

CITY ATTORNEY OFFICE - LEGAL REVIEW CHECKLIST

Name of Agreement: Purchase Agreement Janitorial supplies

Department:

Contact person:

City Manager approval: Yes No

City Commission approval:

- Agenda Item # _____
- Agenda Meeting Date: _____

Agreement Action:

New	Renewal	Amendment (S/A).	Standard City form agreement
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Has the agreement been signed and notarized/witnessed by the vendor: Yes No

For City Attorney Use only:

Agreement Terms:	Comments/Specific Provision in Agreement
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Term (Duration of Agreement)	3 years
Termination Clause	Bid term #16
Renewal Clause	1 two-year option
Insurance	Bid term #10
Indemnification	Agreement #5
Assignment	Agreement #9
Disclaimers	none
Non-Discrimination Policy	Bid #20
Inspector General Provision	Agreement #10/Bid #25
FL. Public Records Provision (2016)	Agreement #7
Governing Law	FL
Venue	PBC
Attorney's fees	none
Waiver of Jury trial	none

Business Principles:	Comments
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Fees: Total Value	\$525,000 (\$875,000)
Fees: Per Fiscal Year	\$175,000

Other Issues:	Comments
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Non-Negotiable Issues/ Miscellaneous Issues/ Special Considerations	
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Consistent with applicable policies including, but not limited to, Procurement policies. **Yes**

Attorney: /s/ Janice Rustin

Reviewed and approved as to form and legal sufficiency only

May 1, 2017