




## MEMORANDUM ACQUISITION APPROVAL

RECEIVED  
MAY 18 2017  
CITY MANAGER

RECEIVED  
MAY 11 2017  
CITY MANAGER

**TO:** Chief Neal de Jesus, Interim City Manager

**THROUGH:** Dale Sugerman, Ph.D., Assistant City Manager

**FROM:** John Morgan, Assistant Utilities Director 

**SUBJECT:** Emergency Acquisition to Commercial Diver Services, Inc. in the repair of a 12-inch subaqueous water main crossing the Intracoastal Waterway at SE 8<sup>th</sup> Street.

**DATE:** May 9, 2017

### Background:

On Wednesday, May 3, 2017, staff encountered a break on the 12-inch water main crossing the Intracoastal Waterway (ICWW) at the location of SE 8<sup>th</sup> Street, one of four (4) crossings under the ICWW. After quickly assessing the situation, staff was able to isolate the area with valves on either side of the ICWW. A half a dozen homes were initially impacted; however, staff was able to provide them temporary services.

Staff made calls to three contractors experienced and specializing in underwater repairs, with Commercial Diver Services (CDS) in Fort Lauderdale being the most responsive. Under the circumstances, considering this an emergency, staff provided CDS verbal notice to proceed with mobilizing and initiating the repair, with work to be performed on a time and material basis. On Thursday, May 4, 2017, CDS promptly mobilized to the site. Their initial assessment revealed that the water main is buried, varying in depth from 5 to 7 feet, and exhibiting a longitudinal crack approximately 7 feet long.

Under the circumstances, considering this an emergency situation requiring immediate response, staff is seeking retroactive authorization from the City Manager to approve an emergency acquisition to Commercial Diver Services in an amount not to exceed \$85,000, per Code of Ordinance 36.02 (C) (5), Emergency Acquisitions.

Staff will initiate the appropriate agenda item in "Legistar" seeking City Commission ratification of the City Manager's authorization at next available City Commission meeting.

### Purchasing Authority:

Code of Ordinances, 36.02(C)(5), Emergency Acquisitions, subject to ratification by the City Commission as soon as possible.

### Funding Account Number:

Funding is available from 441-5178-536.46-22, Water & Sewer Renewal and Replacement / Repair Water Mains, after a budget transfer.

<u>John Magan</u>	<u>5/9/2017</u>	<u>Dale S. Syeman</u>	<u>5/11/17</u>
Supervisor/Manager	Date	Asst. City Mgr. (ACM), if applicable	Date
<u>Dale S. Syeman</u>	<u>5/11/17</u>	<u>N/A</u>	
Department Head	Date	Chief Innovation & Technology Officer (CIO), if applicable	Date
<u>Sharon Webb</u>	<u>5/19/2017</u>	<u>[Signature]</u>	<u>5/19/17</u>
Chief Purchasing Officer (CPO)	Date	City Manager (CM), if applicable	Date

Requests between \$2,501 and \$10,000 in which three quotes are obtained, require approval by the department head and the CPO. All requests in which three quotes were not obtained (e.g., sole source, emergency) and all requests between \$10,001 and \$25,000 require CPO and CM approval. Additionally, if technology related, requests require CIO approval. Attach all corresponding quotes and backup documentation to this Acquisition Approval Memo. NOTE: If a Commission approved contract is in place with the selected supplier and approved funds are available, an Acquisition Memo is not required for the requisition, only the Commission approval. ACM approval, if required by the ACM.

**Commercial Diver Services of Florida, LLC**

110 E. Broward Blvd.

Suite 1701

Ft. Lauderdale, FL 33301 US

(954) 990-4759

invoice@commercialdiverservices.com

www.commercialdiverservices.com



## INVOICE

**BILL TO**

City of Delray Beach

**INVOICE #** 1330**DATE** 05/15/2017**DUE DATE** 05/15/2017**TERMS** Due on receipt**JOB NAME**

Pipe Repair

DATE	ACTIVITY	QTY	RATE	AMOUNT
05/03/2017	<b>NO CHARGE</b> Contact from the City of Delray ordering inspection on a burst water pipe.	1	0.00	0.00
05/04/2017	<b>Inspection</b> Mobilized Commercial Diving Crew and assessed damage. Findings: Ruptured pipe 42" x 1" rupture detected.	1	3,000.00	3,000.00
05/05/2017	<b>Services</b> Mobilization: gathering equipment, readying vessel, organizing crew, and creating a Dive Plan.	1	3,000.00	3,000.00
05/06/2017	<b>Services</b> Mobilized Landing Craft with equipment and moored vessel.	1	3,000.00	3,000.00
05/06/2017	<b>Labor</b> Started night crew dredging seabed to uncover damaged pipe for further inspection and repair.	1	10,800.00	10,800.00
05/06/2017	<b>Services</b> Rental Equipment: Landing craft \$1500 per day, Dredging Pump \$800 per day, NDT Equipment \$200 per day, Cutting Equipment \$500 per day	1	3,000.00	3,000.00

**FED Wire Instructions**

Bank: JPMorgan Chase Bank

ABA: 267084131

Account Name: Commercial Diver Services of Florida, LLC

Account #: 886751630

International Swift: CHASUS33

Bank Address:

1807 Cordova Rd.

Ft. Lauderdale, FL 33316

Note: Please reference invoice #



DATE	ACTIVITY	QTY	RATE	AMOUNT
05/07/2017	<b>Labor</b> Two 12 hour crews worked around the clock to uncover pipe and perform NDT inspection.	2	10,800.00	21,600.00
05/07/2017	<b>Services</b> Rental Equipment: Landing craft \$1500 per day, Dredging Pump \$800 per day, NDT Equipment \$200 per day, Cutting Equipment \$500 per day	1	3,000.00	3,000.00
05/08/2017	<b>Labor</b> Day crew started cutting old pipe in preparation for removal while simultaneously continuing dredging to maintain a clear worksite.	2	10,800.00	21,600.00
05/08/2017	<b>Services</b> Rental Equipment: Landing craft \$1500 per day, Dredging Pump \$800 per day, NDT Equipment \$200 per day, Cutting Equipment \$500 per day	1	3,000.00	3,000.00
05/09/2017	<b>Labor</b> Re-dredged trench and continued cutting pipe.	1	2,000.00	2,000.00
05/09/2017	<b>Services</b> Rental Equipment: Landing craft \$1500 per day, Dredging Pump \$800 per day, NDT Equipment \$200 per day, Cutting Equipment \$500 per day	1	3,000.00	3,000.00
05/10/2017	<b>NO CHARGE</b> Re-dredged trench and continued cutting pipe.	1	0.00	0.00
05/10/2017	<b>Services</b> Rental Equipment: Landing craft \$1500 per day, Dredging Pump \$800 per day, NDT Equipment \$200 per day, Cutting Equipment \$500 per day	1	3,000.00	3,000.00
05/11/2017	<b>NO CHARGE</b> Damaged pipe cutting complete. Damaged pipe removed.	1	0.00	0.00
05/12/2017	<b>NO CHARGE</b> Measured and cut new pipe. Grinding and cutting of new and old pipe for fit.	1	0.00	0.00
05/13/2017	<b>NO CHARGE</b> Pipe installation complete and readied for pressure testing. City of Delray Beach performed pressure test. CDS back filled the trench and removed old pipe out of the water.	1	0.00	0.00
05/13/2017	<b>NO CHARGE</b> Demobilized off site.	1	0.00	0.00

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BALANCE DUE

**\$80,000.00**

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