



CITY OF DELRAY BEACH  
100 N.W. 1<sup>st</sup> AVENUE, DELRAY BEACH, FL 33444

## Solicitation Addendum

---

**Addendum No.:** 1

**Solicitation No.:** RFQ No. 2017- 048

**Projects No.:**

**Solicitation Title:** Continuing Engineering, Surveying, and Landscaping  
Architectural Consulting Services

**Addendum Date:** April 24, 2017

**Purchasing Contact:** Jose Hidalgo - [hidalgoj@mydelraybeach.com](mailto:hidalgoj@mydelraybeach.com)

---

**THE FOLLOWING ITEMS ARE MADE AND HEREBY BECOME A PART OF THIS SOLICITATION:**

### 1. QUESTIONS AND RESPONSES

**Q1. Based on the disciplines listed in" Section 3.A SCOPE" of the RFQ, it appears that a complete team qualified in all sub-categories (1-12) will be required in order to be considered responsive. Can you please confirm?**

**R1.**

It is not necessary to have a full team in order to qualify in a category. Applicants may submit a full team for just one category or individually for one or more of the subcategories. For instance, a Mechanical Engineering firm may submit in Category 5 individually, but may also be included in a team submittal for Category 4 Civil Engineering. The same would be true for Surveying and Mapping – a firm may submit individually for Category 2, but also be included on a larger team in a different Category.

**Q2. Who are the incumbents for this contract?**

**R2.**

Our current library consists of Calvin Giordano and Associates, Kimley-Horn and Associates, Mathews Engineering and the Wantman Group, Inc. This Scope is expanded from previous requests for qualifications, however.

**Q3. For the General Engineering, Surveying, and Landscaping Architectural Consulting Services advertisement, can a firm be both a sub-consultant on a team and also submit as the prime on a different team? Thanks.**

**R3.**  
Yes.

**Q4. I was wondering if you could help clarify something regarding this solicitation. Can an MEP firm apply for our disciplines only in Mechanical, Electrical and Plumbing? Or would we need to come in as a sub under let's say a Civil Engineering firm?**

**R4.**  
Applicants may submit for just one category or individually for one or more of the subcategories. For instance, a Mechanical Engineering firm may submit in Category 5 individually, but may also be included in a team submittal for Category 4 Civil Engineering. The same would be true for Surveying and Mapping – a firm may submit individually for Category 2, but also be included on a larger team in a different Category.

---

NOTE: Items that are ~~struck through~~ are deleted. Items that are underlined have been added. All other terms and conditions remain as stated in the RFQ.

### **End of Addendum**

#### **INSTRUCTIONS:**

Receipt of this addendum must be acknowledged as instructed in the solicitation document. Failure to acknowledge receipt of this Addendum may result in the disqualification of Respondent's response.