	PRICE	AMOUNT
952256	87 UNL W/10%ETH GASOLINE FREIGHT PALM BEACH CO GAS TX FED EXC LUST GOVT TA	09:21	8006 8006	7929	1.759100 .098500 .194000 .001000	13,947.90 788.59 1,538.23 7.93
	FL INSPECTION FEE FL MTR FUEL TAX FL POLLUTION TAX FED ENV REC FEE				.001250 .174000 .020714 .001926	9.91 1,379.65 164.24 15.27
DUE DATE	3/23/2017			AMOUNT	' DUE	\$17,851.72

FRIDAY

**** PLEASE PAY ****

**** FROM THIS ****

**** ORIGINAL ****

**** INVOICE ****

INVOICE # 122010

SHIP TO:

DELRAY BEACH POLICE DEPARTMENT

300 WEST ATLANTIC AVENUE

DELRAY BEACH, FL 33444-3666

REMIT TO:

MANSFIELD OIL COMPANY

PO BOX 638544

CINCINNATI, OH 45263-8544

FEIN 58-1091383

ACCOUNT # 28979-03-122010

ORDER # tbd

BILL TO: CITY OF DELRAY BEACH

100 NW, 1ST AVENUE

----- CONTROL # -----

122010

DELRAY BEACH, FL 33444-2612

TERMS:	SHIP VIA:	TERMINAL:	REL #	DEL DATE	INV DATE
Net 30	SUN FUELS INC	PT EVERGLADE, FL	725-066	02/02/2017	02/07/2017

B/L NO	DESCRIPTION		GROSS	NET	PRICE	AMOUNT
639081	87 UNL W/10%ETH GASOLINE FREIGHT PALM BEACH CO GAS TX FED EXC LUST GOVT TA FL INSPECTION FEE FL MTR FUEL TAX FL POLLUTION TAX	06:27	8004 8004	7965	1.667500 .098500 .194000 .001000 .001250 .174000	13,281.64 788.39 1,545.21 7.97 9.96 1,385.91 164.99
	FED ENV REC FEE				.001926	15.34
DUE DATE	3/09/2017			INUOMA	DUE	\$17,199.41

thursday

***** PLEASE PAY *****

**** FROM THIS *****

**** ORIGINAL *****

***** INVOICE ****

INVOICE # 122011

SHIP TO:

DELRAY BEACH PUBLIC WORKS

434 SOUTH SWINTON AVENUE

DELRAY BEACH, FL 33444

REMIT TO:

MANSFIELD OIL COMPANY

PO BOX 638544

CINCINNATI, OH 45263-8544

FEIN 58-1091383

ACCOUNT # 28979-02-122011

ORDER # KEVIN

BILL TO: CITY OF DELRAY BEACH

100 NW, 1ST AVENUE

----- CONTROL # -----

122011

DELRAY BEACH, FL 33444-2612

B/L NO	DESCRIPTION		GROSS	NET	PRICE	AMOUNT
639087	ULSD CLEAR	07:11	2999	2983	1.777500	5,302.28
	DIESEL FREIGHT		2999		.098500	295.40
	FED EXC LUST GOVT TA				.001000	2.98
	FL LOCAL OPTION TAX				.144000	429.55
	FL MTR FUEL TAX - D				.174000	519.04
	FL POLLUTION TAX				.020714	61.79
	FED ENV REC FEE				.002139	6.38
						=========
DIII DAME	2 / 0 0 / 0 0 1 日			7.140.77	III DIII	46 610 40

DUE DATE 3/09/2017 AMOUNT DUE \$6,617.42

FUEL SOLD AT A TAX-EXCLUDED PRICE. WE CERTIFY THAT THE DIESEL FUEL DOES NOT CONTAIN VISIBLE EVIDENCE OF DYE.

***** PLEASE PAY ***** ***** FROM THIS ***** ***** ORIGINAL ***** ***** INVOICE ****

INVOICE # 122013

SHIP TO:

DELRAY BEACH PUBLIC WORKS

434 SOUTH SWINTON AVENUE

DELRAY BEACH, FL 33444

REMIT TO:

MANSFIELD OIL COMPANY

PO BOX 638544

CINCINNATI, OH 45263-8544

FEIN 58-1091383

ACCOUNT # 28979-02-122013

ORDER # KEVIN

BILL TO: CITY OF DELRAY BEACH

100 NW, 1ST AVENUE

----- CONTROL # -----

122013

DELRAY BEACH, FL 33444-2612

TERMS:	SHIP VIA:	TERMINAL:	REL #	DEL DATE	INV DATE
Net 30	SUN FUELS INC	PT EVERGLADE, FL	726-782	02/02/2017	02/07/2017

B/L NO	DESCRIPTION		GROSS	NET	PRICE	AMOUNT
639087	87 UNL W/10%ETH	07:11	4993	4969	1.667500	8,285.81
	GASOLINE FREIGHT		4993		.098500	491.81
	PALM BEACH CO GAS TX				.194000	963.99
	FED EXC LUST GOVT TA	Δ			.001000	4.97
	FL INSPECTION FEE				.001250	6.21
	FL MTR FUEL TAX				.174000	864.61
	FL POLLUTION TAX				.020714	102.93
	FED ENV REC FEE				.001926	9.57
						=========
	2 / 2 2 / 2 2 1 5					*10 500 00

DUE DATE 3/09/2017

AMOUNT DUE \$10,729.90

LIGHT OIL BILL OF LADING AND/OR PRODUCT RECEIPT

Appendix Brill of Lading

FOR CHEMICAL EMERGENCY SPILL, LEAK, FIRE EXPOSURE OR ACCIDENT CALL CHEMTREC 800-424-9300 CITGO Petroleum Corp CCN 4886 SEE EMERGENCY RESPONSE, HEALTH AND PHYSICAL HAZARDS

If or when this instrument constitutes a Bill of Lading, the property described below, in apparent good order, is received by the carrier shown herein, which carrier agrees to transport to the consignee and destination shown herein subject to the terms and conditions of the special contract between the carrier and the consignor in effect on the date of the issue of this Bill of Lading. In the absence of a special contract, transportation will be subject to all the terms and conditions of the carrier's tariffs legally on file. It is further agreed by the carrier that the transportation of this shipment will be performed in compliance with all applicable Rules, Regulations and Laws,

Any gasoline listed below is in compliance with the applicable standards for volatility in effect at the time of the product transfer and has been additized, except where otherwise noted, in accordance with requirements specified under Section 211 of the Clean Air Act.

This is to certify that the herein-named materials are properly classified, described, packaged, marked and labeled, and are in proper condition for transportation according to the applicable regulations of the Department of Transportation

Except when indicated as Shipper. Supplier assumes no liability for freight and other charges. Shipper or its designee is liable for freight and other charges. Destination, if shown is designaled by the Shipper.

BOL NUMBER

643592

RECEIVED BY CARRIER PER DRIVER

x Javier Parra SUPPLYING

TERMINAL:

RECEIVED AT DESTINATION CUSTOMER

CITGO Petroleum Corp 404481805 FPA #: 801 Southeast 28th Street Ft. Lauderdale, FL 33316

TCN #: T65FL2157

SPLC #: 499440 **TERMINAL** PLANT #: 3103

SUPPLIER:

PHONE NO .:

954 525 6742

9901-CITGO PETROLEUM CORP -

D.O.T. HAZARDOUS MATERIAL DESCRIPTION **Hazard Class** GALLONS LOADED(GL) HM **UN/NA Number DOT Shipping Name** Packing Group UN1203 GASOLINE 3 PGII, 1 cargo tank Х 6992 Total

CONSIGNEE: MANSFIELD OIL CO OF GAINESVILLE -(SOLD TO)

GAINESVILLE, GA

DESIGNEE: MANSFIELD OIL CO OF GAINESVILLE - FL DEL, (SHIP TO) FL

CUSTOMER TYPE: UnBranded

EASTWYCK DR TAMPA FL 33647 SCCP SCAC:

CARRIER: SUN FUELS INC 18308

SHIPPER:

9903-CITGO PETROLEUM

UNBRANDED - , TAX LICENSE:

305016813 PO/CUST REF #: LOAD RACK: Bay 1

CUSTOMER DEST: 224540 **CUSTOMER CARD: 224540**

CUSTOMER FEIN:

CARRIER FEIN: 26-0116405 TRAILER: SCCP 11305

DRIVER CARD: 34813 DRIVER NAME: Javier Parra

VAPOR ID:

LOAD START: 3/7/2017 06:42 LOAD END: 3/7/2017 06:54

FINISHED PRODUCT									
Product	Description		Gross (GL)	Net (GL)	API	Temp.(F)	OCT	RVP	Footnotes
12800	GAS 87OCT >=9.0RVP 10%E CFG		6992	6937	64.4	70.81	87	0	1,2,3,4
		Gasoline:	6292	6243					
		Ethanol:	700	694					

- 1.E10: Contains between 9 and 10 vol % ethanol. Do not mix with gasoline containing anything other than between 9 and 10 vol % ethanol.
- 2 Conventional Gasoline. This product does not meet the requirements for reformulated gasoline and may not be used in any reformulated gasoline covered area.
- 3 No assigned RINs Transferred by CITGO Petroleum Corp.
- 4.This gasoline should not be sold or used in convetional gasoline non-attainment areas requiring gasoline with a maxium RVP of 7.8 PSI or less

EMERGENCY RESPONSE, HEALTH and PHYSICAL HAZARDS

GASOLINE....UN1203 (ALL GRADES) ETHANOL AND GASOLINE MIXTURE, GREATER THAN 10% ETHANOL....UN3475 DANGERI HIGHLY FLAMMABLE, HARMFUL OR FATAL IF SWALLOWED FUEL OIL.... NA1993 KEROSENE....UN1223 FUEL AVIATION....UN1863 (TURBINE ENGINE) DANGER I FLAMMABLE LIQUID, HARMF ETHANOL....UN1170 (DENATURED ETHANOL) DANGER I FLAMMABLE LIQUID, HARMFUL OR FATAL IF SWALLOWED. CANNOT BE MADE NON-TOXIC FLAMMABLE LIQUID, HARMFUL OR FATAL IF SWALLOWED

POTENTIAL HAZARDS

FIRE OR EXPLOSION: HIGHLY FLAMMABLE: Will be easily ignited by heat, sparks or flames. Vapors may form explosive mixtures with air, Vapors may travel to source of ignition and flash back. Most vapors are heavier than air, they will spread along ground and collect in low or confined areas (sewers, basements, tanks). Vapor explosion hazard indoors, outdoors or in sewers. Runoff to sewer may create fire or explosion hazard. Containers may explode when heated. Many liquids are lighter than water.

HEALTH: Fire may produce imtaling, corrosive and/or toxic gases. Vapors may cause dizziness or suffocation. Runoff from fire control or dilution water may cause pollution.

PUBLIC SAFETY (CALL EMERGENCY RESPONSE TELEPHONE NUMBER 800-424-9300)

Isolate spill or leak area immediately for at least 25 to 50 meters (80 to 160 feet) in all directions, *Keep unauthorized personnel away, *Stay upwind, *Keep out of low areas, *Ventilate closed spaces before enterina:

PROTECTIVE CLOTHING: •Wear positive pressure self-contained breathing apparatus (SCBA). •Structural firefighters protective clothing will only provide limited protection

EVACUATION: -Large Spill: -Consider initial downwind evaluation for at least 300 meters (1000 feet), +FIRE: If tank, rail car or tank truck is involved in a fire, ISOLATE for 800 meets (1/2 mile) in all directions, also, consider initial evacuation for 800 meters (1/2 mile) in all directions.

EMERGENCY RESPONSE

FIRE: CAUTION: All of these products have a very low flash point: Use of water spray when fighting fire may be inefficient. •Small Fires: •Dry chemical, CO2, water spray or regular foam. Alcohol resistant foam is required for ethanol (Denatured Alcohol) and ethanol and gasoline mixtures. Large Fires: Water, spray, fog or foam. Do not use straight streams. Move containers from fire area if you can do it without risk. Fire involving Tank or Car / Trailer loads: Fight fire from maximum distance or use unmanned hose holders or monitor nozzles. •Cool containers with flooding quantities of water until well after fire is out. •Withdraw immediately in case of rising sound from venting safety devices or discoloration of tank. *ALWAYS stay away from the ends of tanks. *For massive fire, use unmanned hose holders or monitor nozzles: If this is impossible, withdraw from area and let fire burn.

SPILL OR LEAK: •ELIMINATE all ignition sources (no smoking, flares, sparks or flames in immediate area). •All equipment used when handling the product must be grounded. •Do not touch or walk through spill material. •Stop leak if you can do it without risk. •Prevent entry into waterways, sewers, basements or confined areas. •A Vapor suppressing foam may be used to reduce vapors. •Absorb or cover with dry earth, sand or other non-combustible material, transfer to containers. *Use clean non-sparking tools to collect absorbed material. *Large Spills: *Dike far ahead of liquid spill for later disposal. *Water spray may reduce vapor; but may not prevent ignition in closed spaces.

FIRST AID: Move victim to fresh air. •Call emergency medical care. •Apply artificial respiration if victim is not breathing. •Administer oxygen if breathing is difficult. •Remove and isolate contaminated clothing and shoes •In case of contact with substance, immediately flush skin or eyes with running water for at least 20 minutes. •Wash skin with soap and water. •Keep victim warm and quiet. •Ensure that medical personnel are aware of the material(s) involved, and take precautions to protect themselves.

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