

# 2018 Small Matching Grant Application

**Temporary Application #:** FSM18\_0025

**Title of Organization's Chief Officer:** City Manager

**Name Organization's Chief Officer:** Donald Cooper

**Submitted On:** April 28, 2016

**Submitted By:** Van Duyne, Lynn

## Small Matching Application Review Overview

Historic Preservation Small Matching Grant Applications are reviewed annually and ranked in a public meeting by panels appointed by the Secretary of State. All grants are awarded by the Secretary of State, based on the recommendations of the Grant Review Panels. Funding is contingent on appropriations from the Florida Legislature.

## Small Matching Grant Guidelines

For additional information regarding the grant program, the requirements of the program and definitions, please refer to the [Small Matching Grant Guidelines](http://dos.myflorida.com/historical/grants/) available at the Division of Historic Resources web page <http://dos.myflorida.com/historical/grants/>.

## Application Limitations:

Applicants may have no more than one (1) previously awarded grant open at the time of application. Applications from applicants with more than one open Grant shall be declared ineligible and the grant Applicant will be notified.

An applicant from the same organization may not submit more than one grant application under a single application deadline. State, county or city governments, or universities may submit single applications from more than one division or department during any grant cycle provided that those divisions or departments are separate and distinct budgetary units and provided that the applications do not address the same facility, project, or site. Certified Local Governments applying for federal funds for Survey and Planning and National Register nomination projects may submit a separate application for another project type to compete for state funds.

## 1. Application Organization

Enter the full name of the applicant organization. Please note that there can only be one applicant organization per application.

For Non-profit Organizations, provide documentation of non-profit status in Attachment I

City of Delray Beach

## 2. Project Category

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a) Select the project category for which grant funds are requested. If you are unsure of which category to select, please refer to the definition beneath each project category.

### **Development Project**

*Development activities for historic properties including restoration, rehabilitation, preservation, reconstruction, and site-specific planning for these activities. Also, includes site-specific archaeological excavations.*

b) Only governmental entities that are Certified Local Governments (CLG) in good standing are eligible to receive **Federal** funds for the Survey and Planning and National Register project categories. CLGs may also apply for state funds for projects in other categories. Good standing shall mean that they have a current board, have been meeting at least four times a year and have been providing an annual report to the Division.

Are you a CLG? [What is a CLG?](#)

**Yes**

## 3. Project Title and Location Information

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The title should reflect the name of the property, area, museum, or exhibit, and the goals of the proposed project. The title should be consistent with previous applications/awards. (For example, Smith House Rehabilitation, South Mill Archaeological Excavation, etc.)

### **a) Project Title**

Delray Beach Seaboard Airline Railway Station Rehabilitation

### **b) Name of Property (if applicable)**

Delray Beach Seaboard Airline Railway Station

### **c) Street Address**

80 Depot Avenue

**d) City**

Delray Beach

**e) Primary County**

Palm Beach

**f) Will this project serve multiple counties?**

No

**g) Please list the other counties this project will serve.**

N/A

For locations without a street address, provide the USGS 7.5 Minute Quadrangle Name and the Township, Range, and Section coordinates in this section. To determine Township, Range and Section, at least one of the following is needed: property tax appraisal number or latitude/longitude coordinates for the property. For information and assistance, visit

<http://dos.myflorida.com/historical/preservation/master-site-file/>

or contact the Florida

Master Site File by phone at 850.245.6440 or 800.847.PAST.

**h) USGS Quadrangle Name**

N/A

**i) Township**

465

**j) Range**

## k) Section

#### 4. Project Budget

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**Important: In listing the items to be paid with both grant funds and matching funds, please remember:**

a. The following categories of expenditures are **non-allowable** for the use of grant funds or as contributions to required match, for a complete list please refer to the [Small Matching Grants Guidelines](#).

1. Expenditure for work not included in the Scope of Work.
2. Expenses incurred or obligated prior to or after the Grant Period.
3. Expenditure for work not consistent with the not consistent with applicable preservation standards as promulgated by the National Park Service, United States Department of the Interior, and the Division of Historical Resources for the types of projects indicated. Please view the Secretary of the Interior's Guidelines at <http://www.nps.gov/tps/standards.htm> and [http://www.nps.gov/history/local-law/arch\\_stnds\\_0.htm](http://www.nps.gov/history/local-law/arch_stnds_0.htm) for more information.
4. Expenditures for furniture and equipment, unless specifically authorized during the application review process.
5. Private entertainment, food, beverages, plaques, awards, or gifts.
6. Indirect costs including overhead, non-grant related administrative costs, and general operating costs, except as allowed in the [Small Matching Grants Guidelines](#).
7. Grantee operational support (i.e., organization salaries not related to grant activities, travel, supplies.)
8. Vehicular circulation (drives) and parking; sidewalks, landscape features, planting, irrigation systems and site lighting (Exceptions: provision of code-required handicapped parking pad and walkway; sidewalk required to link code-required handicapped parking pad to the accessible entry, planting required to halt erosion, and limited site lighting required for security.)
9. Capital improvements to non-historic properties.
10. Insurance costs (Exception: costs for builder's risk, workers compensation and contractor's liability insurance.)

b. All grant and match expenditures must be incurred during the grant period, except as allowed in the [Small Matching Grants Guidelines](#). Unless approved by the Division in writing in accordance with the [Small Matching Grants Guidelines](#), costs incurred prior to the grant period will not be

eligible for payment with grant funds or eligible to be credited as part of the grantee's matching share.  
No costs incurred after the grant period has expired will be eligible for payment with grant funds or eligible to be credited as part of the grantee's matching share.

- c. Eligible Development activities involving a building or portion of a building used as a place of worship are limited to exterior activities and only those interior activities that are essential to the preservation of basic structural integrity (Examples include: foundation repairs, repairs to columns, load bearing wall framing, roof framing, masonry repairs, and window and exterior door repairs.) Non-allowable costs include capital improvements to the interior and accessibility improvements for places of worship.
- d. In general, if an item or activity is not considered an allowable grant-funded expense, it will not be allowed as part of the applicant's match.
- e. Should you have questions regarding the eligibility for a specific activity for grant funding or contribution to match, please contact the Division's grants staff at 1-800.847.7278 or by email at [bhpgrants@dos.myflorida.com](mailto:bhpgrants@dos.myflorida.com) .

## Project Budget

Note: Total must be the same as the corresponding amounts indicated in Questions 6a and 6b.

	Description	Grant Funds	Match Value	Match Type	Sub-Total	Entity to Provide Service
1	Strengthening of Building (Removal of roof to strap roof to wall framing, and tie walls to foundation)	\$15,000.00	\$15,000.00	Cash	\$30,000.00	City of Delray Beach
2	Exploration of Structure (Design Services)	\$5,000.00	\$5,000.00	Cash	\$10,000.00	City of Delray Beach
3	Reroofing (Replacement of barrel tiles in kind, as needed, and replacement of flat decks)	\$30,000.00	\$35,000.00	Cash	\$65,000.00	City of Delray Beach
<b>Totals</b>		<b>\$50,000.00</b>	<b>\$55,000.00</b>		<b>\$105,000.00</b>	

## Budget Work Clarification

Where the relationship between specific Work Items in the Project Budget and the objectives of the project may not be obvious, please provide clarification regarding the necessity for or contribution of those Work Items to the successful completion of the project.

Work Item	Clarification
1 Strengthening of Building	The strengthening is required to strap the roof to the wall framing and tie the wall framing to the foundation to meet wind load requirements and appropriately direct the load path from the roof to the foundation.
2 Exploration of Structure	Exploratory work is required to better understand the existing conditions of the building and where the strengthening will be required, and will be provided by the appropriate design professional.

3 Reroofing	The flat decks will require replacement (in-kind), and all barrel tiles (where necessary to be removed for the strenthening) will require replacement in kind of an historically appropriate clay barrel tile to match the existing tiles.
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## 5. Match Summary

Matching funds may include: cash funds, the value of in-kind services or volunteer labor directly involved in project work, and the value of donated materials. 25% of the match must be cash. Provide documentation of cash match in Attachment A. [See Guidelines for more details on documentation](#).

Organizations applying for Certified Local Government (CLG) funding, Main Street Start-up grants or Statewide Special Projects and projects located within REDI Communities are not required to provide a match. Please refer to Section 8 below for additional information on REDI Communities.

In-kind services may include salary and benefits but not overhead costs or volunteer profit. In-kind service or volunteer labor must be valued at the prevailing minimum wage unless it is documented that the donor is performing services or labor in which he or she is regularly employed at a higher wage. Donated material must be valued at the actual cost. Public funds must be identified by source: e.g. appropriated funds, Community Development Block Grant funds, etc. Major private donations, such as foundation grants, should be clearly identified.

### Non-allowable match contributions include:

- Expenditures made prior to grant award agreement start date, except as allowed in [Small Matching Grants Guidelines](#).
- Anticipated proceeds from fundraising activities.
- Grant funding from other sources applied for but not yet awarded.
- Cash pledges without donor signature (Anonymous pledges are not acceptable match contributions).
- Other grant funds from the Department of State.

#### a) Cash

	Type of Contribution (Include brief description)	Amount/Value
1	N/A	\$0.00
<b>Totals</b>		<b>\$0.00</b>

#### b) In-Kind Services and Labor

	Type of Contribution (Include brief description)	Amount/Value
1	N/A	\$0.00
<b>Totals</b>		<b>\$0.00</b>

#### c) Volunteer Services and Labor

	Type of Contribution (Include brief description)	Amount/Value
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1	N/A	\$0.00
<b>Totals</b>		\$0.00

d) Donated Materials

	Type of Contribution (Include brief description)	Amount/Value
1	N/A	\$0.00
<b>Totals</b>		\$0.00

## 6. Amount Requested and Match

Enter the amount of grant funds being requested and the amount of **match** , the maximum award amount is \$50,000.

**Match must be equal to or exceed the amount of grant funds** being requested, except for eligible REDI counties and communities, who may request a waiver of match requirements (see 8 below).

Organizations applying for Certified Local Government funding, Main Street start up grants or Statewide Special Projects are not required to provide a match.

Please note that match contributions must be composed of at least 25% cash, and all match must be properly documented. The applicant shall be required to document the availability of funding sufficient to complete the project if completion requires more than the amount of requested grant funding.

### a) Amount of Grant Funding Requested

\$50,000.00

### b) Match Amount

\$55,000.00

## 7. Payment Schedule

Select if you would like an advance payment should the project be funded. If you have questions, please contact the grants staff for more information.

**No**

*I will not request an Advanced Disbursement*

## 8. Rural Economic Development Initiative (REDI) Waiver of Match Requirements

Applicants located in counties or communities that have been designated as rural community in accordance with Section 288.0056 and 288.06561, Florida Statutes, may request a waiver of matching requirements. (Waivers are not available for Historical Marker Projects.)

Are you requesting a waiver? [Am I In a REDI Community?](#)

No

## 9. Project Description

In the space provided below, briefly describe the the scope of work for the project for which funding is requested. Indicate how your organization intends to use the funds requested and the required match, describing each of the major work items involved and what the end product will be. For projects involving individual historic properties or archaeological sites, also briefly describe the **historic significance of the property** or properties for which grant funding is being requested. (5,000 Character Limit)

The proposed grant request is to assist in the rehabilitation of the Seaboard Airline Railroad Station, located at 80 Depot Avenue, Delray Beach. The station is listed on both the National Register of Historic Places and Local Register of Historic Places. The Seaboard Air Line Railroad Station was built in 1927 and designed by renowned architect Gustav A. Maas for the firm of Harvey and Clark. The station served the transportation needs of local farmers, residents and businessmen of the Atlantic Coast community. During the 1970's and through the 1980's, the station was leased to AMTRAK and remained active for several years. The station was ultimately closed for railway and passenger business and sold to private owners. The City of Delray Beach acquired the property in 2005 and has utilized it for storage needs and on-site training by the City's Fire Department.

The City's planned rehabilitation efforts will provide for the adaptive reuse of the original passenger waiting facility and offices portion of the building for The Caring Kitchen, which is a community kitchen serving the working poor, homeless and low-income citizens of Delray Beach. The balance of the building, originally built for larger freight warehouse purposes, will remain as a storage location for the City. The overall plan for the site is to improve it to accommodate multi-modal access for pedestrians, bicyclists, and vehicle traffic, while utilizing sustainable principals.

The project description specific to the Small Matching Grant request will include structural strengthening of the building which will result in the replacement of the existing barrel tile roof (as needed) and reroofing of the flat decks. The strengthening will result in



the building's adherence to wind load requirements, as well as the Florida Building Code while preparing it for future rehabilitation and adaptive reuse.

It is anticipated that the strengthening will consist of strapping the roof to the wall framing, and tying the walls to the concrete foundation to meet wind load requirements. These improvements will direct the load path from the roof to the foundation. Exact strengthening details will be determined upon structural exploration of the roof, walls, and foundation. The strengthening will require replacement of a portion of the barrel tile roof, and complete replacement of the flat decks. The new barrel tile will match the existing tiles, which are an historically appropriate clay barrel tile.

Future rehabilitation of the structure includes the installation of new and appropriate impact resistant doors and windows, as well as interior modifications. These improvements are necessary to facilitate the aforementioned adaptive reuse of the structure and site for the community's Caring Kitchen.

## 10. Major Elements and Responsible Entities

Describe the **major elements** of the project and indicate the **type of entity** (e.g., consultant, in-house personnel, volunteers, general contractor) responsible for each element.

Major Project Elements		Entity Type Responsible
1	Structural Exploration	City of Delray Beach
2	Strengthening	City of Delray Beach
3	Roof Replacement	City of Delray Beach

## 11. Tentative Project Timeline

Please specify the start and end month and year below; indicate all major elements of the project for which funding assistance is requested, the anticipated time required to complete each element, and the planned sequence of these activities. Grants, if awarded, will begin July 1, 2017 and expire June 30, 2018.

***Projects should be completed within 12 months.***

Project Activity		Starting Date	Ending Date
1	Structural Exploration	July 2017	July 2018
2	Strengthening	July 2017	July 2018
3	Roof Replacement	July 2017	July 2018

## 12. Development Projects ONLY

This question has been omitted as it does not apply to the project type you have selected.

### 13. Acquisition or Donation of Historic Properties or Archaeological Sites ONLY

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This question has been omitted as it does not apply to the project type you have selected.

### 14. Survey and Planning Projects ONLY

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This question has been omitted as it does not apply to the project type you have selected.

### 15. National Register Nomination Projects ONLY

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This question has been omitted as it does not apply to the project type you have selected.

### 16. Historical Markers Projects ONLY

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This question has been omitted as it does not apply to the project type you have selected.

### 17. Community Education Projects ONLY

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This question has been omitted as it does not apply to the project type you have selected.

### 18. Completed Project Activities

Provide a summary of the project-related activities completed at the time of application submittal. Such activities may include architectural studies or plans, preservation planning activities, archaeological research accomplished such as research design or previous excavation or site assessment work, or museum exhibit research and design. Should they have already been completed, your architectural project schematics or construction documents or your museum exhibit research and design schematics must be included with this application's supporting materials in **Attachment L**.

Briefly describe the Project Activities completed to date below. (Please include the value/amount expended for each and the dates of completion.)

	Activity Description	Date Completed	Cost/Value
1	N/A		\$0.00
Totals			\$0.00

### 19. Property Ownership

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Enter name of the **Property Owner** and choose the appropriate owner type. If applicant is not the owner of the property, the applicant must secure owner concurrence if the proposed project is site-specific.

**a) Property Owner**

City of Delray Beach

**b) Type of Ownership**

**Governmental Agency**

## **20. Threats to the Property**

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Provide a brief explanation of immediate threats to the historic property, site, or area such as proposed demolition, extensive structural damage, on-going site disturbance for archaeological sites, planned re-zoning, etc. Documentation of such threats should be included in Attachment J. Examples of documentation to be included are newspaper articles or public notices discussing proposed demolition of the historic site or proposed development directly impacting the site.

The Seaboard Airline Railroad Station ceased operation as a train station in the 1990s, and was purchased by a private owner. The site was then adaptively reused as the offices for a local company and subsequently utilized as a private design firm and showroom.

In 2005, the City of Delray Beach purchased the property which has been primarily utilized by the Fire Department and storage of various City items. The Fire Department has sensitively converted the original open arcaded entry, waiting areas and offices into a training facility where their personnel practice search and rescue techniques. The north portion of the building, originally constructed for large freight warehouse purposes, is utilized for storage of a fire engine, the City's holiday decorations including the renowned 100' Christmas Tree, replacement garbage bins, a forklift, and other miscellaneous items.

The structure has been continuously occupied and utilized, yet has never been thoroughly restored. The City now proposes to appropriately restore the building and prepare it for adaptive reuse.

The threat to the building is the fact that it has not been thoroughly restored, and has begun to fall into disrepair with noticeable cracks on the exterior. The building has successfully withstood many hurricanes, and the City intends on ensuring that it will survive future natural disasters through the proposed strengthening and associated improvements. While the City utilizes the building frequently, the site is not upgraded

with lighting, and there is not always an on-site presence. The building is frequently broken into and the City has boarded up the windows and doors. By improving both the structure and the site, this will assist in eliminating potential threats by trespassers, as well.

Provide in Attachment J: Documentation of threat.

## **21. Property or Site Significance (For All Acquisition, Development or Site-Specific Archaeological Projects)**

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**a) For Historic Structures and Archaeological Sites, enter the Florida Master Site File (FMSF) Number (ex. 08ES1234)**

PB228

Note: The applicant is responsible for ensuring that all information in the current FMSF form is complete and accurate. As part of this application, the applicant is required to complete and submit a new form; staff may determine an application to be incomplete if the form(s) submitted is(are) a copy of one(those) that is(are) already in the Site File. If a FMSF form for the property does not currently exist, the applicant is responsible for completing and filing a form and providing the required map and photograph(s). For information and assistance contact the FMSF staff at [Florida Master Site File](#) / Phone: 850.245.6440 or 800.847.7278.

**Provide in Attachment E: Updated Florida Master Site File records for the project.**

**b) For Historic Property, Date of the Original Construction (mm/dd/yyyy)**

01/08/1927

**c) For Historic Property, Date(s) and Description of Major Alterations (300 character limit)**

1958: North platform remodeled (enclosed) and incorporated into the freight warehouse; 5 east & west bays enclosed with clapboard siding and wood freight doors; north bay enclosed with siding, addition of a small door and window, and new corrugated steel freight door; 1984: Windows altered; 2005-Present: Windows and arched openings boarded up.

**d) Original Use of Historic Property**

Train Station and Large Freight Warehouse

**e) Current Use of Historic Property**

Municipal Storage and Fire Department Rescue Training

**f) Proposed Use of Historic Property**

Community Kitchen (The Caring Kitchen) and Municipal Storage

**g) For Archaeological Sites, provide the Cultural Affiliation of the Site and Dates of Use or Occupation (300 character limit)**

N/A

**h) Please explain the historic significance for the property/site (1,500 character limit)**

The Seaboard Airline Railroad Station is a one-story, stucco and frame building constructed in the Mediterranean Revival style. The 1927 building is distinguished by a series of clay barrel tile roofs, three pyramidal-roofed towers and an open arcade at its south end. The station is significant at the local level in the areas of architectural, commerce and transportation. The original construction drawings for the station are dated August 3, 1926 and are signed by Gustav A. Maas (1893-1964). Maas worked for the West Palm Beach-based firm of Harvey and Clarke before forming a partnership with John L. Volk in Palm Beach. The Delray Beach station is a prime example of the Mediterranean Revival style in South Florida.

In Palm Beach County, the new Seaboard Airline competed with the older Florida East Coast (FEC) Railway that was already serving important centers of commerce in the small pioneer towns since the mid-1890's. The new Seaboard station was constructed on West Atlantic Avenue, one mile west of the F.E.C. station in downtown Delray. Delray Beach became a center for shipping winter vegetables, notably beans, tomatoes and pineapples.

From 1971 until 1995, the station was used as the Delray Beach stop for Amtrak passenger rail.

## 22. Historical Designation

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Indicate the type of historical designation currently held by the historic property or site. For properties or sites that have been listed in the **National Register** or are contributing properties or sites within a National Register District, please provide the date that the property, site or district was listed. Should you have questions regarding the National Register status of a property or site, please contact the Division's National Register Staff at 1.800.847.7278 or 850.245.6300.

### Historical Designation

Indicate each type of **Historical Designation** currently held by the project historic property or site:

Individual National Register Listing(s)

Individual Local Designation

Please indicate the name of the resource as it is listed in the National Register.

Seaboard Airline Railway Station

If you checked Individual National Register, please list the date the property was registered. (mm/dd/yyyy)

09/04/1986

If you checked National Register District - Contributing Resources, please specify the name of the District.

N/A

Date of District Listing (mm/dd/yyyy)

N/A

If you checked Individual Local Designation, please specify the Date of Designation (mm/dd/yyyy)

10/11/1988

If you checked Locally Designated District - Contributing Resources, please specify the name of the District

N/A

Date of District Designation (mm/dd/yyyy)

N/A

### 23. Local Protection

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Indicate the level(s) of local protection currently afforded the historic property or site that is the subject of this funding request. Select the types of protections held by checking the appropriate boxes below.

Local Ordinance

Local Ordinance Design Review

If you checked Conservation Easement, please explain AND provide a copy of the Conservation Easement in Attachment K:

N/A

If you checked Protective/Restrictive Covenant, please explain AND provide a copy of the Protective/Restrictive Covenant in Attachment K:

N/A

If you checked Maintenance Agreement, please explain AND provide a copy of the Maintenance Agreement in Attachment K:

N/A

**If you checked Other, please explain:**

N/A

## 24. Annual Visitation

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What is the estimated or anticipated Annual Visitation for the project website (if applicable)? If the project includes a smartphone application, what is the estimated number of annual downloads?

N/A

**What is the basis of these estimate? (200 character limit)**

N/A The project itself will not have a website.

## 25. Direct Economic Impact

Provide a brief explanation of the **Direct Economic Impact** this project will have on the surrounding community. Include any information regarding number of jobs it will provide, if known. (1,500 character limit)

The mission of The Caring Kitchen, a program of CROS Ministries, is to feed the hungry, form a sense of community across all socio-economic, religious and racial barriers, and help those who are able to become self-sufficient. The Direct Economic Impact will be felt throughout the community as a result of the assistance provided by The Caring Kitchen.

In 2015, The Caring Kitchen served 88,152 meals and partnered with Cason United Methodist Church in Delray Beach to distribute 15,326 bagged lunches. The Caring Kitchen also provided 17,802 referrals and services for basic needs, which included bus passes, and assistance in obtaining birth certificates and personal identification.

The Caring Kitchen, serves the homeless, individuals and families with low-incomes, people with disabilities, and senior citizens. Volunteers and staff provide on average 65



breakfasts per day, five days a week and 220 hot lunches per day, five days a week; 75 evening hot meals per night, four nights a week; 58 meals to the home-bound per day, three days a week; and 320 weekend bagged lunches, every Saturday. Afternoon snacks are also delivered to children in three after school programs within Delray Beach. In addition, The Caring Kitchen assists people on their path to self-sufficiency, including the aforementioned assistance in helping them to obtain birth certificates and personal identification which are critical to receiving social services for which they may be eligible in obtaining employment. The Caring Kitchen's Staff also provides bus passes for doctor's visits and job interviews. Additionally, the Caring Kitchen also provides a place for the homeless to receive their mail and connects people to other community resources, when their needs are beyond our scope of services.

## 26. Cost of Maintenance

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a) What is the anticipated annual cost of maintenance of the subject Historic Property, archaeological site, etc. on completion of the project?

The anticipated annual cost of maintenance of the property upon project completion should be minimal. The new roof will require minimal maintenance and be dependent upon unforeseen damage by natural occurrences such as strong storms or hurricanes. The strengthening of the building will minimize maintenance by ensuring a stronger and rehabilitated building through the proposed restoration efforts.

b) What is the source of the funding?

Source of funding for maintenance of the proposed improvements will be part of the City's annual building maintenance budget, as necessary.

c) How much was spent on maintenance of the subject Historic Property, archaeological site or museum exhibit last year?

Funding specific to maintenance of the structure was not provided in the last year; however, if there was an issue which required attention, it would have been addressed. Any "maintenance" of the structure in the last year was provided/budgeted by the Fire Department through their training improvements.

d) How much is budgeted for maintenance of the subject Historic Property, archaeological site or museum exhibit in the year following completion of the project?

At this time, the anticipated maintenance costs have not been calculated subsequent to the proposed improvements as the total project cost is anticipated to exceed \$2 million, and the extent of those improvements are yet to be determined. The maintenance of the improvements, however, will be budgeted for the fiscal years following project completion.

## 27. Benefit to Minorities and the Disabled

Briefly describe any **direct benefit** the project will have on **minority groups and/or the disabled**. Include any alterations to the site that will make the site more accessible to the public. If project includes media content, describe accesssibility methods to be used (e.g. voice over, closed captioning, etc.) (1,500 character limit)

The proposed use, subsequent to the complete rehabilitation of the historic structure, is to adaptively reuse it for the Caring Kitchen, a community resource for hot meals and other assistance and support for those in need. The improvements associated with the subject funding, however, will directly benefit the Caring Kitchen's service of all members of the community, which includes the homeless, minority groups and the disabled.

Alterations to the site which include accessibility by the public will be included in the next phase, and are not included in the subject project description.

## 28. Educational Benefits

Provide a brief description of the **educational benefits** of this project. Explain how the Project will educate the public on issues related to historic preservation, Florida history, and/or heritage preservation. (1,500 character limit)

Educational benefits of the project include providing opportunities for patrons who otherwise would not visit this historic site to learn about the historic train depot, its community history, and the importance of adaptive reuse in the community.

## 29. Public Awareness

Please describe project-related activities that will increase project visibility, further the objective of improving public awareness of the project's significance and promote the importance of preserving the property (if applicable) and other historic properties in your community. *Examples of such activities are: a series of press releases describing the preservation project and its progress, and interactive electronic media a brochure explaining the history of the property and how it is being rehabilitated to serve a contemporary community need.* (1,500 character limit)

Public awareness of this project began in 2015 when the Delray Beach City Commission directed a local Task Force to look into a more suitable location for The Caring Kitchen. The Caring Kitchen's present location is situated within a residential neighborhood close to the City's downtown and "main street", Atlantic Avenue. However, the Caring Kitchen has attracted more members of the community than it can hold, which has had a negative impact on the neighborhood. In February 2016, the City Commission supported the relocation of The Caring Kitchen to the subject property, subsequent to receiving much community support and input on this new location.

Overall, the project itself will be highly visible and evident to the community as the historic site is highly visible from I-95 to the east. Vehicles exiting the interstate pass along the property when heading to Atlantic Avenue. The transformation that will occur will be much appreciated, and visitors will also note the City's dedication to the importance of historic preservation through this adaptive reuse project.

Upon award of the grant, the City will promote the pending improvements and overall project plans, with progress "reports" along the way to showcase important milestones of the project. Promotion of the project will be highly touted not only because of the historic preservation aspects of the project, but also for the improved partnership between the City and The Caring Kitchen. The completed project is anticipated to return the site to a community focal point, as it once was through the 1990s.

## 30. Organization Information

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### a) Organization Name

City of Delray Beach

### b) Address

100 NW 1st Avenue

**c) City**

Delray Beach

**d) State**

Florida

**e) Zip**

33444

**f) Type of Applicant**

Certified Local Government

**g) Organization/Entity Years in Existence**

93 years

**h) Name Organization's Chief Officer**

Donald Cooper

**i) Title of Organization's Chief Officer**

City Manager

**j) Chief Officer's Email Address**

cooperd@mydelraybeach.com

**k) Chief Officer's Phone Number**

561.243.7010

**l) Applicant Organization's Federal Employer ID No.**

59-6000308

**m) SAMAS No. (State Agencies ONLY)**

N/A

**n) Applicant Organization's DUNS No. (CLG applicants ONLY)**

07-7283737

**o) Applicant Organization's Web Site**

mydelraybeach.com

### **31. Designated Project Contact**

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The Project Contact is the applicant organization's **primary contact** for the application review process. In addition to being available to answer questions from Division of Historical Resources staff regarding the proposed project and application, the Project Contact is usually the individual who will be administering the project, if it is funded. Please provide the designated Project Contact's name, address, daytime phone number, FAX number and e-mail address in space provided.

Note: If the Project Contact changes after the application is submitted, it is the responsibility of the applicant organization to provide timely notification of such change to the Division.

**a) Name**

Amy E. Alvarez

**b) Address**

100 NW 1st Avenue

**c) City**

Delray Beach

**d) State**

Florida

**e) Zip**

33444

**f) Daytime Telephone No.**

561.243.7284

**g) Telephone Extension:**

N/A

**h) Email Address**

Email is the Department of State's primary source of contact. It is the responsibility of the applicant to keep this information current at all times.

alvarez@mydelraybeach.com

## 32. Project Representation

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Please provide the information requested regarding state legislative and congressional representation for the project location. Use the link provided for assistance in finding your legislative information. **Be careful to provide accurate and current information.**

a) State House of Representatives District Number and Name of Representative for Project Location.

( [Find Information regarding Representatives](#) )

**1) House of Representatives District Number(s)**

88

**2) Representative Name**

Bobby Powell

b) State Senate District Number and State Senator for the Project Location ( [Find Information regarding Senators](#) )

**1) Senator District Number(s)**

34

**2) Senator Name**

Maria Lorts Sachs

c) Congressional District Number of U.S. Congressional Representative for the Project Location

( [Find Information regarding Congressional Representative](#) )

**1) Congressional District Number(s)**

22

**2) Congressperson Name**

Lois J. Frankel

### 33. Applicant Grant Experience and History

Please provide the following information regarding the applicant's previous grant assistance from the Department of State (DOS), other granting entities, and current administrative support in a) - c) below.

a) Has the applicant received previous grant assistance from the Department of State (DOS) within the past five years, or does the applicant have any open grants with DOS? Please use the DOS [Grant History Online Search Tool](#) and the Division's [Grant Recipients Online Search Tool](#) to find this information. If yes, please specify the year of the grant award, grant number, grant project name, the DOS Division that awarded the grant, the grant award amount, and its current status.

No

If yes, specify the year of the grant period, the project name, the Division that awarded the grant, the amount of the award and current status.

	Year	Grant No.	Grant Project Name	Granting Entity	Grant Amount	Open/Closed
1	N/A				\$0.00	Open
Totals					\$0.00	

b) Has the applicant received previous grant assistance from entities other than the Department of State within the past five years?

Yes

If yes, please specify the year of the grant award, grant number, grant project name, the granting entity, the grant award amount, and its current status.

	Year	Grant No.	Grant Project Name	Granting Entity	Grant Amount	Open/Closed
1	2011	N/A	Historic Del-Ida Park Beautification Project	FDOT	\$616,262.00	Open
2	2013	N/A	NE 2nd Avenue Beautification, Phase 1	FDOT	\$278,002.00	Open
3	2014	N/A	NE 2nd Avenue Beautification, Phase 2	FDOT	\$742,917.00	Open
4	2015	N/A	Seacrest Boulevard Beautification Project	FDOT	\$750,000.00	Open
Totals					\$2,387,181.00	



c) Please list those persons who will be directly involved with the administration of the grant should this application be successful. This should include the Project Contact listed and all other individuals who will have a role in the execution of the grant project. Please list below the individuals' names, roles or titles within the applicant organization (if applicable), percentage of work time dedicated to grant administration, and anticipated duties.

	Name	Role or Title	% of Time	Duties	Email Address	Phone
1	Amy Alvarez	Senior Planner	50	Ensure compliance with Grant reporting and other requirements	alvarez@mydelraybeach.com	561.243.7284
2	Isaac Kovner	City Engineer	50	Ensure on-site compliance of project improvements	kovner@mydelraybeach.com	561.243.7341

**Were any of the individuals listed in c) above involved with the administration of previous grants listed in questions a) or b)?**

**Yes**

**If yes, please indicate which grant(s) and briefly describe their administrative responsibilities. Also, describe any additional grant experience they have in the space below.**

Amy Alvarez successfully completed the four grants noted above. Administrative responsibilities included ensuring compliance with the grant request and outlined project details throughout the design phases and will continue throughout the construction phases, which will begin later this year.

Amy Alvarez has also administered Small Matching Grants in 2005 and 2008.

Isaac Kovner's administrative duties include administering the grant with respect to compliance with FDOT requirements and regulations, including City certifications, the bid processes, etc.