



Legislation Text

File #: 17-910, Version: 1

TO: Mayor and Commissioners
FROM: Caryn Gardner-Young, Assistant City Manager
THROUGH: Mark Lauzier, City Manager
DATE: January 16, 2018

APPROVAL OF A TWO YEAR AGREEMENT WITH UNIVERSAL ELECTRIC OF FLORIDA, INC. FOR ELECTRICAL REPAIR SERVICES UTILIZING PALM BEACH COUNTY CONTRACT NO. 17-044/CC

Recommended Action:

Motion to approve a two (2) year agreement with Universal Electric of Florida, Inc. for electrical repair services in an amount not-to-exceed \$60,000 annually utilizing Palm Beach County Contract No. 17-044/CC.

Background:

On May 22, 2017, Palm Beach County (PBC) issued Contract 17-044/CC with Universal Electric of Florida, Inc. (Universal) for electrical repair services. The City of Delray Beach Public Works Department reviewed PBC contract 17-044/CC and recommends utilizing the terms, conditions, and pricing of their contract to enter into a two year Agreement with Universal for electrical repair services. Upon proper execution by PBC of any of its options to renew, the City's Agreement will automatically renew pursuant to the same terms, conditions, and pricing. If PBC utilizes all renewal options, Contract 17-044/CC will expire on May 21, 2022. The annual not-to-exceed amount of \$60,000 is requested based on the City's increasing need for electrical repair services. As of November 2017, the City had already spent approximately \$43,000 for these services since January 2017. The 2016 calendar year expenditure for these services totaled approximately \$33,000.

This motion is in accordance with the Code of Ordinances Chapter 36, Commission Approval Required and Purchasing Policies, Accessing Contracts from Other Government Agencies and Not-for-Profit Organizations.

City Attorney Review:

Approved as to form and legal sufficiency.

Finance Department Review:

Finance recommends approval.

Funding Source/Financial Impact:

Funding is available from account number 001-41-350-519.46-20 Repair and Maintenance Service Building Maintenance.