

Monday, May 26, 2017

City of Delray Beach
Attn: Lisa Hartman

Re: Bill Printing, Inserting and Mailing Services RFP

Thank you for providing us with an opportunity to continue our relationship. The Municode team is driven by the desire to serve you and your citizens. We believe that quality client relationships and exceptional service are what have set us apart in the local government industry since 1951.

This letter will serve as Municode's statement of intent to extend the city of Delray Beach the same terms, conditions and volume tiered pricing per our agreement with the City of Ormond Beach in performing the task of utility bill printing, inserting and mailing services and is made without collusion with any other person or entity in its submission. We certify that the contract price is the lowest price or rate for the agreed upon non-real property, goods or services of any contract between the vendor and any other governmental entity within the state based on the specific scope of work and production volume.

I am authorized to negotiate contract terms and render binding decisions on contract matters. Please let me know if you have any additional questions, comments or concerns.

Sincerely,

A handwritten signature in blue ink that reads "Woody Estep". The signature is fluid and cursive, with the first name "Woody" and last name "Estep" clearly distinguishable.

Woody Estep | General Manager
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