CITY ATTORNEY OFFICE - LEGAL REVIEW CHECKLIST

Name of Agreement: Department:	Contact person:				
City Manager approval: City Commission approv • Agenda Item #_	/al: 	s 🗆 No 🗆			
 Agenda Meeting 	g Date:				
Agreement Action:	New	Renewal	Amendment	Standard City form agreem	ent
Has the agreement beer	n signed an	d notarized/\	witnessed by the v	vendor: Yes No	
For City Attorney Use or	nly:				
Agreement Terms:	•	Comme	ents/Specific Prov	ision in Agreement	
Term (Duration of Agre	eement)		-		
Termination Clause	•				
Renewal Clause					
Insurance	City St	City Standard/Other			
Indemnification	City St	City Standard/Intergovernmental/Other			
Assignment					
Non-Discrimination Po	licy				
Inspector General Prov	/ision				
FL. Public Records Prov	ision (2016 <i>/</i>	5)			
Governing Law					
Venue					
Attorney's fees					
Waiver of Jury trial					
Business Principles:		Comme	ents		
Fees: Total Value					
Fees: Per Fiscal Year					
Other Issues:		Comme	ents		
Non-Negotiable Issues	/				
Miscellaneous Issues/					
Special Considerations					
Consistent with applicat	ole policies	including, bu	t not limited to, P	rocurement policies. Yes	
• •	-			·	
		Attorne	ey:		

Reviewed and approved as to form and legal sufficiency only