



CITY OF DELRAY BEACH
100 N.W. 1st AVENUE, DELRAY BEACH, FL 33444

Solicitation Addendum

Addendum No.: 3

Solicitation No.: 2018-003

Project No.: 16-032

Solicitation Title: CONSTRUCTION ENGINEERING AND INSPECTION SERVICES FOR
PHASE 2 OF SEACREST BEAUTIFICATION

Addendum Date: December 27, 2017

Purchasing Contact: hidalgoj@mydelraybeach.com

RFQ 2018-003 IS HEREBY AMENDED AS SET FORTH HEREIN BELOW. CITY RESPONSES TO QUESTIONS POSED BY PROSPECTIVE PROPOSERS ARE ALSO PROVIDED BELOW. THIS ADDENDUM NO. 3 IS HEREBY INCORPORATED IN AND MADE A PART OF RFQ 2018-003.

QUESTIONS AND RESPONSES:

Q1. What is the CEI budget and the construction cost?

R1. CEI budget = \$200,000; Construction budget = \$1.5M.

Q2. What is the anticipate start date and the duration of the contract? Start:

R2. CEI = June 2018; Construction = August 2018.

Q3. Page 3, third paragraph; the address listed to deliver the proposal is 100 NW 1st Ave, Delray Beach, Florida 33444. However everywhere else in the proposal the City's address is listed as 100 NW 1st Street, Delray Beach, Florida 33444. Please confirm the correct address for delivery of the proposal.

R3. Correct Address is 100 NW 1st Avenue, Delray Beach, FL 33444.

Q4. Page 20, Section 5.4, second paragraph.; It states "the selected Proposer shall be responsible for obtaining all necessary permits, licenses and/or registration cards in compliance with all applicable Federal, State and Local statutes pertaining to the services as specified or required". Normally permits are acquired by the Contractor or the Engineer of Record (EoR) not the CEI consultant. Please clarify.

R4. CEI to ensure Contractor acquires all necessary permits etc.

Q5. Page 24, Tab 3-Mimumum Qualifications, Section iii; The RFQ requests specific information on two similar CEI projects within the past 3 years. Then, Page 27, Tab 7-

Similar Projects Completed, the RFQ requests a list of up to 15 similar projects completed since August 1, 2012 or within the past 5 ½ years. Can the projects used in Tab 3 be also past of the projects in Tab 7

R5. Yes.

Q6. Page 20 Section 5.2- Additional Information and Page 51; "To assist Proposers with the preparation of their proposals, the City has attached to this Solicitation the following Appendices. This information is provided for informational purposes only, and while the City has made reasonable efforts to ensure the validity of the information, the City makes no claim to its accuracy". Please clarify that this information is necessary and required in the proposal.

R6. This is for informational purposes, if it is relevant in proposal refer to it, do not include these appendices in proposal.

Q7. Addendum 1, Change to: Appendix E- Civil Plans, Replace Note 11 on construction drawings, sheets C6 thru C10 with:: CEI shall be responsible for coordinating the removal of private landscaping and above ground appurtenances before construction begins. Will the City of Delray Beach be involved in resolving any potential disagreements between homeowners and CEI on removal of the aforementioned items?

R7. Yes, the intention of this revision is for the CEI to take the lead and coordinate with homeowner.

Q8. Addendum 1, Change to: Appendix E- Civil Plans, Labels on Sheet C6 thru C10; Same comment as No. 5 above.

R8. Yes, the intention of this revision is for the CEI to take the lead and coordinate with homeowner.

Q9. On page 1 of the RFQ, it is stated that "one (1) original hardcopy of the Proposal that includes a signed original Solicitation Summary , five (5) duplicate hard copies, and two (2) electronic version of your Proposal on CD or a USB thumb drive in a usable PDF format" are required, however on page 23, it is stated that "one (1) original hard copy to include a signed original Solicitation Summary, five (5) duplicate hard copies, and one (1) electronic version of the Proposal on CD or a USB thumb drive in a usable PDF format." Can you please clarify whether 1 or 2 electronic versions of our proposal will be needed?

R9. 2 electronic versions of the Proposals are required.

Q10. It is noted that the SF 330 form is included as an attachment to the RFQ, however there does not seem to be any requirement of it throughout the submittal format. Does any part of the SF 330 need to be included with the submittal?

R10. Not mandatory, use if necessary.

NOTE: Items that are ~~struck through~~ are deleted. Items that are underlined have been added. All other terms and conditions remain as stated in the RFQ.

End of Addendum

INSTRUCTIONS:

Receipt of this addendum must be acknowledged as instructed in the solicitation document. Failure to acknowledge receipt of this Addendum may result in the disqualification of Respondent's response.