CITY ATTORNEY OFFICE - LEGAL REVIEW CHECKLIST

Name of Agreement: ILA with CRA for funding Transit Oriented Development Planning Services
Department: Planning
Contact person: Tim Stillings

City Manager approval ☐

City Commission approval ☑
Agenda item #:
Agenda meeting date:

Agreement Action:	New ◉	Renewal* ○	Amendment* ○	*Renewal: Only change is the agreement term *Amendment: For changes other than/in addition to term

Has the agreement been signed and notarized/witnessed by the vendor: Yes ☐ No ☐

For City Attorney Use only:

Agreement Terms:	**Comments/Specific Provision in Agreement**
Term (Duration of Agreement)	n/a
Termination Clause	Sec. 3: 30 days w/o cause
Renewal Clause	n/a
Insurance	n/a
Indemnification	n/a
Assignment	n/a
Non-Discrimination Policy	n/a
Inspector General Provision	Sec 7
FL. Public Records Provision (2016)	Sec 6 (Old language)
Governing Law	Florida
Venue	Palm Beach County
Attorney's fees	n/a
Waiver of Jury trial	n/a

Business Principles:	**Comments**
Fees: Total Value	
Fees: Per Fiscal Year	

Other Issues:	**Comments**
Non-Negotiable Issues/ Miscellaneous Issues/ Special Considerations	CRA to give City up to $100,000 for planning consulting services. Must be recorded. (CRA signature must be notarized).

Consistent with applicable policies including, but not limited to, Procurement policies. Yes ☑

Attorney: Janice Rustin, Esq.
Reviewed and approved as to form and legal sufficiency only

Version 3. May 25, 2017