



CITY OF DELRAY BEACH
100 N.W. 1st AVENUE, DELRAY BEACH, FL 33444

Solicitation Addendum

Addendum No.: 3

Solicitation No.: RFQ No. 2017- 048

Projects No.:

Solicitation Title: Continuing Engineering, Surveying, and Landscaping
Architectural Consulting Services

Addendum Date: May 4, 2017

Purchasing Contact: Jose Hidalgo - hidalgoj@mydelraybeach.com

THE FOLLOWING ITEMS ARE MADE AND HEREBY BECOME A PART OF THIS SOLICITATION:

CHANGES

1. **Change to Section 2 – Proposal Response Requirements, Item 3 – Minimum Qualification Requirements, Paragraph D - Must employ a minimum of two individuals who holds a current, valid Florida license in engineering, surveying and/or landscaping architecture as is applicable to the discipline(s) Proposer is submitting as follows:**
 - iv. Engineering – Florida Board of Professional Engineers
 - v. Surveying – Florida Department of Agriculture and Consumer Services - LS
 - vi. Landscape Architectural - Florida Board of Landscape Architecture

Change to:

Must ~~employee~~ employ a minimum of two individuals (If Proposer submits Bid for only one discipline/ category) and a minimum of one individual per discipline/ category (If Proposer submits Bid for multiple disciplines/ categories) who holds a current, valid Florida license in engineering, surveying and/or landscaping architecture as is applicable to the discipline(s) Proposer is submitting as or :

- iv. Engineering – Florida Board of Professional Engineers
- v. Surveying – Florida Department of Agriculture and Consumer Services - LS
- vi. Landscape Architectural - Florida Board of Landscape Architecture

2. **Change to Section 2 – Proposal Response Requirements, Item 4 – Proposal Response Requirements, Letter A – Experience, Background, Reference Feedback, Sub-item iv – Submit the following information documenting experience of the key personnel proposed by Proposer to include, but not limited to the following:**
- a. **List of up to ten (10) key personnel who are proposed for work on this project to include any subcontractors.**

Change to:

- a. List of up to ten (10) key personnel who are proposed for work on this project to include any subcontractors (If Proposer submits Bid for only one discipline/ category), and up to five (5) key personnel per discipline/ category, who are proposed for work on this project to include any subcontractors (If Proposer submits Bid for only multiple disciplines/ categories).

3. **Change to Section 2 – Proposal Response Requirements, Item 4 – Proposal Response Requirements, Letter C – Projects for similar services - List up to ten projects that Proposer has provided Professional Services since September 1, 2013 to include the following information:**
- i. **Organization/Owner name**
 - ii. **Address (City/State)**
 - iii. **Project date (Start/End)**
 - iv. **Status of project (Design, Construction, Substantial Completion, Complete)**
 - v. **Scope (Type of Professional Service provided)**

Change to:

List up to ten projects that Proposer has provided Professional Services since September 1, ~~2013~~ 2011 to include the following information:

- i. **Organization/Owner name**
- ii. **Address (City/State)**
- iii. **Project date (Start/End)**
- iv. **Status of project (Design, Construction, Substantial Completion, Complete)**
- v. **Scope (Type of Professional Service provided)**

NOTE: Items that are ~~struck through~~ are deleted. Items that are underlined have been added. All other terms and conditions remain as stated in the RFQ.

End of Addendum

INSTRUCTIONS:

Receipt of this addendum must be acknowledged as instructed in the solicitation document. Failure to acknowledge receipt of this Addendum may result in the disqualification of Respondent's response.