



Legislation Text

File #: 18-061, **Version:** 1

TO: Mayor and Commissioners
FROM: Timothy Stillings, Planning, Zoning and Building Director
THROUGH: Mark R. Lauzier, City Manager
DATE: February 6, 2018

ADDENDUM TO AGREEMENT WITH MT CAUSLEY, INC. TO INCREASE SPENDING LIMIT AND EXECUTE THE FIRST OF TWO ONE-YEAR EXTENSIONS TO EXTEND THE CONTRACT UNTIL AUGUST 17, 2019

Recommended Action:

Motion to authorize the Mayor to execute the addendum.

Background:

On August 18, 2015, the City of Delray Beach approved an agreement with MT Causley, Inc., to perform inspection, plan review and development services with a three-year term and two, one-year renewals. The three year term is effective through August 18, 2018. This request will extend the agreement for the first of two, one year renewals. The request also will increase the contract spending limit from \$30,000 to \$250,000 total contract valuation per fiscal year. Due to recent and unexpected staff vacancies, the building division needs additional support from MT Causley, Inc. to continue to provide timely inspection and plan review services.

City Attorney Review:

City Attorney recommends approval.

Funding Source/Financial Impact:

The additional funds required will be made available through a budget transfer from the Building Fund contingency.

Timing of Request:

The Building Division has spent nearly all of the \$25,000 in the first quarter and requires the increase to address staffing vacancies until filled.