

CITY ATTORNEY OFFICE - LEGAL REVIEW CHECKLIST

Name of Agreement: Agreement for Utility Billing Services w/ Municipal Code
Services Department: Finance Contact person: Teresa Cantore

City Manager approval: Yes No

City Commission approval:

- Agenda Item # 17-514
- Agenda Meeting Date: June 20, 2017

Agreement Action:

New ✓	Renewal	Amendment (S/A).	Standard City form agreement
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Has the agreement been signed and notarized/witnessed by the vendor: Yes No

For City Attorney Use only:

Agreement Terms:

Comments/Specific Provision in Agreement

Term (Duration of Agreement)	Until September 21, 2019
Termination Clause	#4
Renewal Clause	N/A
Insurance	City Standard
Indemnification	City Standard/Intergovernmental/Other
Assignment	#8
Disclaimers	N/A
Non-Discrimination Policy	none
Inspector General Provision	#11
FL. Public Records Provision (2016)	#10
Governing Law	FL
Venue	PBC
Attorney's fees	None
Waiver of Jury trial	None

Business Principles:

Comments

Fees: Total Value	Transactional (flat rate per bill)
Fees: Per Fiscal Year	

Other Issues:

Comments

Non-Negotiable Issues/ Miscellaneous Issues/ Special Considerations	Piggyback off City of Ormand Beach contract.
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Consistent with applicable policies including, but not limited to, Procurement policies. **Yes**

Attorney: /s/ Janice Rustin

Reviewed and approved as to form and legal sufficiency only

May 1, 2017