



Purchasing Department

50 South Military Trail, Suite 110
West Palm Beach, FL 33415-3199

(561) 616-6800

FAX: (561) 616-6811

www.pbcgov.com/purchasing



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County Administrator

Verdenia C. Baker

Form L

May 16, 2017

Universal Electric of Florida, Inc.
Mr. Phillip L. Kroyman, Jr.
6784 NW 17th Ave.
Ft. Lauderdale, FL 33309

TERM CONTRACT #17044

Dear Mr. Kroyman:

This is to inform you that Palm Beach County Board of County Commissioners ("County") is entering into a Term Contract with your company for ELECTRICAL REPAIR SERVICES, MINOR/INCIDENTAL based on:

[X] SOLICITATION #17-044/CC (Awarded Lot #2 – PBIA)

The term of this contract is 05/22/17 through 05/21/18, and has an estimated dollar value of \$368,000.00, inclusive of all vendors awarded.

If applicable, Vendor shall maintain all insurance coverage(s) throughout the entire term of the contract, including any renewals or extensions thereof.

County User Departments will issue individual "Delivery Orders" against this contract as your authorization to deliver. The original invoice must be sent to the address on the Delivery Order ("DO") and must reference the DO number (e.g., DO 680 XY030305000000001111). A copy of the invoice may be sent to the County User Department. Invoices submitted on carbon paper shall not be accepted. In order for the County to make payment, the Vendor's Legal Name; Vendor's Address; and Vendor's TIN/FEIN Number on the Vendor's bid/quote/response must be exactly the same as it appears on the invoice and in the County's VSS system that can be accessed at <https://pbcvssp.co.palm-beach.fl.us/webapp/vssp/AltSelfService>. Failure to comply with the foregoing may result in a delay in processing payment.

If you have any questions, please contact Colleen Cardillo, Sr. Buyer at ccardill@pbcgov.org or (561) 616-6839.

Sincerely,


Kathleen M. Scarlett
Director

c: Chuck Michael, Department of Airports
File

"An Equal Opportunity
Affirmative Action Employer"



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